

## MEMO

TO: Department Heads  
Brenda Lyons, Assistant City Clerk  
Peggy Doyle, Executive Assistant

FROM: Mary Cameron, Legislative Assistant

DATE: June 28, 2011

SUBJECT: **Copies of Minutes**

Copies of minutes of the following committees are available on the portal and the City's web site:

- Special Council Meeting, June 7, 2011
- Community Wellness & Recreation Committee, June 7, 2011
- Economic & Business Development Committee, June 7, 2011
- Infrastructure & Capital Works Committee, June 7, 2011
- General Committee, June 13, 2011
- Transportation & Utilities Committee, June 13, 2011
- Protective Services Committee, June 13, 2011
- Finance & Administration Committee, June 20, 2011
- Regular Council Meeting, June 23, 2011

**Kindly review the package for directives that may require action by your department. No further memos will be sent concerning directives in the minutes.**

**Special Council Meeting  
June 7, 2011**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairman – Mayor Gerry Cormier – Deputy Mayor Nancy Lordon; Councillors: Mike McCoombs, Jason Harris, Joan Cripps, Brian King, Bill Treadwell, Rupert Bernard and Michael Malley

Staff: Manager David Dick, Acting Clerk Rhonda Haining, Treasurer Darlene O’Shea, Solicitor Michael Noel, Directors: Suzanne Watters, Csaba Kazamer, Jeff MacTavish, Project Engineer Darren Row and Executive Assistant Peggy Doyle

Press: Daniel Martins, Miramichi Leader; Kris McDavid, Times-Transcript

**ACTION**

1. Call Meeting to Order – Mayor Cormier called the Meeting to order at 7:00 p.m., a quorum was present.

2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance

3. Approval of Agenda – **It was moved by Councillor Bernard and seconded by Councillor Harris that the agenda be approved with item 7 Government Information City Manager recommends Committee of the Whole being deleted CARRIED.**

4. Disclosure of Conflict of Interest – There was no declaration of conflict of interest.

5. Management Report

a) Cliff Lane

The following item was tabled at the Finance & Administration Committee Meeting held May 16<sup>th</sup>, 2011 and tabled again at the Regular Council Meeting of May 26, 2011.

**It was moved by Councillor Bernard and seconded by Councillor Malley that a private contractor be hired by the Engineering Department to upgrade the end of Cliff Lane at an estimated cost of \$2,575.00, the work to consist of the excavation of organic materials and placement of a gravel base and that funding be derived from an outstanding payable. DEFEATED. Yea votes, Councillors Bernard, Malley, King and Cripps. Nay votes, Deputy Mayor Lordon, Councillors Harris, McCoombs and Treadwell. Mayor Cormier broke the tie and voted Nay.**

**Clerk**

6. Labour and Employment Matter (City Manager recommends Committee of the Whole as per Section 10.2(4)(j) of the Municipalities Act.

**It was moved by Deputy Mayor Lordon and seconded by Councillor McCoombs that the meeting go to Committee of the Whole. CARRIED.**

**It was moved by Deputy Mayor Lordon and seconded by Councillor Malley to revert back to regular session and rise without report. CARRIED.**

**Special Council Meeting  
June 7, 2011  
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**ACTION**

7. Adjournment

**It was moved by Deputy Mayor Lordon and seconded by Councillor Bernard that the meeting adjourn, the time being 7:22 p.m. CARRIED.**

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**Mayor Gerry Cormier  
Chairman**

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**Rhonda Haining  
Acting City Clerk**

**Community Wellness & Recreation Committee  
June 7, 2011**

**ACTION**

**7:24 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairman, Councillor Jason Harris; Mayor Gerry Cormier; Deputy Mayor Nancy Lordon; Councillors: Mike McCoombs, Joan Cripps, Brian King, Michael Malley, Bill Treadwell, Rupert Bernard.

Staff: Manager David Dick, Director of Community Wellness & Recreation Suzanne Watters, Treasurer Darlene O'Shea, Acting Clerk Rhonda Haining, Solicitor Michael Noel, Directors: Csaba Kazamer, Jeff MacTavish, Project Engineer Darren Row and Executive Assistant Peggy Doyle

Press: Daniel Martins, Miramichi Leader; Kris McDavid, Times-Transcript

1. Call Meeting to Order- Councillor Harris called the meeting to order at 7:24 p.m. A quorum was present.

2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.

3. Approval of Agenda – **It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that the agenda be approved as presented. CARRIED.**

4. Presentation:

a) Trails Coalition

Michael Mersereau of the Trails Coalition gave a detailed presentation to Council regarding the Miramichi Active Transportation Master Plan and fielded various questions from Councillors afterward. Councillor Harris thanked Mr. Mersereau for his informative presentation and advised Mr. Mersereau that Director of Community Wellness & Recreation Suzanne Watters will bring a Management Report to Council at the Regular Council Meeting on June 23, 2011 with a recommendation.

**Recreation  
Director**

5. Management Reports

a) Day Camp operation 2011

A Management Report was circulated to Council for information. The Recreation Department will be reducing the number of day camp sites from five to two in order to provide safer operation of programs and avoid liability issues.

b) Closure of Lagoon Trail

**It was moved by Councillor Cripps and seconded by Councillor Treadwell that the Lagoon Trail be de-commissioned, signs be posted and stone place at the entrances to deny access to the trail. CARRIED.**

**Recreation  
Director**

c) Miramichii Active Transportation Plan

A Management Report was circulated to Council for information and to provide Council with input on the plan from the Community Wellness & Recreation Advisory Board.

**Community Wellness & Recreation Committee**

**June 7, 2011**

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**ACTION**

d) Department Monthly Report

**It was moved by Councillor McCoombs and seconded by Councillor Cripps that the Department report for the month of May for Community Wellness & Recreation be accepted as presented.**

**6. Adjournment**

**It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that the meeting adjourn, the time being 7:45 p.m. CARRIED.**

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Councillor Jason Harris  
Chairman

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Suzanne Watters  
Director

**Economic & Business Development Committee  
June 7<sup>th</sup>, 2011**

**ACTION**

**7:46 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairman Michael McCoombs; Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Jason Harris, Brian King, Bill Treadwell, Rupert Bernard, Joan Cripps, Michael Malley

Staff: Manager David Dick, Director of Economic Development Jeff MacTavish, Acting Clerk Rhonda Haining, Solicitor Michael Noel, Treasurer Darlene O'Shea, Director of Engineering Csaba Kazamer, Project Engineer Darren Row and Executive Assistant Peggy Doyle

Press: Daniel Martins, Miramichi Leader; Kris McDavid, Times-Transcript

1. Call Meeting to Order - Chairman Councillor McCoombs called the meeting to order at 7:46 p.m. A quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Harris and seconded by Councillor Cripps that the agenda be approved as circulated. CARRIED.**
4. Conflict of Interest – There was no conflict of interest declared.
5. Management Report
  - a) Filming and Advertising Contract with WFN

**It was moved by Councillor Harris and seconded by Councillor Bernard that the City of Miramichi approve the contract to allow the Department of Economic Development and the Department of Community Development and Tourism to advertise with the World Fishing Network and allow the World Fishing Network to film an episode of one of their sport fishing programs in Miramichi. CARRIED.**

**Dir. of Ec. Dev.  
Dir. of CD &  
Tourism**

- b) RFP – Online-interactive asset map

**It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that the City of Miramichi, under the direction of the Director of Economic Development, issue an RFP to secure a consultant that will develop the proposed online-interactive asset map. CARRIED.**

**Dir. of Ec. Dev.  
Clerk**

- c) Business Rental of Municipal Property - Solicitor

**It was moved by Councillor King and seconded by Councillor Treadwell that City staff draft a transient trader by-law for City Council's consideration. CARRIED.**

**Solicitor**

On the question, the Solicitor requested that the Mayor appoint two Councillors to join staff in this initiative.

**Economic & Business Development Committee**

**June 7<sup>th</sup>, 2011**

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**ACTION**

6. Department Updates

**It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the Department updates for April & May be accepted as presented. CARRIED.**

7. Adjournment

**It was moved by Councillor Bernard and seconded by Councillor Harris that the meeting adjourn, the time being 8:11 p.m. CARRIED.**

\_\_\_\_\_  
Councillor Michael McCoombs  
Chairman

\_\_\_\_\_  
Jeff MacTavish  
Director of Economic Development

**Infrastructure & Capital Works Committee  
June 7, 2011**

**ACTION**

**8:14 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairperson, Councillor Rupert Bernard; Mayor Gerry Cormier, Deputy Mayor Nancy Lordon; Councillors: Jason Harris, Joan Cripps, Bill Treadwell, Brian King, Michael Malley, Michael McCoombs

Staff: Manager David Dick Director of Engineering Csaba Kazamer, Solicitor Michael Noel, Acting Clerk Rhonda Haining, Treasurer Darlene O'Shea, Directors: Suzanne Watters, Jeff MacTavish and Executive Assistant Peggy Doyle

Press: Daniel Martins, Miramichi Leader; Kris McDavid Times-Transcript

1. Call Meeting to Order- Chairman Councillor Rupert Bernard called the meeting to order at 8:14 p.m. A quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Cripps and seconded by Councillor Malley that the agenda be approved as presented. CARRIED.**
4. Declaration of Conflict of Interest

There was no declaration of conflict of interest.

5. Management Reports

a) Project 10-003 Wellington Street, Detour – Request from Goodfellow's Trucking Ltd.

Director Kazamer gave a presentation on the requested detour and fielded various questions from Councillors.

**It was moved by Councillor King and seconded by Councillor Cripps that this item be placed on the Transportation & Utilities Committee meeting of June 13<sup>th</sup> for further discussion and consideration. CARRIED.**

**Dir. of Public  
Works**

6. 2011 Capital Program (referred from May 2, 2011 Infrastructure & Capital Works Committee)

Director Kazamer circulated an information package which included Project to be completed, Debt summary and 2011 Capital List. After some discussion, it was consensus of Council that the Treasurer and Director of Engineering prepare a Management Report so Council can have a clear understanding of all projects and funding.

**Treasurer  
Dir. of  
Engineering**

7. Reports

**It was moved by Councillor McCoombs and seconded by Deputy Mayor Lordon that the Engineering monthly report for May be accepted as presented. CARRIED.**

8. Adjournment

**It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting adjourn, the time being 8:46 p.m. CARRIED.**

**Infrastructure & Capital Works Committee**  
**June 7, 2011**  
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**ACTION**

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Councillor Rupert Bernard  
Chairman

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Csaba Kazamer, M.Sc. E, P.Eng  
Director of Engineering

**General Committee  
June 13, 2011**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

- Present:** Chairman – Councillor Michael Malley, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon (joined the meeting at 7:04 p.m.), Councillors: Rupert Bernard, Derek Burchill, Joan Cripps, Jason Harris, Brian King, Mike McCoombs, and Bill Treadwell
- Staff:** Acting City Clerk – Rhonda Haining, City Manager - David Dick, City Solicitor – Michael Noel, Director of Public Works – Frank Duffy, Police Chief – Earl Campbell, Deputy Police Chief – Paul Fiander, Fire Chief – Ian Gavet, Director of Engineering – Csaba Kazamer, Project Engineer – Darrin Row, Recreation Director – Suzanne Watters, and Legislative Assistant – Mary Cameron.
- Press:** Daniel Martins – Miramichi Leader/Weekend

1. Call the Meeting to Order – Prior to calling the meeting to order, Councillor Malley requested that all present stand for a minutes' silence in honour of a former Councillor, Lawrence Mahoney, who passed away today. Councillor McCoombs requested that Bill Malone be remembered as well.

Councillor Malley called the meeting to order at 7:03 p.m.

2. Recording of Attendance – The Legislative Assistant recorded the attendance.

3. Approval of Agenda – **It was moved by Councillor King and seconded by Councillor Harris that the agenda be approved as presented. CARRIED.**

Deputy Mayor Lordon joined the meeting at 7:04 p.m.

4. Conflict of Interest – There were no declarations of conflict of interest.

5. Management Reports

a) Proposed changes to Council/Committee Meeting structure and the By-Law Relating to the Proceedings of The Council of the City of Miramichi - The Acting City Clerk provided information regarding suggested changes to the current Council/Committee meeting structure and frequency, as well as suggested changes to the by-law relating to the proceedings of Council. Four options were provided for Council's consideration and a recommendation was put forth by staff for option #2. Councillor Bernard, Councillor Treadwell, Councillor Cripps and Councillor Harris provided comments. The City Manager provided comments regarding the proposed changes.

It was moved by Councillor Harris and seconded by Councillor McCoombs that, subject to the Municipalities Act, Council shall hold its Regular (Public) Meetings on the second and fourth Monday of each month and Committee (Public) Meetings on the first and third Monday of each month at 19:00 hrs. (7:00 p.m.).

On the question, Councillor Bernard and Councillor Treadwell provided comments as to why they would not be supporting the motion this evening.

**ACTION**

**General Committee  
June 13, 2011  
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**It was moved by Councillor Burchill and seconded by Councillor King to table the motion so that everyone is familiar with the proposed changes. CARRIED. Nay votes – Deputy Mayor Lordon and Councillor Malley.**

6. Adjournment – **It was moved by Councillor Bernard and seconded by Councillor Burchill that the meeting be adjourned at 7:32 p.m. CARRIED.**

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Councillor Michael Malley,  
Chairman

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Rhonda Haining,  
Acting City Clerk

**Acting City Clerk**

**Transportation & Utilities Committee  
June 13, 2011**

**7:33 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairman – Councillor Brian King, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Derek Burchill, Joan Cripps, Jason Harris, Michael Malley, Mike McCoombs, and Bill Treadwell.

Staff: Director of Public Works – Frank Duffy, City Manager - David Dick, Acting City Clerk – Rhonda Haining, City Solicitor – Michael Noel, Police Chief – Earl Campbell, Deputy Police Chief – Paul Fiander, Fire Chief – Ian Gavet, Director of Engineering – Csaba Kazamer, Project Engineer – Darren Row, Recreation Director – Suzanne Watters, and Legislative Assistant – Mary Cameron.

Press: Daniel Martins – Miramichi Leader/Weekend

1. Call to Order – The Chairman, Councillor Brian King, called the meeting to order at 7:33 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Bernard and seconded by Councillor Treadwell that the agenda be approved as circulated. CARRIED.**
4. Declaration of Conflict of Interest – There were no declarations of conflict of interest.
5. Delegations - There were no delegations.
6. Northumberland Solid Waste Commission Report - Deputy Mayor Lordon provided a report. She noted that the Commission is awaiting a letter of support relative to the presentation given on March 12, 2011. This letter does not in any way commit the City to any financial obligation; it is a letter of support allowing the Northumberland Solid Waste Commission to move forward with exploring possible sites, acquisition of land, development of a business plan, all relating to the possible construction of a materials recovery facility.

**ACTION**

Deputy Mayor Lordon further reported that the Chairperson of the Northumberland Solid Waste Commission, Jonathan Brennan, has not been able to attend meetings for the last six to eight months, due to work commitments, and she has assumed the role of Acting Chair. In that capacity, she had the opportunity to attend the NBSWA annual meetings in Bouctouche on May 12<sup>th</sup> and 13<sup>th</sup>, 2011. Deputy Mayor Lordon noted there were a number of very interesting and informative presentations.

**It was moved by Councillor Cripps and seconded by Councillor Malley to approve the verbal report given by Deputy Mayor Lordon. CARRIED.**

On the question, Councillor Malley advised that he received four letters from students at Nelson Rural requesting a blue bin be placed at their school. He read one of the letters. He requested that Deputy Mayor Lordon take the letters to present at the next Northumberland Solid Waste Commission Meeting.

Transportation & Utilities Committee

June 13, 2011

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7. New Business

a) Request from Conseil communautaire Beausoleil Inc. Re: Naming of Private Street going to the Water Treatment Plant after Roger Martin - **It was moved by Councillor Bernard and seconded by Councillor Malley that upon approval from the Department of Education to name the private road between Beaverbrook Road and Miramichi Valley High School and their agreement to name said private road "Roger Martin Road", the city post blue bilingual streets signs to the entrances of said road. CARRIED.**

Dir. of PW  
City Clerk

b) Renaming of Street (George Street, former Town of Chatham) - **It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps that the street in the former Town of Chatham known as George Street be renamed Oak Street. CARRIED. Nay – Councillor Malley**

City Clerk  
Dir. of PW

c) Management Reports Update - Councillor Malley asked when the management reports he had requested regarding line painting, garbage collection, hydrant flushing, etc. would be available. It was noted that it would take time to prepare the reports and it was felt there was no urgency as these same reports were provided to Councillor Malley in the past. Councillor Malley suggested a time line of 4 – 6 months and the response was in the affirmative.

d) Asphalt Patching - Councillor Malley provided comments regarding the present method of asphalt patching and advised that when he attended the recent Federation of Canadian Municipalities Conference in Halifax he picked up a brochure about a new machine that is now available to do asphalt patching. He provided the Director of Public Works with the brochure. Councillor King visited the same booth and noted that the cost of the machine is approximately \$235,000.

9. Departmental Report - **It was moved by Councillor Burchill and seconded by Councillor Treadwell that the department report for the month of May 2011 be accepted as presented. CARRIED.**

On the question, Councillor Treadwell asked about the letter of support being requested by the Northumberland Solid Waste Commission and it was noted that it is in the works.

9. Adjournment – **It was moved by Councillor Bernard and seconded by Councillor Treadwell that the meeting be adjourned at 7:55 p.m. CARRIED.**

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Councillor Brian King,  
Chairman

\_\_\_\_\_  
Frank Duffy,  
Director of Public Works

**Protective Services Committee  
June 13, 2011**

**7:56 p.m.**

**Council Chamber  
Miramichi Place**

**Present:** Chairman – Councillor Bill Treadwell, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Derek Burchill, Joan Cripps, Jason Harris, Brian King, Michael Malley and Mike McCoombs.

**Staff:** Police Chief – Earl Campbell, Deputy Police Chief – Paul Fiander, Fire Chief – Ian Gavet, City Manager - David Dick, Acting City Clerk – Rhonda Haining, City Solicitor – Michael Noel, Project Engineer – Darren Row, Recreation Director – Suzanne Watters, and Legislative Assistant – Mary Cameron.

**Press:** Daniel Martins – Miramichi Leader/Weekend

1. Call to Order – The Chairman, Councillor Bill Treadwell, called the meeting to order at 7:56 p.m. A quorum was present.

**ACTION**

2. Recording of Attendance – The Legislative Assistant recorded the attendance.

3. Approval of Agenda – **It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that the agenda be approved as circulated. CARRIED.**

4. Conflict of Interest – There were no declarations of conflict of interest.

5. Fire Department

a) Management Report – Firefighter and Police Officer Volunteer Hours - The Fire Chief noted that the purpose of the management report was to officially respond to a request from Councillor Malley to submit information regarding career police officers' and firefighters' hours spent volunteering in the community.

**It was moved by Councillor Burchill and seconded by Councillor King that Councillor Malley's request for volunteer hours be respectfully denied. CARRIED. Nay – Councillor Malley.**

Mayor Cormier provided comments regarding moving forward on a positive note to try and build the city.

b) Monthly Activity Report/Fire Prevention Report, May 2011 - **It was moved by Councillor Bernard and seconded by Councillor McCoombs that the Monthly Activity Report/Fire Prevention Report for May 2011 for the Miramichi Fire Department be accepted as circulated. CARRIED.**

6. Police Department

a) Management Report – Extension of Repair and Maintenance – Police Vehicles - **It was moved by Councillor Burchill and seconded by Councillor Harris that the City of Miramichi extend the Repair & Maintenance Contract for the Police Vehicles with Camille's Auto Care (soon to be Bowes Auto Care) for a twelve (12) month period effective July 25, 2011 for the same costs as outlined in Tender #10-021. CARRIED.**

**City Clerk**

b) Discussion – Marine Unit - Discussion took place concerning the sharing of resources relating to the City's boat between the fire and

**Protective Services Committee**

**June 13, 2011**

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police departments. The police department would use it for education and enforcement and the fire department for rescues. The Police Chief fielded questions from committee members regarding whose responsibility it was to patrol navigable waters. The sharing of this piece of equipment would be 50/50 between the departments. During discussion, it was noted that this was a federal responsibility downloaded to the municipality and it was suggested that a letter be written to the federal government asking for some financial assistance.

c) Monthly Update/Animal Control Monthly Report , May 2011 -  
**It was moved by Councillor McCoombs and seconded by Deputy Mayor Lordon that the Monthly Update/Animal Control Monthly Report, May 2011 be accepted as circulated. CARRIED.**

7. Adjournment – **It was moved by Councillor Bernard and seconded by Councillor Cripps that the meeting be adjourned at 8:12 p.m. CARRIED.**

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Councillor Bill Treadwell  
Chairman

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Earl Campbell,  
Police Chief

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Ian Gavet,  
Fire Chief

**Finance & Administration Committee  
June 20, 2011**

**ACTION**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairman Councillor Burchill; Mayor Gerry Cormier; Deputy Mayor Nancy Lordon, Councillors: Jason Harris, Rupert Bernard, Bill Treadwell, Brian King, Michael McCoombs, Joan Cripps, Michael Malley.

Staff: Manager David Dick, Treasurer Darlene O'Shea, Solicitor Michael Noel, Fire Chief Ian Gavet, Acting Clerk Rhonda Haining, Directors: Jeff MacTavish, Suzanne Watters and Csaba Kazamer and Executive Assistant Peggy Doyle.

Press Daniel Martins, Miramichi Leader; Kris McDavid, Times-Transcript

1. Call Meeting to Order- Chairman Councillor Derek Burchill called the meeting to order at 7:00 p.m. A quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Deputy Mayor Lordon and seconded by Councillor Bernard that the agenda be approved as presented. CARRIED.**
4. Conflict of Interest – There was no conflict of interest declared.
5. Monthly Financial Reports/Overtime Report

**It was moved by Councillor McCoombs and seconded by Councillor Cripps that the Monthly Financial Reports and Overtime Report for the month of May 2011 be accepted as presented. CARRIED.**

6. Management Reports

a) Permission for Miramichi Minor Cardinal Baseball Association to work on City Property – Memorial Field

**It was moved by Councillor Harris and seconded by Councillor King that permission be granted to Miramichi Minor Cardinal Baseball Association to install the 4 – 50' poles and net at Memorial Field at no cost to the City or the Community Wellness & Recreation Department. CARRIED.**

b) Tender 11-014 Chatham Public Library – Supply & Installation of Flooring

**It was moved by Councillor Bernard and seconded by Councillor Malley that tender 11-014 Supply and Installation of flooring Chatham Public Library be awarded to the lowest bidder Eastern Tile and Carpet in the amount of \$21,696 HST included. CARRIED.**

c) Adoption of Policy 75 – Grants to Non-Profit Organizations

**It was moved by Councillor McCoombs and seconded by Councillor Cripps approve the recommendation of Management Report Fin-2011-04 with the exception of application procedure 4.5. CARRIED. Nay vote Councillor King.**

**Recreation  
Director  
Clerk**

**Dir. of Public  
Works  
Clerk**

**Solicitor  
Clerk  
Treasurer**

Finance & Administration Committee

June 20, 2011

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**ACTION**

**It was moved by Councillor McCoombs and seconded by Councillor Cripps that with the implementation of Policy # 75 Grants to Non-profit organizations, with the exception of application procedure 4.5, the previous policies #53 – Festivals and Events Support Policy City of Miramichi and # 65 – Grants for Non-Profit Organizations be repealed effective June 20, 2011. CARRIED. Nay vote Councillor King**

**Solicitor  
Clerk  
Treasurer**

d) Available Capital Funding

**It was moved by Councillor McCoombs and seconded by Councillor Bernard that departments complete a comprehensive 5-year Capital Plan before any new borrowing is contemplated, including vehicle and equipment replacement, enabling council to plan out its capital borrowing over the next five years, determine sources of funding as well as complying with the Municipal Plan document. CARRIED.**

**Directors**

7. Memo re. Chatham Historical Properties

Solicitor Mike Noel circulated a memo to Council regarding Chatham Historical Properties, outlining a list of questions (see attached). Councillor McCoombs further outlined concerns regarding financial assistance to CHP. Councillor Bernard provided some responses and advised that further responses to questions and financial statements would be provided when the annual meeting is held. The date for the annual meeting is expected to be held when financial statements are completed.

**Solicitor  
Amended at Regular  
Council Meeting, June 23,  
2011 - "4<sup>th</sup> line" –  
Councillor Bernard  
provided some responses  
and advised that the  
correspondence would be  
dealt with at the Annual  
Meeting.**

8. Memo re. General Liability Insurance

Solicitor Mike Noel circulated a memo to Council, providing an update on the General Liability Insurance file and informing Council that the process of retaining a general liability insurer for 2012 is currently on schedule.

**Solicitor**

9. Labour & Employment Matters – Manager recommends Committee of the Whole as per section 10.2(4)(j) of the *Municipalities Act*.

**It was moved by Councillor Cripps and seconded by Deputy Mayor Lordon that the meeting go to Committee of the Whole. CARRIED.**

**It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps that the meeting revert back to regular session and rise without report. CARRIED.**

10. Adjournment

**It was moved by Councillor Bernard and seconded by Councillor Harris that the meeting adjourn, the time being 8:05 p.m. CARRIED.**

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**Councillor Burchill  
Chairman**

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**Darlene O'Shea  
Treasurer**

**Regular Council Meeting  
June 23, 2011**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

Present: Mayor Gerry Cormier, Councillors: Rupert Bernard, Derek Burchill, Jason Harris, Brian King, Michael McCoombs and Bill Treadwell.

Staff: Acting City Clerk – Rhonda Haining, City Manager – David Dick, City Solicitor – Michael Noel, Fire Chief – Ian Gavet, Police Chief – Earl Campbell, Director of Economic Development – Jeff MacTavish, Director of Engineering – Csaba Kazamer, Recreation Director – Suzanne Watters, City Treasurer – Darlene O’Shea, Director of Community Development & Tourism – Peter Murphy and Legislative Assistant – Mary Cameron.

Members of the Press – Matt Maher and Daniel Martins

Prayerful Reflection – Mayor Cormier requested that all those present stand for a moment of prayerful reflection.

1. Call Meeting to Order – Mayor Cormier called the meeting to order at 7:02 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor King and seconded by Councillor Treadwell that the agenda be approved as presented and with the following additions: 12. b) Verbal Update 2011 Canadian National Senior Baseball Championships – Councillor Harris, 12. c) Site Selection and 12. e) Councillor Burchill – Update in Committee of the Whole. CARRIED.** It was noted that the Mayor’s Updates would be renumber as 12. d). **CARRIED.**
4. Disclosure of Conflict of Interest – There were no declarations of conflict of interest.
5. Delegations - There were no delegations.
6. Adoption of Minutes
  - a) Regular Council Meeting, May 26, 2011 - **It was moved by Councillor Bernard and seconded by Councillor Harris that the minutes of the Regular Council Meeting held May 26, 2011 be adopted as circulated. CARRIED.**
  - b) Special Council Meeting, June 7, 2011 - **It was moved by Councillor Bernard and seconded by Councillor Harris that the minutes of the Special Council Meeting held June 7, 2011 be adopted as circulated. CARRIED.**
7. Correspondence – Correspondence was dealt with at the committee level.
8. Committee Reports
  - a) Community Wellness & Recreation Committee, June 7, 2011 - **It was moved by Councillor Harris and seconded by Councillor Bernard that the minutes of the Community Wellness & Recreation Committee Meeting held June 7, 2011 be adopted as circulated. CARRIED.**

**ACTION**

Councillor Harris reviewed the minutes.

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**It was moved by Councillor Harris and seconded by Councillor Bernard that the recommendations and directions contained in the minutes of the Community Wellness & Recreation Committee Meeting held June 7, 2011 be approved. CARRIED.**

Rec. Dir.

b) Economic & Business Development Committee, June 7, 2011 - **It was moved by Councillor McCoombs and seconded by Councillor Bernard that the minutes of the Economic & Business Development Committee Meeting held June 7, 2011 be adopted as circulated. CARRIED.**

Councillor McCoombs reviewed the minutes.

**It was moved by Councillor McCoombs and seconded by Councillor King that the recommendations and directions contained in the minutes of the Economic & Business Development & Committee Meeting held June 7, 2011 be approved. CARRIED.**

Dir. of Ec. Dev.  
Dir. of CD&T  
City Clerk  
Solicitor

c) Infrastructure & Capital Works Committee, June 7, 2011 - **It was moved by Councillor Bernard and seconded by Councillor Burchill that the minutes of the Infrastructure & Capital Works Committee Meeting held June 7, 2011 be adopted as circulated. CARRIED.**

Councillor Bernard reviewed the minutes.

**It was moved by Councillor Bernard and seconded by Councillor McCoombs that the recommendations and directions contained in the minutes of the Infrastructure & Capital Works Committee Meeting held June 7, 2011 be approved. CARRIED.**

Dir. of PW  
Treasurer  
Dir. of Eng.

d) General Committee, June 13, 2011 - **It was moved by Councillor Harris and seconded by Councillor King that the minutes of the General Committee Meeting held June 13, 2011 be adopted as circulated. CARRIED.**

Councillor Harris reviewed the minutes.

**It was moved by Councillor Harris and seconded by Councillor Burchill that the recommendations and directions contained in the minutes of the General Committee Meeting held June 13, 2011 be approved. CARRIED.**

City Clerk

e) Transportation & Utilities Committee, June 13, 2011 - **It was moved by Councillor King and seconded by Councillor Treadwell that the minutes of the Transportation & Utilities Committee Meeting held June 13, 2001 be adopted as circulated. CARRIED.**

Councillor King reviewed the minutes.

**It was moved by Councillor King and seconded by Councillor Bernard that the recommendations and directions contained in the minutes of the Transportation & Utilities Committee Meeting held June 13, 2011 be approved. CARRIED.**

Dir. of PW  
City Clerk

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f) Protective Services Committee, June 13, 2011 - **It was moved by Councillor Treadwell and seconded by Councillor Harris that the minutes of the Protective Services Committee Meeting held June 13, 2011 be adopted as circulated. CARRIED.**

Councillor Treadwell reviewed the minutes.

**It was moved by Councillor Treadwell and seconded by Councillor King that the recommendations and directions contained in the minutes of the Protective Services Committee Meeting held June 13, 2011 be approved. CARRIED.**

g) Finance & Administration Committee, June 20, 2011 - **It was moved by Councillor Burchill and seconded by Councillor Treadwell that the minutes of the Finance & Administration Committee Meeting held June 20, 2011 be adopted as corrected, item 7, 4<sup>th</sup> line should read "Councillor Bernard provided some responses and advised that the correspondence would be dealt with at the Annual Meeting". CARRIED.**

Councillor Burchill reviewed the minutes.

**It was moved by Councillor Burchill and seconded by Councillor Harris that the recommendations and directions contained in the minutes of the Finance & Administration Committee Meeting held June 20, 2011 as corrected, be approved. CARRIED.**

- 9. Department Reports - There were no department reports.
- 10. Other Reports - There were no other reports.
- 11. By-Laws - There were no by-laws for presentation.
- 12. Other – New Business

a) Management Report, Recommendation to Appoint a Full-time Firefighter Candidate - Councillor Treadwell reviewed the management report.

**It was moved by Councillor Treadwell and seconded by Councillor Harris that the following resolution be adopted: That subject to successfully passing a medical examination, that part-time firefighter Anthony Trader is the successful candidate in the 2011 firefighter hiring process and that he is appointed as a full-time firefighter with the City of Miramichi effective July 4, 2011. CARRIED.**

**It was moved by Councillor Treadwell and seconded by Councillor Harris that the following resolution be adopted: That City Council approves the hiring of a replacement part-time firefighter to keep the number of part-time firefighters at four (4). CARRIED.**

b) Verbal Update 2011 Canadian National Senior Baseball Championships – Councillor Harris - Councillor Harris provided an update regarding the 2011 Senior Baseball Championships being hosted by the Ironmen August 24 – 28, 2011. Ten teams are expected – British Columbia, Alberta, Manitoba, 2 from Ontario, 2 from New Brunswick (Fredericton and the host club), 2 from Nova Scotia,

City Clerk

Directors  
Rec. Dir.  
City Clerk  
Dir. of PW  
Solicitor  
Treasurer

Dir. of HR  
Fire Chief

Dir. of HR  
Fire Chief

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Newfoundland and Labrador. The economic spinoff is expected to be approx. \$350,000. for the City. Councillor Harris extended thanks to the major sponsors, Beaubear Credit Union, Molsons and O'Donaghues and the City of Miramichi. Councillor Harris encouraged citizens to attend some or all of the games and provided information concerning ticket prices. He thanked the members of the host committee for their hard work and noted that it is a well organized, well run committee and stated that it is just a pleasure to be part of it.

c) Management Report, Site Selection (Recommendation from Fire Station Committee) - **It was moved by Councillor Treadwell and seconded by Councillor Burchill that City Council accepts the recommendation of the Fire Station Committee to select the site it owns known as "Sunny Corner Mechanical" in the Newcastle Lower Industrial Park. CARRIED.**

City Clerk  
Fire Chief

d) Mayor's Updates

Mayor Cormier provided the following highlights:

- Congratulations were extended to all graduating students from Miramichi area schools. Mayor Cormier announced this year's recipients of the David Sadler Memorial Scholarship: Brittany O'Toole, Allison Bowes, Miranda Carter, Colton Curtis, Nadine Pesch and William MacGillivray. Each of these deserving students will receive \$1500.
- Congratulations to Ed & Gerry Duplessie on the recent opening of the The Artist Kave at 1732 Water Street.
- Mayor Cormier extended thanks to the organizers and fundraisers for another very successful Relay for Life. He noted that all of us, at some point in our lives, have had family, friends and neighbours who have been affected by cancer and this group is to be commended for their continuing efforts in fundraising for cancer awareness and research.
- Congratulations to the Miramichi Chapter of the Blue Knights who recently hosted a very successful friendship weekend with attendees from the Maritime provinces as well as Maine. The Blue Knights are a group of motorcycle enthusiasts comprised of peace officers. The organizing committee are to be commended and the Mayor advised that he understood Steve Karasek and Doug Robichaud worked tirelessly. He also extended thanks to Deputy Mayor Lordon for attending the banquet on his behalf and bringing greetings from the City and he also thanked the Miramichi Police Force for all their assistance throughout the weekend and to all Miramichiers who continually showcase Miramichi hospitality.
- Mayor Cormier encourage everyone to get out and enjoy the Rock'n'Roll Festival and Canada Day celebrations, which begin with the official opening of Rock'n'Roll Weekend on Thursday, June 30 at 7:00 p.m. in the Waterfront Parking Lot beside the Newcastle Library. The Canada Day parade will be held on Friday beginning at 1:00 p.m. from MVHS. There are many other events planned throughout the weekend and a schedule can be found on the Festival website. Next weekend will be the beginning of our festivals which promise to have "something for everyone" to enjoy.
- Mayor Cormier announced that he will be hosting the 1<sup>st</sup> Annual Mayor's Charity Golf Tournament on Thursday, August 4<sup>th</sup> starting at 1:00 p.m. Anyone interested in playing or for more information, contact 623-2205.

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e) Update – Committee of the Whole - Mayor Cormier noted that this item was being discussed in Committee of the Whole as per the Municipalities Act, Section 10.2 (e).

**It was moved by Councillor Burchill and seconded by Councillor Harris to move to Committee of the Whole. CARRIED.**

**It was moved by Councillor Burchill and seconded by Councillor Harris to call the regular meeting back to order and to rise without report. CARRIED.**

13. Adjournment – **It was moved by Councillor Bernard and seconded by Councillor Harris that the meeting be adjourned at 7:59 p.m. CARRIED.**

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**Gerry Cormier,  
Mayor**

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**Rhonda Haining,  
Acting City Clerk**