

MEMO

TO: Department Heads
Stacey Dunfield, Assistant City Clerk
Peggy Doyle, Executive Assistant

FROM: Mary Cameron, Legislative Assistant

DATE: December 5, 2011

SUBJECT: **Copies of Minutes**

Copies of minutes of the following committees are available on the portal and the City's web site:

- Special General Committee of Council Committee, November 7, 2011
- Committee for Community Wellness & Recreation, November 7, 2011
- General Committee, November 15, 2011
- Protective Services Committee, November 15, 2011
- Economic & Business Development Committee, November 15, 2011
- Special Finance & Administration Committee (Budget), November 15, 2011
- Finance & Administration Committee, November 21, 2011
- Special Finance & Administration Committee (Budget), November 22, 2011
- Regular Council Meeting, November 24, 2011

Kindly review the package for directives that may require action by your department. No further memos will be sent concerning directives in the minutes.

Special General Committee of Council
November 7, 2011

ACTION

5:30 p.m.

Council Chamber
Miramichi Place

Present: Vice-Chairperson Deputy Mayor Lordon; Mayor Gerry Cormier; Jason Harris, Brian King, Bill Treadwell, Rupert Bernard, Michael McCoombs, Joan Cripps, Derek Burchill

Staff: Manager David Dick, Acting Clerk Rhonda Haining, Solicitor Michael Noel, Treasurer Darlene O'Shea, Deputy Police Chief Paul Fiander, Fire Chief Ian Gavet, Directors Frank Duffy, Csaba Kazamer, Suzanne Watters, Jeff MacTavish, Jay Shanahan

Press: Charlene MacKenzie, Miramichi Leader

1. Call Meeting to Order- Chairman Deputy Mayor Nancy Lordon called the meeting to order at 5:30 p.m. A quorum was present.
2. Recording of Attendance – Acting City Clerk Rhonda Haining recorded the attendance
3. Approval of Agenda – **It was moved by Councillor Cripps and seconded by Councillor McCoombs that the agenda be approved as presented. CARRIED.**
4. Conflict of Interest – There were no conflicts of interest declared.
5. The City's relationship to:

Boards and Commissions/Festivals/Sports Teams & Sporting Events/Libraries/Seniors Groups

Acting Clerk Rhonda Haining reviewed the document previously circulated to Council on all the above. Ms Haining, Solicitor Michael Noel and Treasurer Darlene O'Shea fielded various questions from Councillors. This is for information and discussion in preparation for the 2012 budget process.

6. Adjournment

It was moved by Councillor Bernard and seconded by Councillor Cripps that the meeting adjourn, the time being 6:50 p.m. CARRIED.

Deputy Mayor Lordon
Chairman

Rhonda Haining
Assistant Clerk

Committee for Community Wellness & Recreation
November 7, 2011

ACTION

7:00 p.m.

Council Chamber
Miramichi Place

Present: Chairman, Councillor Jason Harris; Mayor Gerry Cormier; Deputy Mayor Nancy Lordon; Councillors: Mike McCoombs, Joan Cripps, Brian King, Bill Treadwell, Rupert Bernard, Derek Burchill

Staff: Manager David Dick, Director of Community Wellness & Recreation Suzanne Watters, Treasurer Darlene O'Shea, Acting Clerk Rhonda Haining, Solicitor Michael Noel, Fire Chief Ian Gavet, Deputy Police Chief Paul Fiander, Directors Peter Murphy, Jeff MacTavish, Csaba Kazamer, Acting Director of Public Works Jay Shanahan

Press: Charlene MacKenzie, Miramichi Leader

1. Call Meeting to Order- Councillor Harris called the meeting to order at 6:50 p.m. A quorum was present.
2. Recording of Attendance – Acting City Clerk Rhonda Haining recorded the attendance.
3. Approval of Agenda – **It was moved by Deputy Mayor Lordon and seconded by Councillor King that the agenda be approved with the following addition under item 6 a) Mayor's update. CARRIED.**
4. Management Reports
 - a) Family User Fee Rate

It was moved by Councillor Cripps and seconded by Councillor Bernard that as per recommendation of the Community Wellness and Recreation Advisory Board, that a family rate for the daily user fees be set at \$10.00/family and be monitored for 2012, be accepted by City Council effective January 2012. CARRIED.

Rec. Director
Clerk

5. Department monthly report

It was moved by Councillor Burchill and seconded by Councillor Bernard that the Department Report for the month of October 2011 be accepted as circulated. CARRIED.

6. Advisory Board Update

It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that the Advisory Board report for the month of October 2011 be accepted as presented. CARRIED.

- b) Mayor's Update

Next Monday, November 14th at 7:00 p.m. the Hospital Union is hosting a Public Information Meeting for the region regarding Healthcare in Miramichi. The meeting is being held at the Miramichi Exhibition Building. He would like to have the Committee Meetings scheduled for Monday November 14th be moved to Tuesday November 15th, 2011

It was moved by Mayor Cormier and seconded by Councillor Burchill that the Committee meetings scheduled for Monday,

Clerk

**Committee for Community Wellness & Recreation
November 7, 2011**

ACTION

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November 14th 2011 be re-scheduled to Tuesday, November 15th, 2011. CARRIED.

7. Property Matter (Solicitor recommends Committee of the Whole, as per section 10.2(4) of the *Municipalities Act*

It was moved by Councillor Bernard and seconded by Councillor Cripps that the meeting go to Committee of the Whole. CARRIED.

It was moved by Deputy Mayor Lordon, seconded by Councillor Cripps that the meeting revert back to Regular session and rise without report. CARRIED.

8. Adjournment

It was moved by Councillor Bernard and seconded by Councillor Burchill that the meeting adjourn, the time being 6:58 p.m. CARRIED.

Councillor Jason Harris
Chairman

Suzanne Watters
Director

**General Committee
November 15, 2011**

7:00 p.m.

**Council Chamber
Miramichi Place**

Present: Chairman – Councillor Michael Malley, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon (joined the meeting at 7:04 p.m.), Councillors: Rupert Bernard, Derek Burchill, Joan Cripps, Jason Harris, Brian King, Michael McCoombs and Bill Treadwell

Staff: Acting City Clerk – Rhonda Haining, City Manager - David Dick, Acting Director of Public Works – Jay Shanahan, Recreation Director – Suzanne Watters, City Treasurer – Darlene O’Shea, Fire Chief – Ian Gavet, City Solicitor – Mike Noel, Deputy Police Chief – Paul Fiander, Director of Engineering – Csaba Kazamer, Director of Community Development & Tourism – Peter Murphy, Director of Economic Development – Jeff MacTavish and Legislative Assistant – Mary Cameron.

Press: Charlene MacKenzie – Miramichi Leader/Weekend

1. Call the Meeting to Order – Councillor Malley called the meeting to order at 7:00 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Harris and seconded by Councillor Burchill that the agenda be approved as amended – Add 6. Development – Councillor King and 7. Update of Hospital Meeting – Mayor Cormier and that Adjournment be renumbered as item 8. CARRIED.**
4. Conflict of Interest – There were no declarations of conflict of interest.
5. Management Reports
 - a) Proposed changes to Council/Committee Meeting structure and the By-Law Relating to the Proceedings of The Council of the City of Miramichi - **It was moved by Deputy Mayor Lordon and seconded by Councillor McCoombs that subject to the Municipalities Act, Council shall hold its Regular (Public) Meetings on the second and fourth Monday of each month and Committee (Public) Meetings on the first and third Monday of each month at 19:00 hrs. DEFEATED. Yea votes – Mayor Cormier, Deputy Mayor Lordon, Councillors: McCoombs, Burchill and Harris. Nay votes – Councillors: Treadwell, Bernard, King, Cripps and Malley.**

ACTION

On the question, much discussion took place with committee members providing comments regarding the proposed changes.

The Acting City Clerk fielded questions from committee members.

It was moved by Councillor Bernard and seconded by Councillor King that the City of Miramichi current structure and schedule remains status quo.

It was moved by Councillor Burchill and seconded by Councillor Bernard to table the motion for six months. CARRIED.

City Clerk

b) **2012 Budgets for Two (2) Business Improvement Areas**
- It was moved by Councillor Burchill and seconded by Councillor King That at the Regular Council meeting on November 24, 2011 Council pass a resolution stating its intention to approve the presentation of the DowntownS Miramichi Newcastle Business District 2012 BIA Budget and the Historic Chatham Business District Corporation 2012 BIA Budget under Section 4(2) of the Business Improvement Areas Act and that By-Law No. 69-10 and No. 70-10 be read for the first time by title in both official languages. CARRIED.

City Clerk

6. Development – Councillor King - Councillor King expressed his concern regarding a development opportunity that had received the OK from the Planning Commission and the City had not given approval. A brief discussion took place and it was suggested that Councillor King raise the issue with the City Manager and that a management report be prepared.

City Manager

7. Update on Hospital Meeting – Mayor Cormier - Mayor Cormier updated the committee regarding the meeting held on November 14 at the M.A.E.A. regarding the hospital. He stated that Mayor and Council should take a lead role on this issue and call an urgent meeting for next Monday at 12 noon with all Council present, phone all 5 MLA's inviting them to attend as well as the Mayors of Rogersville and Neguac and their Councils. He suggested that our MP or her representative be invited as well. It is important for the city to show leadership and get answers, the true facts, and to let the public know.

Mayor

Committee members provided comments regarding the issue.

8. Adjournment – It was moved by Councillor Bernard and seconded by Councillor Harris that the meeting be adjourned at 7:53 p.m. CARRIED.

Councillor Michael Malley,
Chairman

Rhonda Haining,
Acting City Clerk

**Protective Services Committee
November 15, 2011**

7:54 p.m.

**Council Chamber
Miramichi Place**

Present: Chairman – Councillor Bill Treadwell, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Derek Burchill, Joan Cripps, Jason Harris, Brian King, Michael Malley, and Michael McCoombs

Staff: Deputy Police Chief – Paul Fiander, Fire Chief – Ian Gavet, City Manager - David Dick, Acting City Clerk – Rhonda Haining, Acting Director of Public Works – Jay Shanahan, Recreation Director – Suzanne Watters, City Treasurer – Darlene O’Shea, City Solicitor – Mike Noel, Director of Engineering – Csaba Kazamer, Director of Community Development & Tourism – Peter Murphy, Director of Economic Development – Jeff MacTavish and Legislative Assistant – Mary Cameron.

Charlene MacKenzie – Miramichi Leader/Weekend

1. Call to Order – The Chairman, Councillor Bill Treadwell, called the meeting to order at 7:54 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor King and seconded by Deputy Mayor Lordon that the agenda be approved as circulated. CARRIED.**
- 4.
5. Conflict of Interest – There were no declarations of conflict of interest.

ACTION

5. Police Department

a) Management Report – Recommendation to hire a Temporary Crosswalk Guard - **It was moved by Councillor King and seconded by Councillor Cripps that the City of Miramichi hire the individual named in the Management Report Poi-2011-10 dated November 7, 2011 as a Temporary Crosswalk Guard. CARRIED.**

**Police Chief
Dir. of HR**

b) Monthly Update/Animal Control Monthly Report , October 2011 - **It was moved by Councillor Cripps and seconded by Councillor McCoombs that the Monthly Update/Animal Control Monthly Report, October 2011 be accepted as circulated. CARRIED.**

On the question, it was noted that the animal control report was not included in the package. The Deputy Chief will have it circulated tomorrow. The Deputy Chief fielded questions posed by committee members regarding statistics and ticketing for cell phone and texting offences.

Mayor Cormier and Councillor Malley extended sympathy to the family of the late George Dickson who was a police officer in the former Town of Chatham.

6. Fire Department

a) Monthly Activity Report/Fire Prevention Report, October 2011 - **It was moved by Deputy Mayor Lordon and seconded by Councillor Burchill that the Monthly Activity Report/Fire Prevention Report for October 2011 for the Miramichi Fire**

Protective Services Committee

November 15, 2011

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Department be accepted as circulated. CARRIED.

On the question, the department was commended for the activities carried out during fire prevention week and Halloween night.

Councillor King provided comments regarding the recent advertisement for a Deputy Fire Chief and asked if it went to Council. Councillor Burchill provided comments regarding the length of the advertisement in the newspaper.

7. Adjournment – **It was moved by Deputy Mayor Lordon and seconded by Councillor Burchill that the meeting be adjourned at 8:10 p.m. CARRIED.**

Councillor Bill Treadwell
Chairman

Paul Fiander,
Deputy Police Chief

Ian Gavet,
Fire Chief

**Economic & Business Development Committee
November 15, 2011**

8:12 p.m.

**Council Chamber
Miramichi Place**

Present: Chairman – Councillor Mike McCoombs, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Derek Burchill, Joan Cripps, Jason Harris, Brian King, Michael Malley, and Bill Treadwell.

Staff: Director of Economic Development - Jeff MacTavish, City Manager – David Dick, Acting City Clerk – Rhonda Haining, Acting Director of Public Works – Jay Shanahan, Recreation Director – Suzanne Watters, City Treasurer – Darlene O’Shea, Fire Chief – Ian Gavet, City Solicitor – Mike Noel, Deputy Police Chief – Paul Fiander, Director of Engineering – Csaba Kazamer, Director of Community Development & Tourism – Peter Murphy, and Legislative Assistant – Mary Cameron.

Press: Charlene MacKenzie, Miramichi Leader/Weekend

1. Call the Meeting to Order – The Chairman, Councillor McCoombs, called the meeting to order at 8:12 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Cripps and seconded by Deputy Mayor Lordon that the agenda be approved as circulated. CARRIED.**
4. Conflict of Interest – There were no declarations of conflict of interest.
5. Department Updates – The Director reviewed the updates for September and October 2011. **It was moved by Councillor Bernard and seconded by Councillor Malley that the Department Updates for the months of September and October 2011 be accepted. CARRIED.**

Discussion took place regarding representation on 1Voice and it was agreed to continue with the status quo – any member of Council who wishes to attend and is able to attend, can do so.
7. Adjournment – **It was moved by Councillor Bernard and seconded by Councillor Cripps that the meeting be adjourned at 8:22 p.m. CARRIED.**

Councillor Michael McCoombs
Chairman

Jeff MacTavish
Director of Economic Development

Special Finance & Administration Committee (Budget)
November 15, 2011

8:23 p.m.

Council Chamber
Miramichi Place

Present: Chairperson – Councillor Derek Burchill, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Joan Cripps, Jason Harris, Brian King, Michael Malley, Michael McCoombs, and Bill Treadwell

Staff: City Treasurer – Darlene O’Shea, Acting City Clerk – Rhonda Haining, City Manager - David Dick, Acting Director of Public Works – Jay Shanahan, Recreation Director – Suzanne Watters, Fire Chief – Ian Gavet, City Solicitor – Mike Noel, Deputy Police Chief – Paul Fiander, Director of Engineering – Csaba Kazamer, Director of Community Development & Tourism – Peter Murphy, Director of Economic Development – Jeff MacTavish and Legislative Assistant – Mary Cameron.

Press: Charlene MacKenzie – Miramichi Leader/Weekend

1. Call the Meeting to Order – The Chairperson, Councillor Derek Burchill, called the meeting to order at 8:23 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor King and seconded by Councillor Cripps that the agenda be approved as amended – add: 8. Property Matter (Committee of Whole as per Section 10. (4) (d) of the Municipalities Act) and renumber Adjournment to item 9. CARRIED.**
4. Conflict of Interest – There were no declarations of conflict of interest.
5. Tentative Budget Schedule for November and December 2011 - The Treasurer reviewed the tentative 2012 budget schedule. All meetings commence at 7:00 p.m. It was a consensus that the schedule be accepted as presented.
6. Review of Information Provided in Package - The Treasurer reviewed the following information contained in the package: projected assessment increase 2012, tax rate and debt costs, summary of changes by operations, initial general operating department budgets and 5 year capital plan.
7. Council Direction to Rate - It was agreed to wait before proceeding to provide direction on the proposed rate.
8. Property Matter - **It was moved by Deputy Mayor Lordon and seconded by Councillor Harris to move to Committee of the Whole at 8:45 p.m. to discuss this item as per section 10. (4) (b) of the Municipalities Act. CARRIED.**

It was moved by Councillor King and seconded by Councillor Malley to call the meeting back to order and to rise without report. CARRIED.
9. Adjournment – **It was moved by Councillor Cripps and seconded by Councillor King that the meeting be adjourned at 9:07 p.m. CARRIED.**

ACTION

Councillor Derek Burchill,
Chairman

Darlene O’Shea,
Treasurer

**Finance & Administration Committee
November 21, 2011**

ACTION

7:00 p.m.

**Council Chamber
Miramichi Place**

Present: Chairman Councillor Derek Burchill; Mayor Gerry Cormier; Deputy Mayor Nancy Lordon; Councillors: Jason Harris, Bill Treadwell, Michael McCoombs, Rupert Bernard, Brian King, Joan Cripps, Michael Malley

Staff: Manager David Dick, Treasurer Darlene O'Shea, Solicitor Michael Noel, Acting Clerk Rhonda Haining, Police Chief Paul Fiander, Fire Chief Ian Gavet, Directors, Csaba Kazamer, Suzanne Watters, Jeff MacTavish, Heather Coughlan, Peter Murphy, Acting Director Jay Shanahan and Executive Assistant Peggy Doyle.

Press Charlene McKenzie, Larry Lynch, Brad Legere

1. Call Meeting to Order- Chairman Derek Burchill called the meeting to order at 7:00 p.m. A quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Treadwell and seconded by Councillor Harris that the following item be added to the agenda under Management Reports as 6e, Recommendation to increase new Fire Station funding. DEFEATED. Nay vote Councillor Bernard.**

It was moved by Councillor Cripps and seconded by Councillor King that the agenda be approved as circulated. CARRIED.

4. Conflict of Interest – There was no conflict of interest declared.
5. Budget Variance Report/Operational Function Report/Overtime Report/Water Operating Fund Report

It was moved by Councillor McCoombs and seconded by Councillor Treadwell that the Budget Variance Report/Operational Function Report/Overtime Report/Water Operating Fund Report for October 2011 be accepted as presented. CARRIED.

6. Management Reports

- a) Transfer from General Operation Fund to General Operating Reserve Fund

It was moved by Councillor Treadwell and seconded by Councillor Cripps that the City of Miramichi transfer \$147,371 from the General Operating Fund payables to the General Operating Reserve Fund to ensure that funding for the designated projects is available when required. CARRIED.

Treasurer

- b) Transfer from Utility Operating Fund to Utility Operating Reserve Fund

It was moved by Councillor King and seconded by Councillor Malley that the City of Miramichi transfer \$330,000 from the Utility Operating Fund payables to the Utility Operating Reserve Fund to ensure that funding for the designated projects is available when required. CARRIED.

Treasurer

**Finance & Administration Committee
November 21, 2011
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ACTION

c) Transfer of Surplus Funds

It was moved by Councillor Cripps and seconded by Deputy Mayor Lordon that the City of Miramichi transfers any surplus in the General Operating Fund to the General Capital Fund. CARRIED.

Treasurer

It was moved by Councillor Cripps and seconded by Councillor King that the City of Miramichi transfers any surplus in the Utility Operating Fund to the Water Capital Fund. CARRIED.

Treasurer

d) Revised City of Miramichi Municipal Plan and City of Miramichi Zoning By-Law

It was moved by Councillor Treadwell and seconded by Deputy Mayor Lordon that City Council accept the proposed City of Miramichi Municipal Development Plan dated October 21, 2011 and City of Miramichi Zoning By-Law dated October 21, 2011 and initiates the formal adoption process. CARRIED.

Clerk

On the question, Councillor Bernard asked the Clerk how long the process will take. Acting Clerk Rhonda Haining advised the process will take approximately five months. Further on the question, Councillor Bernard inquired if changes can be made to the document particularly as it relates to the Transportation section i.e. remove a portion of the section or generate a policy regarding access etc. Rhonda advised changes can be made to the document at any time prior to approval. As well, there will be opportunities for public input.

7. Property Matters (Solicitor recommends Committee of the Whole, as per Section 10.2(4)(d) of the *Municipalities Act*)

8. Labour & Employment Matters (Manager recommends Committee of the Whole as per Section 10.2(4)(j) of the *Municipalities Act*)

It was moved by Councilor McCoombs and seconded by Deputy Mayor Lordon that the meeting go to Committee of the Whole. CARRIED.

It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps that the meeting go back to regular session CARRIED.

It was moved by Councillor King and seconded by Councillor Treadwell that the Director of Human Resources prepare the documentation for Wilson Flieger to retire effective December 1, 2011 with access to retiree's Health and Dental coverage until the individual reaches the age of 65. CARRIED.

Human Resources

9. Adjournment

It was moved by Councillor Bernard and seconded by Councillor Harris that the meeting adjourn, the time being 8:29 p.m. CARRIED.

**Councillor Derek Burchill
Chairman**

**Darlene O'Shea
Treasurer**

**Special Finance and Administration Committee Meeting
November 22, 2011**

7:00 p.m.

**Council Chamber
Miramichi Place**

Present: Deputy Mayor Nancy Lordon, Chairman Derek Burchill, Councillors: Rupert Bernard, Michael McCombs, Jason Harris, Bill Treadwell, Joan Cripps, Michael Malley and Brian King.

Staff – David Dick, City Manager, Michael Noel, City Solicitor, Rhonda Haining, Acting City Clerk, Ian Gavet, Fire Chief, Suzanne Watters, Director of Community Wellness and Recreation Heather Coughlan Human Resources Director, Paul Fiander, Deputy Police Chief, Jeff MacTavish, Director Economic Development, Csaba Kazamer, Director of Engineering, Jay Shanahan, Acting Director of Public Works and Darlene O'Shea, Treasurer.

Absent – Mayor Gerry Cormier, Peter Murphy, Director CDT

Member of the Press – Charlene MacKenzie, Miramichi Leader

1. Calling the Meeting to Order – Chairperson Derek Burchill called the meeting to order at 7:00 p.m.
2. Recording of Attendance – The Acting City Clerk recorded the attendance.
3. Approval of the Agenda – **It was moved by Councillor Treadwell, seconded by Deputy Mayor Lordon to add to the agenda Recommendation to Increase New Fire Station Funding as item 6 and to renumber adjournment to item 7. CARRIED**

It was moved by Councillor King and seconded by Councillor Treadwell that the agenda be accepted as amended. CARRIED

4. **Conflict of Interest**

No conflict of Interest was declared.

5. **5 year Capital Plan – Capital 2012**

The Treasurer gave a brief overview of the currently budgeted funding for Capital in 2012 (financing for 1.3 million in utility and 1.3 million in general as well as \$500,000 budgeted for equipment replacement.)

In reviewing the 2012 list it was noted that the projects totaled 2 million dollars more than what has been budgeted and established for borrowing. The Directors fielded a number of questions about items on the list.

Councillor McCombs asked if the capital budget was set in stone and was advised that it was not.

In reviewing the recreation submission for 2012 the discussion turned to a new Wellness Facility versus the expending of funds on older buildings. A number of concerns were raised as there has been no final report from the committee established to review the feasibility nor has there been any public consultation. If this is a direction Council is going to take it was noted that it could be over a 5 year process to do it properly.

Councillor Bernard asked what the threshold was for capital work to continue with the Gas Tax Program. Engineer Kazamer provided information stating about 2 million presently and could be re negotiated with the Province. Further questions on the removal of Victoria Avenue and lack of Street resurfacing program were made.

**Special Committee for Finance and Administration
November 22, 2011**

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The comment was made that the capital budget was fluid but not realistic as it does not conform to the available funding and was suggested that a more realistic budget be presented to council.

6. Recommendation to Increase New Fire Station Funding

It was moved by Councillor Treadwell and seconded by Councillor Harris: Be it resolved that the Municipality of the City of Miramichi submits to the Municipal Capital Borrowing Board an application for authorization to borrow money (or to guarantee the repayment of money borrowed or to enter into a lease, lease purchase or purchase arrangement) in the amount not to exceed \$500,000 for a term not to exceed 20 years for the following purpose term and amount:

Purpose	Amount	Term
Protective Services – (Fire Station Construction)	\$500,000	20 years

Ayes – Councillors Harris, Treadwell, King and Burchill

Nays – Councillors McCombs, Cripps, Bernard, Malley and Deputy Mayor Lordon. **DEFEATED**

Chief Gavet gave a history of the process to get where they are now for the Fire Station. The Chief and City Engineer Csaba Kazamer fielded questions on the presented design and costs. A lot of the discussion surrounded the inclusion of dorms and the fact the original budget is not adequate for the project. It was also suggested that the Green Municipal Fund might have been amenable to this project for potential funding.

7. Adjournment

**It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that the meeting be adjourned at 9: 15 p.m.
CARRIED**

Councillor Derek Burchill
Chairperson

Darlene O'Shea
Treasurer

**Regular Council Meeting
November 24, 2011**

7:00 p.m.

**Council Chamber
Miramichi Place**

Present: Mayor Gerry Cormier, Councillors: Rupert Bernard, Joan Cripps, Derek Burchill, Michael Malley, Michael McCoombs, Bill Treadwell, Jason Harris.

Staff: Acting City Clerk – Rhonda Haining, City Solicitor – Michael Noel, Fire Chief – Ian Gavet, City Treasurer – Darlene O’Shea, Police Chief – Earl Campbell, Recreation Director – Suzanne Watters, Director of Economic Development – Jeff MacTavish, , Director of Human Resources Heather Coughlan and Executive Assistant – Peggy Doyle.

Members of the Press – Charlene McKenzie, Matt Maher

Prayerful Reflection – Mayor Gerry Cormier requested that all those present stand for a moment of prayerful reflection

1. Call Meeting to Order – Mayor Gerry Cormier called the meeting to order at 7:00 p.m. A quorum was present.

ACTION

2. Recording of Attendance – The Executive Assistant recorded the attendance.

3. Approval of Agenda – **It was moved by Councillor Bernard and seconded by Councillor McCoombs that the agenda be approved as circulated. CARRIED.**

4. Disclosure of Conflict of Interest – There were no declarations of conflict of interest.

5. Delegations/Presentations

a) Presentation to Dawn Waye

Mayor Cormier presented Dawn Waye a certificate of congratulations on her recent award from Rotary Club on being named a Paul Harris Fellow of Rotary International for her years of dedicated community services.

b) Presentation to Cst. Andrew Vickers, Sgt Leslie Saunders and Volunteer Firefighter Stephen Gammon

Mayor Cormier presented Cst. Vickers, Sgt. Saunders and Firefighter Stephen Gammon with certificates of thanks for displaying outstanding courage by intervening to save the life of a distraught woman.

6. Adoption of Minutes

a) Amendment of Regular Council Meeting – September 22, 2011 - **It was moved by Councillor Burchill and seconded by Councillor McCoombs that the minutes of the Regular Council Meeting held on September 22, 2011 be adopted as amended. CARRIED.**

Clerk

b) Regular Council Meeting – October 27, 2011 - **It was moved by Councillor Bernard and seconded by Councillor Burchill that the minutes of the Regular Council Meeting held October 27, 2011 be adopted as circulated. CARRIED.**

7. Correspondence

There was no correspondence

**Regular Council Meeting
November 24, 2011
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ACTION

8. Committee Reports

a) Special General Committee – November 7, 2011 - **It was moved by Councillor Malley and seconded by Councillor Cripps that the minutes of the Special General Committee meeting held November 7, 2011 be adopted as circulated. CARRIED.**

Councillor Malley reviewed the minutes.

b) Community Wellness & Recreation Committee – November 7, 2011 - **It was moved by Councillor Harris and seconded by Councillor Cripps that the minutes of the Community Wellness & Recreation Committee Meeting held on November 7, 2011 be adopted as circulated. CARRIED.**

Councillor Harris reviewed the minutes

It was moved by Councillor Harris and seconded by Councillor Burchill that the recommendations and directions contained in the minutes of the Community Wellness & Recreation Committee held on November 7, 2011 be approved. CARRIED.

**Rec. Director
Clerk**

c) General Committee, November 15, 2011

It was moved by Councillor Malley and seconded by Councillor Harris that the minutes of the General Committee meeting held on November 15, 2011 be adopted as circulated. CARRIED.

Councillor Malley reviewed the minutes

It was moved by Councillor Malley and seconded by Councillor Treadwell that the recommendations and directions contained in the minutes of the General Committee meeting held on November 15, 2011 be approved. CARRIED.

**Clerk
Manager**

d) Protective Services Committee, November 15, 2011

It was moved by Councillor Treadwell and seconded by Councillor McCoombs that the minutes of the Protective Services Committee meeting held on November 15, 2011 be adopted as circulated. CARRIED.

Councillor Treadwell reviewed the minutes

It was moved by Councillor Treadwell and seconded by Councillor Harris that the recommendations and directions contained in the minutes of the Protective Services Committee meeting held on November 15, 2011 be approved. CARRIED.

**Police Chief
Dir. of HR**

e) Economic & Business Development Committee, November 15, 2011

It was moved by Councillor McCoombs and seconded by Councillor Cripps that the minutes of the Economic & Business Development Committee meeting held on November 15, 2011 be adopted as circulated. CARRIED.

Councillor McCoombs reviewed the minutes

Regular Council Meeting

November 24, 2011

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ACTION

It was moved by Councillor McCoombs and seconded by Councillor Cripps that the recommendations and directions contained in the minutes of the Economic & Business Development Meeting held on November 15, 2011 be approved. CARRIED.

f) Special Finance & Administration Committee (Budget), November 15, 2011

It was moved by Councillor Burchill and seconded by Councillor Harris that the minutes of the Special Finance & Administration Committee (Budget) meeting held on November 15, 2011 be adopted as circulated. CARRIED.

Councillor Burchill reviewed the minutes

It was moved by Councillor Burchill and seconded by Councillor Cripps that the recommendations and directions contained in the minutes of the Special Finance & Administration Committee (Budget) meeting of November 15, 2011 be approved. CARRIED.

g) Finance & Administration Committee, November 21, 2011

It was moved by Councillor Burchill and seconded by Councillor McCoombs that the minutes of the Finance & Administration Committee meeting held on November 21, 2011 be adopted as circulated. CARRIED.

Councillor Burchill reviewed the minutes

It was moved by Councillor Burchill and seconded by Councillor Malley that the recommendations and directions of the Finance & Administration Committee meeting held on November 21, 2011, with the exception of Item 8 be approved. CARRIED.

Treasurer
Clerk
Human
Resources

h) Special Finance & Administration Committee (Budget), November 22, 2011

It was moved by Councillor Burchill and seconded by Councillor Malley that the minutes of the Special Finance and Administration Committee meeting held on November 22, 2011 be adopted as circulated. CARRIED.

Councillor Burchill reviewed the minutes. Councillor Treadwell asked that item 6 be set aside and advised of his intention to introduce a supplementary motion.

It was moved by Councillor Burchill and seconded by Councillor McCoombs that the recommendations and directions contained in the minutes of the Special Finance & Administration Committee meeting held on November 22, 2011, with the exception of Item 6 be approved. CARRIED.

Item 6 – Recommendation to Increase New Fire Station Funding

It was moved by Councillor Burchill and seconded by Councillor Harris that: Be it resolved that the Municipality of the City of Miramichi submits to the Municipal Capital Borrowing Board an application for

**Regular Council Meeting
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ACTION

authorization to borrow money (or to guarantee the repayment or purchase arrangement) in the amount not to exceed \$500,000 for a term not to exceed 20 years for the following purpose term and amount:

Purpose	Amount	Term
Protective Services – (Fire Station Construction)	\$500,000	20 years

After much discussion, the following amendment was introduced:

It was moved by Councillor Harris and seconded by Councillor Burchill that the above motion be amended to read

Protective Services (Fire Station construction Excluding sleeping quarters)	\$500,000	20 years
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**Treasurer
Clerk
Fire Chief**

CARRIED. Nay votes, Councillors Bernard, Cripps and McCoombs

The vote was then taken on the original motion as amended.

It was moved by Councillor Burchill and seconded by Councillor Harris that: Be it resolved that the Municipality of the City of Miramichi submits to the Municipal Capital Borrowing Board an application for authorization to borrow money (or to guarantee the repayment or purchase arrangement) in the amount not to exceed \$500,000 for a term not to exceed 20 years for the following purpose term and amount:

**Treasurer
Clerk
Fire Chief**

Purpose	Amount	Term
Protective Services – (Fire Station Construction) Excluding sleeping quarters)	\$500,000	20 years

CARRIED. Nay votes, Councillors Bernard, Cripps and McCoombs

On the question, Councillor Bernard advised that he was not opposed to building a fire station, he is in favor of building a \$2.7 million station. Further on the question Councillor Cripps advised she is not opposed to a new fire station, she would like to wait until the capital budget and equipment replacement budgets were approved.

9. Department Reports – There were no department reports
10. Other Report – There were no other reports.
11. By-Laws

It was moved by Councillor McCoombs and seconded by Councillor Bernard that the proposed budget submitted by the Board of Directors of the Historic Chatham Business District Corporation for 2012, a copy of which is attached to the November 22, 2011 Management Report of the Acting Clerk, be approved. CARRIED.

Clerk

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ACTION

It was moved by Councillor Malley and seconded by Councillor Treadwell that the proposed budget submitted by the Board of Directors of the DowntownS Miramichi Newcastle Business District for 2012, a copy which is attached to the November 22, 2011 Management Report of the Acting City Clerk, be approved. CARRIED.

Clerk

It was moved by Councillor Malley and seconded by Councillor Bernard that leave be now given to introduce a by-law entitled, *By-Law No. 69-10 Business Improvement Area Levy in the Former Town of Newcastle, Now the City of Miramichi, For the Year 2012* and that the same be now read a first time by title in both official languages. CARRIED.

Clerk

The By-Law was read by title in both official languages

It was moved by Councillor Malley and seconded by Councillor Burchill that leave be now given to introduce a by-law entitled *By-Law No. 70-10 Business Improvement Area Levy in the Former Town of Chatham, now the City of Miramichi, For the Year 2012* and that the same be now read a first time by title in both official languages. CARRIED.

Clerk

The By-Law was read by title in both official languages.

12. Other – New Business

a) Management Reports

i) Eco-Centre Inc. Elevator Repair

It was moved by Councillor Burchill and seconded by Councillor Treadwell that the City of Miramichi fund the repair of the Eco Centre Inc. elevator in the amount of \$10,500. CARRIED.

Treasurer

ii) City of Miramichi Municipal Plan dated October 21, 2011 and the City of Miramichi Zoning By-Law dated October 21, 2011

It was moved by Councillor Treadwell and seconded by Councillor Malley that City Council requests the written views of the Miramichi Planning District Commission related to the City of Miramichi Municipal Development Plan dated October 21, 2011 and the City of Miramichi Zoning By-Law dated October 21, 2011. CARRIED.

Clerk

iii) Translation of the City of Miramichi Municipal Plan dated October 21, 2011

It was moved by Councillor Harris and seconded by Councillor Treadwell that the Acting City Clerk be authorized to complete an invited bid for professional services for the translation of the City of Miramichi Municipal Development Plan dated October 21, 2011. CARRIED.

Clerk

iv) Appointment of Chief of Police

It was moved by Councillor Treadwell and seconded by Councillor Burchill that the City of Miramichi promote Deputy Chief Paul Fiander to the position of Chief of Police for the Municipal Police Force effective January 1, 2012. CARRIED.

Human Resources

Regular Council Meeting
November 24, 2011
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ACTION

- v) Recommendation to Hire a Full-Time Firefighter

It was moved by Councillor Treadwell and seconded by Councillor Cripps that part-time firefighter Frank Roche is appointed to the position of full-time firefighter for the City of Miramichi. CARRIED.

**Fire Chief
Human
Resources**

- b) Personal Information (Fire Chief recommends Committee of the Whole as per section 10.2(4) (b) of the Municipalities Act.

It was moved by Councillor Malley and seconded by Councillor McCoombs that the meeting go to Committee of the Whole. CARRIED.

It was moved by Councillor Malley and seconded by Councillor Burchill that the meeting revert back to regular session and rise without report. CARRIED.

- c) Computer Purchase Program

It was moved by Councillor McCoombs and seconded by Councillor Cripps that Council re-institute the Computer Purchase Program with a \$2,500 purchase limit and a 2% financing fee. CARRIED.

**Treasurer
Human
Resources**

- d) Mayors Updates

- Congratulations to the Miramichi Fire Department Station 1 volunteers who recently received the Vocational Service Award from the Rotary Club of Newcastle, for their ongoing commitment to community service

- Thank you to the Board of Directors of Retirement Miramichi for purchasing bus passes for their residents. The Board recognizes that public transportation is an essential service of a municipality's infrastructure and wants to support Miramichi in this regard. To encourage bus ridership amongst its tenants and to assist with the sustainability of the transit system in Miramichi, Retirement Miramichi has purchased 424 transit passes – one for every resident of the retirement community. These passes will allow residents to ride the bus system as much as they would like for a period of one year.

- Thank you to the Kinsmen Club of Miramichi for bringing the Portraits of Honour tour to Miramichi. The Portraits of Honour is a 10 foot tall and 40 foot wide mural painted by artist Dave Sopha and features the faces of the 157 Canadian soldiers and aircrew who have lost their lives in Afghanistan. This event was very well attended.

13. Adjournment

It was moved by Councillor Bernard and seconded by Councillor Harris that the meeting adjourn, the time being 8:19 p.m. CARRIED.

**Gerry Cormier,
Mayor**

**Rhonda Haining
Acting City Clerk**



DEPARTMENT: Police
REPORT NUMBER: Pol-2011-10
PREPARED BY: Paul Flander, D/Chief for Earl M. Campbell, Chief of Police
REPORT DATE: November 7, 2011
VENUE: ~~Protective Services Committee~~
MEETING DATE: November 14, 2011
AGENDA NUMBER:
SUBJECT: Hiring of one (1) Temporary Crosswalk Guard

PURPOSE

Hiring of one (1) Temporary Crosswalk Guard to cover crosswalks that are left unattended if a Permanent Crosswalk Guard is unavailable for work.

RECOMMENDATION

That City Council hire Alice Mae Burke as a Temporary Crosswalk Guard.

POSSIBLE RAMIFICATIONS

Legal

Financial Funds are included in the 2011 Operating Budget

Policy

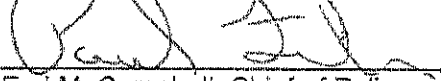
BACKGROUND/DISCUSSION

Presently the Miramichi Police Force only has one (1) Temporary Crosswalk Guard to cover crosswalks that are left unattended if a Permanent Crosswalk Guard is unavailable for work. The only Temporary Crosswalk Guard has given notice that he will be resigning from that position later this month.

CONCLUSION

That the City of Miramichi hire Alice Mae Burke as a Temporary Crosswalk Guard.

APPROVAL

Submitted by: 
Director: Earl M. Campbell, Chief of Police
Contact No: 623-2105 Date: November 7, 2011

Approval: 
City Manager: David Dick, CA
Contact No: 623-2203

Yes

No

Date: _____