

MEMO

TO: Department Heads
Brenda Lyons, Assistant City Clerk
Peggy Doyle, Executive Assistant

FROM: Mary Cameron, Legislative Assistant

DATE: June 8, 2011

SUBJECT: **Copies of Minutes**

Copies of minutes of the following committees are available on the portal and the City's web site:

- Community Wellness & Recreation Committee, May 2, 2011
- Community Development & Tourism Committee, May 2, 2011
- Infrastructure & Capital Works Committee, May 2, 2011
- Special Council Meeting, May 9, 2011
- General Committee, May 9, 2011
- Protective Services Committee, May 9, 2011
- Transportation & Utilities Committee, May 9, 2011
- Audit Committee, May 12, 2011
- Finance & Administration Committee, May 16, 2011
- Regular Council Meeting, May 26, 2011

Kindly review the package for directives that may require action by your department. No further memos will be sent concerning directives in the minutes.

**Community Wellness & Recreation Committee
May 2, 2011**

7:00 p.m.

**Council Chamber
Miramichi Place**

Present: Chairman – Councillor Jason Harris, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Derek Burchill, Michael Malley, Michael McCoombs, and Bill Treadwell.

Staff: Recreation Director – Suzanne Watters, City Manager – David Dick, Acting City Clerk – Rhonda Haining, City Treasurer – Darlene O’Shea, Director of Engineering – Csaba Kazamer, Director of Economic Development – Jeff MacTavish, City Solicitor – Mike Noel, Director of Community Development and Tourism – Peter Murphy, and Legislative Assistant – Mary Cameron

Member of the Press – Daniel Martins, Miramichi Leader/Weekend

1. Call Meeting to Order – The Chairman, Councillor Jason Harris, called the meeting to order at 7:01 p.m. A quorum was present.

ACTION

2. Recording of Attendance – The Legislative Assistant recorded the attendance.

3. Approval of Agenda - **It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the agenda be approved as circulated. CARRIED.**

4. Conflicts of Interest – There were no declarations of conflict of interest.

5. Management Reports

a) Tender 11-015, Invited Bids, Supply and Delivery of Flowers - **It was moved by Councillor Bernard and seconded by Councillor Burchill that City Council accept the bid from Brookdale Nurseries Ltd. in the total amount of \$3,475.60 for 6000 bedding plants, 200 mixed geraniums and 400 red geraniums. CARRIED.**

**City Clerk
Rec. Dir.**

6. Updates

a) Department Updates for March/April 2011 – The Recreation Director noted that the monthly updates for March and April are included because there was no meeting last month and that the Parks Classification information attached to the monthly report is for information purposes as the policy had been reviewed and there are no changes in classifications.

It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the department updates for the months of March and April 2011 be accepted as circulated. CARRIED.

7. Adjournment – **It was moved by Councillor Bernard and seconded by Councillor Malley that the meeting be adjourned at 7:04 p.m. CARRIED.**

Councillor Jason Harris,
Chairman

Suzanne Watters
Recreation Director

**Community Development & Tourism Committee
May 2, 2011**

7:05 p.m.

**Council Chamber
Miramichi Place**

Present: Vice-Chairperson – Councillor Rupert Bernard, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillor Derek Burchill, Councillor Jason Harris, Councillor Michael Malley, Councillor Michael McCombs and Councillor Bill Treadwell.

Staff: Director of Community Development & Tourism – Peter Murphy, City Manager – David Dick, Acting City Clerk – Rhonda Haining, City Solicitor – Michael Noel, City Treasurer – Darlene O’Shea, Director of Economic Development - Jeff MacTavish, Director of Engineering – Csaba Kazamer and Legislative Assistant – Mary Cameron.

Press: Daniel Martins, Miramichi Leader/Weekend

1. Call the Meeting to Order – The Vice-Chairperson, Councillor Rupert Bernard called the meeting to order at 7:05 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Deputy Mayor Lordon and seconded by Councillor Malley that the agenda be approved as circulated. CARRIED.**
4. Declaration of Conflict of Interest – There were no declarations of conflict of interest.
5. Tabled Motion from April 11, 2011 Meeting, Management Report CDT2011-03, Tender for Windows at Loggie Cultural Center - The Director provided information regarding the tabled motion.

ACTION

It was moved by Deputy Mayor Lordon and seconded by Councillor Harris that the tender for the supply and installation of windows for the W. S. Loggie Cultural Centre be awarded to Lipton Spence Woodworking, subject to funding being approved from the Built Heritage Fund. CARRIED.

**City Clerk
Dir. of CD&T**

On the question, the Director fielded questions posed by committee members.

6. Department Updates - The Director provided the following updates:

Consumer Shows - The department has just completed its summer consumer shows for 2011. Shows were attended in Quebec City and Halifax. Both shows were very well attended and Nova Scotia continues to grow as a good market for Miramichi. The department partnered with Metepenagiag and the Miramichi Region Tourism Association for this show.

Website - Work is continuing on our new website. The City has just signed off on the home page and work is continuing on the inner pages. The new web site will be more user friendly and should be completed by mid-June.

Advertising - Two offers have been received from Tourism and Parks to do advertising in the regional and Ontario and Quebec markets. The department is evaluating the offers at presented, based on cost and

Community Development & Tourism Committee

May 2, 2011

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appropriate markets. At this point, they seem to fit the marketing plans for this year.

It was moved by Councillor Harris and seconded by Councillor Malley that the department updates for the Community Development and Tourism Department be accepted. CARRIED.

7. Adjournment – **It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting be adjourned at 7:11 p.m. CARRIED.**

Councillor Rupert Bernard,
Vice-Chairperson

Peter Murphy,
Director of Community
Development & Tourism

**Infrastructure & Capital Works Committee
May 2, 2011**

7:12 p.m.

**Council Chamber
Miramichi Place**

Present: Chairman – Councillor Rupert Bernard, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Derek Burchill, Jason Harris, Michael Malley, Michael McCoombs, and Bill Treadwell.

Staff: Director of Engineering – Csaba Kazamer, City Manager – David Dick, Recreation Director – Suzanne Watters, Acting City Clerk – Rhonda Haining, City Solicitor – Michael Noel, Treasurer – Darlene O’Shea, Director of Community Development & Tourism – Peter Murphy, Director of Economic Development – Jeff MacTavish and Legislative Assistant – Mary Cameron

Member of the Press – Daniel Martins, Miramichi Leader/Weekend

1. Call the Meeting to Order – The Chairman, Councillor Rupert Bernard, called the meeting to order at 7:12 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Deputy Mayor Lordon and seconded by Councillor Burchill that the agenda be approved as circulated. CARRIED.**
4. Declarations of Conflict of Interest - There were no declarations of conflict of interest.
5. Management Reports
 - a) 2011 Capital Funding for King Street Phase III Trunk Sewer - The Director of Engineering reviewed the management report.

ACTION

It was moved by Councillor Burchill and seconded by Councillor Malley that 2011 Water Capital in the amount of \$1,162,000 be allocated to the King Street Phase III sanitary sewer upgrades. CARRIED.

Dir. of Eng.

6. 2011 Capital Program - The Director of Engineering and the Treasurer provided comments. The Treasurer circulated a three year summary from 2008-2010 showing the capital expenditures, how much had been paid for and the debt payments and the debt reduction. A copy is attached.

Discussion took place. Councillor Harris suggested that efforts be made to contact the provincial government to check the status of claims submitted.

It was moved by Councillor Malley and seconded by Councillor McCoombs that the 2011 capital program list presented tonight be referred until the next Infrastructure & Capital Works Committee Meeting. CARRIED.

Dir. of Eng.

7. Reports

- a) Engineering Monthly Report for March and April 2011 - **It was moved by Councillor Harris and seconded by Councillor Harris that the Engineering Department Report for the months of March and April, 2011 be accepted as circulated. CARRIED.**

Infrastructure & Capital Works Committee

May 2, 2011

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8. Adjournment – **It was moved by Deputy Mayor Lordon and seconded by Councillor Harris that the meeting be adjourned at 7:39 p.m. CARRIED.**

Councillor Rupert Bernard,
Chairman

Csaba Kazamer, M.Sc. E, P.Eng.
Director of Engineering

City of Miramichi
Three year Summary
2008-2010

	General	Water	Total	
Expenditures	18,508,000	6,548,000	25,056,000	
Paid For	12,122,000	4,641,000	16,763,000	66.90%
Debt Payments	4,879,000	3,849,000	8,728,000	
Debt Increase (Reduction)	1,507,000	-1,942,000	-435,000	

City of Miramichi
 Financial Statement Analysis
 Highlights 2010

	Surplus	Expenditures
General Operating Fund had a surplus of	\$496	\$24,970,226
Water Operating Fund had a surplus of	\$248	\$5,366,149

	2010	2009	2008	2007	2006
General Capital Fund					
Expenditures	7,066,000	7,523,000	3,919,000	5,275,000	6,593,000
Paid For	4,810,000	4,268,000	3,044,000	4,093,000	6,156,000
to borrow for new	2,256,000	3,255,000	875,000	1,182,000	437,000
Current Debt	11,860,000	10,188,000	10,958,000	11,428,000	12,655,000
Total Debt	14,116,000	13,443,000	11,833,000	12,610,000	13,092,000
Old Debt paid Off	1,583,000	1,644,000	1,652,000	1,665,000	1,606,000
Actual					
2010					
9.30% Debt Service (P&I)	2,321,000	2,306,000	2,380,000	2,437,000	2,409,000

	2010	2009	2008	2007	2006
Water Capital Fund					
Expenditures	2,942,000	1,682,000	1,924,000	2,007,000	843,000
Paid For	1,815,000	1,673,000	1,153,000	708,000	300,000
to borrow for new	1,127,000	9,000	771,000	1,299,000	543,000
Current Debt	15,792,000	16,998,000	17,541,000	17,561,000	18,628,000
Total Debt	16,919,000	17,007,000	18,312,000	18,860,000	19,171,000
Old Debt paid Off	1,215,000	1,315,000	1,319,000	1,610,000	1,778,000
Actual					
2010					
39.60% Debt Service (P&I)	2,125,000	2,230,000	2,287,000	2,711,000	2,884,000

Paid for from Outside Sources					
General	3,936,000	3,233,000	2,636,000	3,162,000	4,814,000
Water	1,264,000	902,000	507,000	344,000	0

Paid for by Operating					
General	874,000	1,035,000	408,000	931,000	1,342,000
Water	551,000	771,000	646,000	364,000	300,000

**Special Council Meeting
May 9, 2011**

7:00 p.m.

Miratech Building

Present: Chairman – Mayor Gerry Cormier – Deputy Mayor Nancy Lordon; Councillors: Mike McCoombs, Jason Harris, Brian King, Bill Treadwell, Rupert Bernard, Derek Burchill and Michael Mailey **Councillor Cripps (amended at Regular Council Meeting, May 26, 2011)**

Staff: Manager David Dick, Assistant City Clerk Rhonda Haining, Treasurer Darlene O'Shea, Deputy Police Chief Paul Fiander, Fire Chief Ian Gavet, Solicitor Michael Noel, Directors: Frank Duffy, Heather Coughlan, Suzanne Watters, Csaba Kazamer, Peter Murphy and Executive Assistant Peggy Doyle

Press: Daniel Martins, Miramichi Leader; Kris McDavid, Times-Transcript

ACTION

1. Call Meeting to Order – Mayor Cormier called the Meeting to order at 7:00 p.m., a quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance
3. Approval of Agenda – **It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps that the agenda be approved with the following amendment –add item 5 Delegation – Sylvain Melancon and item 7 Labour and Employment Matter be removed and added as item 8 on Transportation Utilities Committee Meeting. CARRIED.**
4. Disclosure of Conflict of Interest – Councillor Harris declared conflict of interest on item 6 a – Leasing of Four (4) Police Vehicles.
5. Delegation
 - a) Sylvain Melancon – Carrefour Beausoleil

Mr. Melancon advised Council that in conjunction with the 25th Anniversary of the Carrefour Beausoleil Community Centre they would like to recognize the contribution Roger Martin has made to the centre by naming a street Roger Martin Street. In light of a previous motion of Council stating that a future street would be named Roger Martin Street, he asked if a section of road between MVHS and Carrefour Beausoleil could be named Roger Martin Street where the only other structure involved is the City's Water Treatment Plant.

Mayor Cormier thanked Mr. Melancon for his presentation.

6. Management Report
 - a) Leasing of Four (4) Police Vehicles

Councillor Harris vacated the room

It was moved by Councillor Treadwell and seconded by Councillor McCoombs that the City of Miramichi lease four (4) 2011 Toyota Camry's from Roussel Toyota for a three year term for the monthly cost of \$2,091.08 (HST included) CARRIED.

Councillor Harris returned to the meeting.

Dir. Of PW

**Clerk
Police Chief**

**Special Council Meeting
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b) Appointment of Acting City Clerk

It was moved by Councillor Malley and seconded by Councillor Burchill that the City of Miramichi appoint Mrs. Rhonda Haining as Acting City Clerk effective May 11, 2011 at the pay scale previously paid to her while holding the position of Acting City Clerk until City Council deems otherwise. CARRIED.

Human Resources

c) Request for temporary use of City Property located at Loggieville Wharf (PID # 40060592)

It was moved by Councillor Cripps and seconded by Councillor Burchill that the City grant temporary use of PID # 40060592 to Hitchman Construction Ltd. under the following conditions: a) all dredging operations shall be approved by all municipal, provincial and federal agencies or authorities and all works shall be completed in accordance with all municipal, provincial and federal statutes, laws, by-laws, regulations, acts or provisions; b) the applicant shall be solely responsible for obtaining any and all necessary municipal, provincial or federal permits required to complete the removal, storage, disposal and all other activities associated with said works.; c) the applicant shall ensure that all the storage/lay down area is prepared, maintained and restored in accordance with all municipal, provincial and federal agency requirements and shall submit a written final declaration to this effect to the City of Miramichi Clerk's Department upon completion of the works; d) the applicant shall agree to all terms and conditions required for the temporary use of PID # 40060592 as set out in an agreement prepared by the City of Miramichi. CARRIED

**Clerk
Solicitor
Dir. of
Engineering**

d) Application for Authorization to Borrow – King Street Phase III

It was moved by Councillor Bernard and seconded by Councillor Malley that the following resolution be adopted: be it resolved that the Municipality of the City of Miramichi submits to the Municipal Capital Borrowing Board an application for authorization to borrow money (or to guarantee the repayment of money borrowed or to enter into a lease, lease-purchase or purchase arrangement) in an amount not to exceed \$1,162,000 for a term not to exceed 20 years for the following purposes, terms and amounts: Purpose – Environmental Health; Amount \$1,162,000; Term – 20 years. CARRIED.

Treasurer

7. Approval of Minutes of the Infrastructure & Capital Works Committee Meeting – May 2, 2011

It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that the minutes of the Infrastructure Capital Works Committee Meeting held May 2, 2011 be adopted as circulated. CARRIED.

Councillor Bernard reviewed the minutes

It was moved by Councillor Bernard and seconded by Councillor Harris that the recommendations and directions contained in the minutes of the Infrastructure & Capital Works Committee Meeting held May 2, 2011 be approved. CARRIED.

**Special Council Meeting
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It was moved by Councillor Bernard and seconded by Councillor Malley that a tender be called for King Street Sanitary Sewer upgrades. CARRIED.

**Dir. of
Engineering**

8. Adjournment

It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting adjourn, the time being 7:15 p.m. CARRIED.

**Gerry Cormier
Mayor**

**Rhonda Haining
Assistant City Clerk**

**General Committee
May 9, 2011**

7:16 p.m.

Miratech Building

Present: Chairman – Councillor Michael Malley, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Mike McCoombs, Jason Harris, Brian King, Bill Treadwell, Rupert Bernard and Derek Burchill, **Joan Cripps (amended at Regular Council Meeting, May 26, 2011)**

Staff: Manager David Dick, Assistant City Clerk Rhonda Haining, Treasurer Darlene O'Shea, Deputy Police Chief Paul Fiander, Fire Chief Ian Gavet, Solicitor Michael Noel, Directors Frank Duffy, Heather Coughlan, Suzanne Watters, Csaba Kazamer, Peter Murphy, Jeff MacTavish and Executive Assistant Peggy Doyle

Press: Daniel Martins, Miramichi Leader; Kris McDavid, Times-Transcript

ACTION

1. Call Meeting to Order – The Chairman, Councillor Malley, called the Meeting to order at 7:16 p.m., a quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor King and seconded by Councillor Cripps that the agenda be approved as presented. CARRIED.**
4. Disclosure of Conflict of Interest – There was no conflict interest declared.
5. Correspondence – Letter from Chatham Historical Properties

A letter from Secretary-Treasurer of Chatham Historical Properties was received and circulated to Council.

It was moved by Councillor Cripps and seconded by Deputy Mayor Lordon that correspondence be forwarded to Jim Doyle, Secretary-Treasurer of Chatham Historical Properties requesting a date for 2010 audit report and that 2008 and 2009 audit reports be provided. CARRIED.

Solicitor

After much discussion, Councillor Bernard reiterated that any questions should be sent in writing to Chatham Historical Properties.

6. Management Report

- a) Subdivision Plan, Province of New Brunswick, King George Highway (near Kingsway Restaurant)

It was moved by Councillor Bernard and seconded by Councillor Cripps that the Assent of Council be given to Her Majesty the Queen in the right of the Province of New Brunswick (Minister of Transportation) Subdivision, Plan 11-1 dated April 5, 2011. CARRIED.

**Clerk
Solicitor**

- b) PID # 40163354 and PID # 40282402 – Fire Station # 1 (Newcastle) – Jane Street Site Contamination.

It was moved by Councillor McCoombs and seconded by Councillor Cripps that the City allocate funding for and engage the services of a site professional to complete testing works necessary to develop an action plan to address the contamination on PID # 40163354 and PID # 40282402. CARRIED.

**Treasurer
Dir. of
Engineering**

**General Committee Meeting
May 9, 2011
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ACTION

It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the City Manager be authorized to negotiate a services agreement with Gemtec Limited or if unsuccessful, another engineering services provider for the purpose of completing testing and various work necessary for developing an action plan to address the contamination on property identified as PID #40163354 and PID # 40282402. CARRIED. Nay votes, Councillors King, Cripps and Harris.

**Manager
Dir. of
Engineering**

On the question, Councillor Cripps advised that Gemtec Ltd. Should not be named and that invited bids should be called to get the best price. Further on the question, Councillor King had concerns regarding the cost of carrying out the work without money budgeted for the project.

7. Adjournment

It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that the meeting adjourn, the time being 7:50 p.m. CARRIED.

**Councillor Michael Malley
Chairman**

**Rhonda Haining
Assistant City Clerk**

**Protective Services Committee
May 9, 2011**

ACTION

7:51p.m.

Miratech Building

Present: Chairman Councillor Bill Treadwell, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Jason Harris, Michael Malley, Joan Cripps, Rupert Bernard, Michael McCoombs and Brian King

Staff: Manager David Dick, Deputy Chief Paul Fiander, Fire Chief Ian Gavet, Treasurer Darlene O'Shea, Solicitor Mike Noel, Assistant City Clerk Rhonda Haining, Directors Jeff MacTavish, Suzanne Watters, Csaba Kazamer, Heather Coughlan, Frank Duffy, Peter Murphy, and Executive Assistant Peggy Doyle.

Press: Daniel Martins, Miramichi Leader; Kris McDavid, Times-Transcript

1. Call Meeting to Order- Chairman Councillor Bill Treadwell called the meeting to order at 7:51p.m. A quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the agenda be approved as presented. CARRIED.**
4. Conflict of Interest – There was no conflict of interest declared.
5. Police Department
 - a) Discussion – Info requested by Councillor Malley re. Ambulance Stats

This info was circulated to Council for information.

- b) Monthly Update – April 2011.

It was moved by Councillor Harris and seconded by Councillor Burchill that the Police Department monthly update for April 2011 be adopted as circulated. CARRIED.

6. Fire Department
 - a) Management Report – Update on the Activities of the Miramichi Fire Department

It was moved by Councillor McCoombs and seconded by Councillor Burchill that the following resolution be adopted: that negotiations for fiscal year 2012 funding from the Local Service District begin following the appointment of a new Local Services District Manager. CARRIED.

- b) Monthly Activity Report/Fire Prevention Report – April 2011

It was moved by Councillor McCoombs and seconded by Councillor Cripps that the monthly activity report/fire prevention report for the month of April 2011 be adopted as circulated. CARRIED.

**Manager
Fire Chief**

Protective Services Committee

May 9, 2011

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ACTION

7. Adjournment

It was moved by Councillor Harris and seconded by Councillor Cripps that the meeting adjourn, the time being 8:09 p.m. CARRIED.

Councillor Bill Treadwell
Chairman

Earl Campbell
Police Chief

Ian Gavet
Fire Chief

**Transportation & Utilities Committee
May 9, 2011**

ACTION

8:10 p.m.

Miratech Building

Present: Chairperson Councillor Brian King, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Jason Harris, Rupert Bernard, Bill Treadwell, Joan Cripps, Mike McCoombs and Michael Malley

Staff: Manager David Dick, Director of Public Works Frank Duffy, Treasurer Darlene O'Shea, Solicitor Michael Noel, Assistant Clerk Rhonda Haining, Deputy Police Chief Paul Fiander, Fire Chief Ian Gavet, Directors Csaba Kazamer, Suzanne Watters, Heather Coughlan, Peter Murphy and Jeff MacTavish and Executive Assistant Peggy Doyle

Press: Daniel Martins, Miramichi Leader; Kris McDavid, Times-Transcript

1. Call Meeting to Order- Chairman Councillor King called the meeting to order at 8:10 p.m. A quorum was present.
2. Recording of Attendance – The Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Harris and seconded by Councillor Treadwell that the agenda be approved as amended with item 5 delegation being removed and 8 b) Committee of the Whole be added. CARRIED.**
4. Declaration of Conflict of Interest

There was no conflict of interest declared.

5. Delegation – Sylvain Melancon – Carrefour Beausoleil

This was placed on the Special Council Meeting Agenda.

6. Northumberland Solid Waste Commission Report

There was no report.

7. New Business

- a) Highway Warning Lights

It was moved by Councillor Burchill and seconded by Councillor Cripps that the following resolution be adopted: Whereas the following motion was passed at the Regular Council Meeting held on October 16, 2010 that subject to approval from the Dept. of Transportation, Council approve the purchase and installation of the warning lights and signs at the intersection of Highway 11 and Highway 117 and that \$32,193.70 be transferred from General Operating Reserve to cover costs and whereas the New Brunswick Department of Transportation has provided the following response: as there is no provision by TAC to allow the requested installation and as the installations may provide a false sense of security to emergency personnel

Transportation & Utilities Committee

May 9, 2011

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ACTION

the Department of Transportation, the purchase and installation of the warning lights and signs at the intersection of Highway 11 and Highway 117 cannot be carried out.

It was moved by Councillor Harris and seconded by Councillor Burchill that the resolution regarding the warning lights at Highway 11 and Highway 117 be tabled until Councillor King and Councillor Malley meet with the Minister of Transportation. **CARRIED.**

**Councillor
King
Councillor
Malley**

b) Ahern Road

It was moved by Councillor McCoombs and seconded by Councillor Treadwell that whereas the City of Miramichi approved the George Woods Subdivision Plan which created Ahern Road as a public street and stated the Developer does not expect the City to do any more maintenance to Ahern Road than it already does; and whereas, the request to place millings on the Ahern Road is well above the current maintenance provided by the City and the cost of upgrading Ahern Road to municipal standards is not provided for in our operating budget; Be it resolved that the City of Miramichi continue with the current maintenance it provided on the Ahern Road and not approve the upgrading of road or the placement of millings on said road. **CARRIED.**
Nay votes – Councillor Malley, Councillor Bernard

**Clerk
Dir. of P.W.**

c) Miramichi Folksong Festival

It was moved by Councillor McCoombs and seconded by Councillor Cripps that the request from the Miramichi Folksong Festival to have painted on the Newcastle Water storage tank the Miramichi Folksong Festival Inc. logo and the words 'Canada's Longest Standing Folk Festival' be denied at this time and will be considered when the tower needs to be painted which is expected to be within the next two years. **CARRIED.**

**Clerk
Dir. of P.W.**

8. Departmental Report

It was moved by Councillor Harris and seconded by Councillor McCoombs that the Departmental Report for the month of April 2011 be accepted as presented. **CARRIED.**

b) Labour and Employment Matter (City Manager recommends Committee of the Whole, as per section 10.2 (4) (i) of the *Municipalities Act*

It was moved by Councillor Treadwell and seconded by Councillor Burchill that the meeting go to Committee of the Whole. **CARRIED.**

It was moved by Councillor Harris and seconded by Councillor McCoombs that the meeting revert back to regular session and rise without report. **CARRIED.**

Transportation & Utilities Committee

May 9, 2011

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9. Adjournment

It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting adjourn, the time being 8:50 p.m. CARRIED.

Councillor Brian King
Chairman

Frank Duffy
Director of Public Works

Audit Committee
May 12, 2011

12:00 P.M.

Present: Chairman Derek Burchill, Councillor Jason Harris

Staff – David Dick, City Manager, Darlene O'Shea, Treasurer, Beverley Jones, Accounting Clerk

Grant Thornton – Kent Ostridge, Alvin Bell

1. Calling the Meeting to Order – The meeting was called to order at 12:00 p.m.

2. **Management Letter 2010 Audit**

Alvin Bell and Kent Ostridge gave a report to the audit committee that presented an overview of the audit.

Mr. Bell advised we are still waiting on legal letters, signed management representation letters and council approval.

Two issues arose that were of concern to the auditors. One was the HST implication on the Civic Center. After a CRA HST Audit the ITC portion of HST was removed from any expenditures on that building. Grant Thornton disagrees with the ruling and feels that we should be recognizing the ITC as well as HST on invoicing to Minor Hockey as we are not the group offering the program so should be charging full HST for all ice rentals. They felt a liability should be set up in 2011 in case CRA reviews again and we have not recognized HST on Minor Hockey invoices.

The second item of concern was the old payables established in utility operating. Concern was that they should have been transferred to reserve and not still in a payable.

The auditors strongly suggested that in November of each year a full review of established payables be done and the possible transfers be made.

Also reminded the Audit Committee of the PSAB 3150 implementation

The Management letter was reviewed. Items such as measurable usage of water, receivables, old payables, review log and controls with Neptune were discussed.

Meeting adjourned at 1:20 p.m.

Derek Burchill
Chairman

Darlene O'Shea
Treasurer

**Finance & Administration Committee
May 16, 2011**

ACTION

7:00 p.m.

**Council Chamber
Miramichi Place**

Present: Chairman Councillor Burchill; Mayor Gerry Cormier;
Councillors: Jason Harris, Rupert Bernard, Bill Treadwell, Brian King,
Michael McCoombs, Joan Cripps, Michael Malley.

Staff: Manager David Dick, Treasurer Darlene O'Shea,
Police Chief Earl Campbell, Deputy Police Chief Paul Fiander, Acting
City Clerk Rhonda Haining, Directors: Heather Coughlan, Peter
Murphy, Jeff MacTavish, Suzanne Watters and Csaba Kazamer and
Executive Assistant Peggy Doyle.

Press Daniel Martins, Miramichi Leader

1. Call Meeting to Order- Chairman Councillor Derek Burchill called the meeting to order at 7:00 p.m. A quorum was present.

2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.

3. Approval of Agenda – **It was moved by Councillor Bernard and seconded by Councillor Cripps that the agenda be approved with the following amendment, item 7d) Hiring of 1 Full time & 3 Part time Police Officers be moved to item 8 Committee of the Whole. CARRIED.**

Councillor Malley asked that item 7d) Hiring of 1 Full Time and 3 Part time Police Officers be moved to Committee of the Whole

4. Conflict of Interest – There was no conflict of interest declared.

5. Presentation

a) 2010 Financial Statements – Grant Thornton

Alvin Bell, on behalf of Grant Thornton, reviewed the 2010 Financial Statements with Council. Mr. Bell thanked staff for their hard work and cooperation during the audit process.

Chairman Councillor Burchill thanked Mr. Bell for his informative presentation. The financial statements will be formally approved at the Regular Council meeting of May 26, 2011.

6. Monthly Budget Analysis/Overtime Report

It was moved by Councillor McCoombs and seconded by Councillor Cripps that the Monthly Budget Analysis and Overtime Report for the month of April 2011 be accepted as presented. CARRIED.

7. Management Reports

a) Transfer from General Operating Reserve

It was moved by Councillor King and seconded by Councillor Treadwell that the City of Miramichi transfer \$75,000 from the General Operating Reserve Fund – Transit to the General Operating Fund to be recognized as revenue as established in the 2011 budget. CARRIED.

**Clerk
Treasurer**

Treasurer

Finance & Administration Committee
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ACTION

b) Application for Financing Debenture Issue 2011

It was moved by Councillor McCoombs and seconded by Councillor Cripps that the following resolution be adopted: be it resolved that the Treasurer and Mayor be authorized to issue and sell to the New Brunswick Finance Corporation a Municipality of Miramichi debenture in the principal amount of \$3,383,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Miramichi agree to issue post dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are required in payment of principal and interest charges on the attached debenture. CARRIED.

Treasurer
Mayor

c) Request – Grade 5 Class Nelson Rural School

It was moved by Councillor Malley and seconded by Councillor King that Grade 5 classes at Nelson Rural School be given a contribution of \$100 for their trip to Fredericton.

It was moved by Councillor Harris and seconded by Councillor McCoombs that the motion be amended to give Grade 5 classes at Nelson Rural School a contribution of \$365.00 for their trip to Fredericton. CARRIED. Nay votes Councillors Treadwell and Cripps.

Treasurer

The vote was then taken on the original motion as amended.

It was moved by Councillor Malley and seconded by Councillor King that the Grade 5 classes at Nelson Rural School be given a contribution of \$365.00 for their trip to Fredericton. CARRIED.

e) Permission for Miramichi Minor Cardinal Baseball Association to work on City property

It was moved by Councillor Harris and seconded by Councillor King that permission be granted to the Miramichi Minor Cardinal Baseball Association to install the infield to Mosquito/Pee Wee standards and an electronic scoreboard at Gretna Green upper field (Flett field), at no cost to the City of Miramichi, Community Wellness & Recreation Department. CARRIED.

Recreation
Director

f) Cliff Lane

It was moved by Councillor Bernard and seconded by Councillor Malley that a private contractor be hired by the Engineering Department to upgrade the end of Cliff Lane at an estimated cost of \$2,575.00, the work to consist of the excavation of organic materials and the placement of a gravel base and that funding be derived from an outstanding payable.

After much discussion, a tabled motion was introduced.

It was moved by Councillor McCoombs and seconded by Councillor Harris that the motion be tabled until the regular Council meeting, when more information will be presented. CARRIED. Nay votes Councillors Bernard, Malley and King.

Manager

Finance & Administration Committee

May 16, 2011

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ACTION

g) Update for Fire Station # 1 – Jane Street Site Contamination

It was moved by Councillor McCoombs and seconded by Councillor Harris that the City of Miramichi submit a plan to the New Brunswick Department of Environment advising that the City will complete an Environmental Site Assessment and develop a remedial action plan for 15 Jane Street in 2012. DEFEATED. Yea vote Councillor McCoombs

It was moved by Councillor Bernard and seconded by Councillor Cripps that the Engineering Department issues an invited request for proposal to engage the services of a site professional to complete an environmental site assessment and develop a remedial action plan for PID #40163354 and PID # 40282402 (15 Jane Street) and that funding for said work be derived from an outstanding payable that is no longer required. CARRIED.

On the question, Councillor Treadwell advised that this property has been contaminated for a number of years and the onus is on the City to have the clean-up completed as soon as possible.

h) Access Doors MVHS (Report will be forthcoming)

It was moved by Councillor Harris and seconded by Councillor Malley that the City of Miramichi enter into a cost sharing agreement with School District 16 for the work on the accessibility project at Miramichi Valley High School and the cost to the City of approximately \$10,000 come from Old Capital Recreational purpose funding. CARRIED.

8. Personnel Matters – Manager recommends Committee of the Whole as per section 10.2(4)(j) of the *Municipalities Act*

It was moved by Councillor Cripps and seconded by Councillor Harris that the meeting go to Committee of the Whole CARRIED.

It was moved by Councillor McCoombs and seconded by Councillor Harris that the meeting revert back to Regular session. CARRIED.

Hiring of 1 Full Time & 3 Part Time Police Officers

It was moved by Councillor Treadwell and seconded by Councillor Malley that the City of Miramichi hire Greg Savoie as a full-time police officer effective June 27, 2011 and that Timothy Mercier, Christopher Hogan and Marc Cormier be hired as part-time Police Officers effective June 6, 2011 with the Miramichi Police Force. CARRIED. *Councillor Malley voted nay (amended at Regular Council Meeting, May 28th)*

9. Adjournment

It was moved by Councillor Bernard and seconded by Councillor Harris that the meeting adjourn, the time being 8:42 p.m. CARRIED.

**Dir. of Eng.
Clerk**

**Recreation
Director
Treasurer**

*This motion was
seconded by Councillor
McCoombs
(amended at Regular
Council Meeting, May
28th, 2011)
Police Chief
Human Resources*

**Councillor Derek Burchill
Chairman**

**Darlene O'Shea
Treasurer**

OIC / O.M. No.	Date Of OIC	Date of Council's Resolution Authorizing Application To the MCBB	Purpose by Function	Amount In Dollars	Term For Each Amount
Water and Sewer Fund					
07-27	May 14, 2007	March 22, 2007	Environmental Health	124,000	20 years
09-28	April 24, 2009	March 10, 2009	Environmental Health	207,000	20 years
09-96	Sept 14, 2009	July 20, 2009	Environmental Health	167,000	20 years
09-110	Sept 30,2009	March 10, 2009	Environmental Health	304,000	20 years
09-126	Nov 9, 2009	Sept 24, 2009	Environmental Health	325,000	20 years
General Revenue Fund					
08-32	May 16, 2008	April 14, 2008	Transportation Services	200,000	10 years
09-28	April 24, 2009	March 10,2009	Recreation and Culture	56,000	5 years
09-96	Sept 14,2009	July 20, 2009	Transportation Services	326,000	20 years
09-123	Oct 20, 2009	March 10, 2009	Transportation Services	456,000	10 years
09-126	Nov 9, 2009	Sept 24, 2009	Transportation Services	122,000	10 years
10-0033	May 10, 2010	March 25, 2010	Transportation Services	977,000	10 years
10-0033	May 10, 2010	March 25, 2010	General Government	49,000	5 years
10-0033	May 10, 2010	March 25, 2010	Recreation and Culture	70,000	10 years

**Regular Council Meeting
May 26, 2011**

7:00 p.m.

**Council Chamber
Miramichi Place**

Present: Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Derek Burchill, Joan Cripps, Jason Harris, Brian King, Michael Malley, Michael McCoombs and Bill Treadwell.

Staff: Acting City Clerk – Rhonda Haining, City Manager– David Dick, City Solicitor – Michael Noel, Director of Public Works – Frank Duffy, Fire Chief – Ian Gavet, Deputy Police Chief – Paul Fiander, Director of Economic Development – Jeff MacTavish, Director of Engineering – Csaba Kazamer, Director of Human Resources - Heather Coughlan and Legislative Assistant – Mary Cameron.

Members of the Press – Matt Maher and Daniel Martins

Prayerful Reflection – Mayor Cormier requested that all those present stand for a moment of prayerful reflection.

1. Call Meeting to Order – Mayor Cormier called the meeting to order at 7:02 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – Mayor Cormier noted that Council members would like to add items to the agenda and the requests would be dealt with separately. He noted that an addition to the agenda requires unanimous consent.
 - a) **It was moved by Councillor Treadwell and seconded by Councillor King to add Fire Protection – Eel Ground First Nation as item 12. e) and renumber Mayor’s Updates as item 12. f). CARRIED.**
 - b) **It was moved by Councillor King and seconded by Councillor Malley to add Contracts as a Committee of the Whole item. DEFEATED. Nay – Deputy Mayor Lordon.**
 - c) **It was moved by Councillor Malley and seconded by Councillor Bernard to add Management Reports – Updates. DEFEATED. Yea votes – Councillors: Harris, Malley, Bernard and King. Nay votes – Deputy Mayor Lordon, Councillors: Burchill, Cripps, McCoombs, Treadwell, and Mayor Cormier noted that he would be voting nay.**
 - d) **It was moved by Councillor Burchill and seconded by Councillor Harris that the agenda be approved as circulated with the addition of Fire Protection, Eel Ground First Nation. CARRIED.**
4. Disclosure of Conflict of Interest – There were no declarations of conflict of interest.
5. Delegations
 - a) Terrance Cooper, Miramichi Airport - Mayor Cormier welcomed Terrance Cooper, Cargo Specialist, Miramichi Airport Commission to the meeting. Mr. Cooper made a presentation to Council regarding the Miramichi Airport. He noted that their new web site should be up and running by Friday and will be a good sales tool. The goal of the airport is to be the premier air cargo transportation hub in New Brunswick. A copy of Mr. Cooper’s presentation is on file in the Clerk’s Department.

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Mr. Cooper fielded questions posed by members of Council.

Mayor Cormier thanked Mr. Cooper for the presentation.

The City Manager left the room at this point.

b) Rev. Ronald J. Ecker, Miramichi Evangelical Ministerial Association, Miramichi Fusion Festival 2011 - Rev. Ronald Ecker made a presentation to Council regarding the Miramichi Fusion Festival 2011 being held at the Golden Hawk Recreation complex on Saturday, June 4th. Veronique Arsenault provided a power point presentation showing activities from last year's Festival. Funds raised will be donated to the Miramichi Autism Resource Centre. Last year's festival raised \$10,000. A copy of the presentation is on file in the Clerk's Department.

6. Adoption of Minutes

a) Regular Council Meeting, April 28, 2011 - **It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that the minutes of the Regular Council Meeting held April 28, 2011 be adopted as circulated. CARRIED.** Councillor King was not in his seat for voting on this motion.

b) Special Council Meeting, May 9, 2011 - **It was moved by Councillor Cripps and seconded by Deputy Mayor Lordon that the minutes of the Special Council Meeting held May 9, 2011 be adopted as amended – Councillor Cripps was present. CARRIED.**

7. Correspondence – Correspondence was dealt with at the committee level.

8. Committee Reports

a) Community Wellness & Recreation Committee, May 2, 2011 - **It was moved by Councillor Harris and seconded by Councillor Cripps that the minutes of the Community Wellness & Recreation Committee Meeting held May 2, 2011 be adopted as circulated. CARRIED.**

Councillor Harris reviewed the minutes.

It was moved by Councillor Harris and seconded by Councillor McCoombs that the recommendations and directions contained in the minutes of the Community Wellness & Recreation Committee Meeting held May 2, 2011 be approved. CARRIED.

City Clerk
Rec. Dir.

The City Manager returned to the Council Chamber at 7:30 p.m.

b) Community Development & Tourism Committee, May 2, 2011 - **It was moved by Councillor Cripps and seconded by Councillor Bernard that the minutes of the Community Development & Tourism Committee Meeting held May 2, 2011 be adopted as circulated. CARRIED.**

Councillor Cripps reviewed the minutes. During the review, Councillor Cripps noted that she had received a message from the Director of Community Development & Tourism advising that the City's applications for funding from the Built Heritage Program have been approved. The City of Miramichi has received \$30,000. in funding for

**Regular Council Meeting
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both the W. S. Loggie Cultural Centre and the Beaverbrook House for a total of \$60,000. Councillor Cripps thanked Hon. Trevor Holder, Minister for Wellness, Culture and Sport and Hon. Robert Trevors for their support of these projects. These funds will be added to the \$200,000. that the City has budgeted for much needed renovations to these two heritage buildings.

It was moved by Councillor Cripps and seconded by Councillor Treadwell that the recommendations and directions contained in the minutes of the Community Development & Tourism Committee Meeting held May 2, 2011 be approved. CARRIED.

City Clerk
Dir. of CD&T

On the question, members of Council extended their thanks to the provincial government for providing this funding.

c) General Committee, May 9, 2011 - **It was moved by Councillor Malley and seconded by Deputy Mayor Lordon that the minutes of the General Committee Meeting held May 9, 2011 be adopted as amended – Councillor Cripps was in attendance. CARRIED.**

Councillor Malley reviewed the minutes.

It was moved by Councillor Malley and seconded by Councillor Harris that the recommendations and directions contained in the minutes of the General Committee Meeting held May 9, 2011 be approved. CARRIED.

Dir. of Eng.
Solicitor
City Clerk
Treasurer
Manager

d) Protective Services Committee, May 9, 2011 - **It was moved by Councillor Treadwell and seconded by Councillor Harris that the minutes of the Protective Services Committee Meeting held May 9, 2011 be adopted as circulated. CARRIED.**

Councillor Treadwell reviewed the minutes.

It was moved by Councillor Treadwell and seconded by Councillor Harris that the recommendations and directions contained in the minutes of the Protective Services Committee Meeting held May 9, 2011 be approved. CARRIED.

Manager
Fire Chief

e) Transportation & Utilities Committee, May 9, 2011 - **It was moved by Councillor King and seconded by Councillor Burchill that the minutes of the Transportation & Utilities Committee Meeting held May 9, 2011 be adopted as circulated. CARRIED.**

Councillor King reviewed the minutes.

It was moved by Councillor King and seconded by Councillor Treadwell that the recommendations and directions contained in the minutes of the Transportation & Utilities Committee Meeting held May 9, 2011 be approved with the exception of 7 b). CARRIED.

Clr. King
Clr. Malley
Clerk
Dir. of PW

On the question, Councillor Malley provided comments regarding the highway warning light and the Miramichi Folksong Festival's request.

Item 7. a) Ahern Road - **It was moved by Councillor King and seconded by Councillor Harris that whereas the City of Miramichi approved the George Woods Subdivision Plan which**

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created Ahern Road as a public street and stated the Developer does not expect the City to do any maintenance to Ahern Road than it already does; and whereas, the request to place millings on the Ahern Road is well above the current maintenance provided by the City and the cost of upgrading Ahern Road to municipal standards is not provided for in our operating budget; Be it resolved that the City of Miramichi continue with the current maintenance it provided on the Ahern Road and not approve the upgrading of road or the placement of millings on said road. **CARRIED. Nay votes – Councillors: Bernard, King and Malley.**

Dir. of PW

On the question, discussion took place with Councillor Bernard, Councillor Cripps, Councillor Malley and Councillor Harris providing comments.

f) Audit Committee, May 12, 2011 - Councillor Burchill reviewed the minutes.

It was moved by Councillor Burchill and seconded by Councillor Harris that the minutes of the Audit Committee Meeting held May 12, 2011 be adopted as circulated. CARRIED.

g) Finance & Administration Committee, May 16, 2011 - **It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the minutes of the Finance & Administration Committee Meeting held May 16, 2011 be adopted as amended, Councillor Malley did not second the motion for item 8 and he voted nay on the motion. CARRIED.**

Councillor Burchill reviewed the minutes.

It was moved by Councillor Burchill and seconded by Councillor Bernard that the recommendations and directions contained in the minutes of the Finance & Administration Committee Meeting held May 16, 2011 be approved with the exception of item 8. CARRIED.

Police Chief
Dir. of Eng.
Clerk
Treasurer
Mayor
Rec. Dir.
Manager

Item 8. Hiring of 1 Full time and 3 Part Time Police Officers - **It was moved by Councillor Burchill and seconded by Councillor Treadwell that the City of Miramichi hire Greg Savoie as a full-time police officer effective June 27, 2011 and that Timothy Mercier, Christopher Hogan and Marc Cormier be hired as part-time Police Officers effective June 6, 2011 with the Miramichi Police Force. CARRIED. Nay – Councillor Malley.**

Dir. of HR

On the question, Councillor Malley, Councillor Treadwell, Councillor King, Councillor Harris and Councillor McCoombs and Mayor Cormier provided comments.

9. Department Reports - There were no department reports.

10. Other Reports - There were no other reports.

11. By-Laws - There were no by-laws for presentation.

12. Other – New Business

a) Motion to Approve 2010 Financial Statements and Presentation - **It was moved by Councillor Burchill and seconded by Deputy**

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Mayor Lordon that the following resolution be adopted:

BE IT RESOLVED that the Financial Statements for the year ending December 31, 2010 for the General Funds, Water and Sewerage Funds and Reserve Fund be accepted as presented. CARRIED.

Treasurer

The City Manager made a power point presentation regarding the 2010 financial statements. A copy is on file in the Clerk's Department.

b) Management Report, Fire Department Capital Needs - Fire Chief Ian Gave reviewed Management Report Number F-2011-09, item 12. b) on this evening's agenda. The subject matter was fire department capital needs. The purpose of the report – to enable City Council to make strategic financial decisions which address the needs of the fire department.

It was moved by Councillor Treadwell and seconded by Councillor Harris that the report be adopted as read. CARRIED.

c) Management Report, Cliff Lane - The Acting City Clerk, the Director of Engineering and the City Solicitor provided information to Council through a presentation on the smart board. Discussion took place.

The City Solicitor noted that at 3:00 p.m. new information came to light regarding ownership of property on Cliff Lane.

It was moved by Councillor Bernard and seconded by Councillor Malley to table this item until the ownership of Cliff Lane is resolved. CARRIED. Nay votes – Deputy Mayor Lordon, Councillor Harris and Councillor Burchill.

Solicitor

The City Solicitor advised that he can have an opinion on the ownership by Monday.

d) Management Report, Repeal Policy 08-27 – Health and Dental Coverage for Early Retirees - **It was moved by Councillor Treadwell and seconded by Councillor Burchill that the City of Miramichi repeal Policy 08-27 Health and Dental Coverage for early retirees effective September 1, 2011 and that the City of Miramichi allow any full time permanent employees who meet the criteria for Policy 08-17 to retire under the Policy as long as they are retired on or before December 31, 2011. Those employees wishing to retire under the above noted policy must inform the Human Resources Department in writing by September 1, 2011. CARRIED. Nay vote – Councillor Malley.**

Dir. of HR

On the question, discussion took place with respect to the motion with Council members providing comments. Councillor Bernard questioned if a replacement policy would be in place prior to September 1st. The Director of Human Resources advised that it is the intent to have a replacement policy in place before September 1st.

e) Fire Protection – Eel Ground First Nation - Councillor Treadwell provided information with respect to fire protection to areas outside of city boundaries. He feels that the status quo is not acceptable. Indian and Northern Affairs Canada is well aware of the situation.

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It was moved by Councillor Treadwell and seconded by Councillor Malley that the City discontinue the provision of fire protection services to the Eel Ground First Nation if an agreement regarding payment for services provided from January 1995 to present and the terms of future payments is not reached by October 2, 2011.

On the question, discussion took place. Councillor Harris would like to see a management report come back with numbers and to open communication with INAC.

It was moved by Councillor Burchill and seconded by Councillor Bernard to table this motion until a management report is received. CARRIED. Nay votes – Deputy Mayor Lordon, Councillor Malley, Councillor Treadwell and Councillor King.

**Fire Chief
Solicitor**

f) Mayor's Updates

Mayor Cormier provided the following highlights:

- Mayor Cormier requested that citizens join with City Council in recognizing persons with disabilities and their role in our community, by the observance of Disability Awareness Week May 29th to June 4th. The City supports their theme "Yes We Can". On Saturday, June 4th from 2 p.m. – 4 p.m., an event is being held at Waterford Green commemorating Disability Awareness Week.
- The Mayor's Prayer Breakfast was a huge success again this year, with tickets being sold out well in advance of the event. Reports from everyone who attended were very positive and the committee is already planning next year's event and securing a guest speaker. Mayor Cormier thanked the organizing committee for bringing Rev. Dale Lane to Miramichi. He touched many lives while he was here. The Prayer Breakfast Committee partnered with School District 16 and had Rev. Lane speak to Middle and High School students at several area schools.
- Mayor Cormier extended thanks to the Director of Community Development & Tourism, Peter Murphy and his staff, for hosting the Tourism Industry Association of New Brunswick Annual Conference in Miramichi this week.
- Congratulations was extended to Suzanne Watters on her recent accomplishment of being honoured with the Skate Canada Volunteer Award of Excellence.
- Congratulations to Daniel Martins for his accomplishment as a standing finalist in the outstanding journalist category at the Newspapers Atlantic Awards.

13. Adjournment – **It was moved by Councillor Bernard and seconded by Councillor Burchill that the meeting be adjourned at 9:21 p.m. CARRIED.**

**Gerry Cormier,
Mayor**

**Rhonda Haining,
Acting City Clerk**