

MEMO

TO: Department Heads
Brenda Lyons, Assistant City Clerk
Peggy Doyle, Executive Assistant

FROM: Mary Cameron, Legislative Assistant

DATE: November 3, 2011

SUBJECT: **Copies of Minutes**

Copies of minutes of the following committees are available on the portal and the City's web site:

- Community Wellness & Recreation Committee, October 3, 2011
- Infrastructure & Capital Works Committee, October 3, 2011
- Community Development & Tourism Committee, October 3, 2011
- Special Protective Services Committee, October 3, 2011
- Special Council Meeting, October 11, 2011
- Special Council Meeting, October 17, 2011
- Finance & Administration Committee, October 24, 2011
- Regular Council Meeting, October 27, 2011

Kindly review the package for directives that may require action by your department. No further memos will be sent concerning directives in the minutes.

**Community Wellness & Recreation Committee
October 3, 2011**

ACTION

7:00 p.m.

**Council Chamber
Miramichi Place**

Present: Chairman, Councillor Jason Harris; Deputy Mayor Nancy Lordon; Councillors: Mike McCoombs, Joan Cripps, Brian King, Bill Treadwell, Rupert Bernard, Michael Malley

Staff: Manager David Dick, Director of Community Wellness & Recreation Suzanne Watters, Treasurer Darlene O'Shea, Acting Clerk Rhonda Haining, Solicitor Michael Noel, Fire Chief Ian Gavet, Deputy Police Chief Paul Fiander, Directors Peter Murphy, Jeff MacTavish, Csaba Kazamer, Heather Coughlan, Acting Director of Public Works Jay Shanahan and Executive Assistant Peggy Doyle

Press: Daniel Martins, Miramichi Leader; Larry Lynch, Miramichi On-Line

1. Call Meeting to Order- Councillor Harris called the meeting to order at 7:00 p.m. A quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Cripps and seconded by Deputy Mayor Lordon that the agenda be approved as presented. CARRIED.**

4. Presentation

- a) Capital Management Engineering Ltd. – Facility Capital Assessments.

Chairman, Councillor Harris welcomed members of the Wellness & Recreation Advisory Board, Lucy McCray, Frank Arbo, Bev Bawn, Bob Corlette, and Norm Brown. As well Councillor Harris introduced Mr. Torquil Duncan of Capital Management Engineering Limited who recently completed a Facility Capital Assessment. Mr. Duncan gave a short presentation to review findings of building condition assessment of 11 buildings currently used as recreation facilities. The information will be used to confirm the long term sustainability of the buildings. A copy of the report will be forwarded to Councillors for review and budget considerations.

Councillor Harris thanked Mr. Duncan for his presentation.

5. Management Reports

- a) JMH Track Lighting

It was moved by Councillor Burchill and seconded by Councillor McCoombs that lights at the JMH track not be installed due to the budgetary cut backs in recent years for the City and the School District. CARRIED. Nay vote Councillor Malley

Rec. Director

The Director advised that this could be looked at again in the future should the public feel there is a need and the funding can be found in the budget.

Community Wellness & Recreation Committee
October 3, 2011
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ACTION

b) Department monthly report

It was moved by Councillor McCoombs and seconded by Deputy Mayor Lordon that the Department report for the month of August be accepted as presented. CARRIED.

5. Adjournment

It was moved by Councillor Bernard and seconded by Councillor Burchill that the meeting adjourn, the time being 7:30 p.m. CARRIED.

Councillor Jason Harris
Chairman

Suzanne Watters
Director

**Infrastructure & Capital Works Committee
October 3, 2011**

ACTION

7:31 p.m.

**Council Chamber
Miramichi Place**

Present: Chairperson, Councillor Rupert Bernard; Deputy Mayor Nancy Lordon; Councillors: Jason Harris, Joan Cripps, Bill Treadwell, Brian King, Michael Malley, Michael McCombs, Derek Burchill

Staff: Manager David Dick; Director of Engineering Csaba Kazamer, Treasurer Darlene O'Shea, Solicitor Michael Noel, Acting Clerk Rhonda Haining, Fire Chief Ian Gavet, Deputy Police Chief Paul Fiander, Acting Director of Public Works Jay Shanahan, Directors: Jeff MacTavish, Suzanne Watters, Peter Murphy, Heather Coughlan; and Executive Assistant Peggy Doyle

Press: Daniel Martins, Miramichi Leader; Larry Lynch, Miramichi On-Line

1. Call Meeting to Order- Chairman Councillor Rupert Bernard called the meeting to order at 7:31 p.m. A quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Harris and seconded by Councillor Burchill that the agenda be approved as presented. CARRIED.**
4. Declaration of Conflict of Interest

There was no declaration of conflict of interest.

5. Management Reports

- a) Designated Highway Capital Improvement Program 5-Year Plan

It was moved by Councillor Burchill and seconded by Councillor King that the City of Miramichi present the following 5-year plan to the New Brunswick Department of Transportation for consideration under the Designated Highways Capital Improvement Program (DHCIP):

2012 – Route 126 resurfacing from City limits north to Nowlanville Road – 1300 meters – Provincial funding - \$325,000.

2013 – Route 126 resurfacing from Route 117/Route 8 by-pass south to a point approximately 300 meters south of Coughlan Street – 1300 meters – Provincial funding - \$430,000

2014 – King George Highway widening from Carroll Street to 50 meters east of Spurr Lane – 600 meters – Provincial funding - \$860,000

2015 – King George Highway widening from Civic 2282 to Carroll St. from St. Samuel's Street to Carroll Street – 500 meters – Provincial funding - \$515,000

2016 – King George Highway storm sewer installation from French Fort Cove (east) to French Fort Road – 1200 meters – Provincial funding - \$615,000

CARRIED.

**Dir. of
Engineering**

**Infrastructure & Capital Works Committee
October 3, 2011
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ACTION

b) Traffic Signals – Sobeys Douglastown

It was moved by Councillor Burchill and seconded by Councillor McCoombs that the City of Miramichi install the traffic signals for the Big Wheels access complete with pedestrian and traffic lights and associated actuators and that funding for said works be derived from existing funding established for the King George Highway, with work to be completed in conjunction with proposed improvements to the intersection by the private developer. CARRIED.

**Dir. of
Engineering**

6. Reports

It was moved by Councillor McCoombs and seconded by Councillor Cripps that the Engineering monthly report for August be accepted as presented. CARRIED.

9. Adjournment

It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting adjourn, the time being 7:45 p.m. CARRIED.

Councillor Rupert Bernard
Chairman

Csaba Kazamer, M.Sc. E, P.Eng
Director of Engineering

**Community Development & Tourism Committee
October 3, 2011**

ACTION

7:46 p.m.

**Council Chamber
Miramichi Place**

Present: Vice-Chairman Rupert Bernard; Deputy Mayor Nancy Lordon; Councillors: Jason Harris, Derek Burchill, Brian King, Mike McCoombs, Bill Treadwell, Michael Malley, Joan Cripps

Staff: Manager David Dick, Director of Community Development & Tourism Peter Murphy, Treasurer Darlene O'Shea, Acting Clerk Rhonda Haining Solicitor Michael Noel, Fire Chief Ian Gavet, Deputy Police Chief Paul Fiander, Acting Director of Public Works Jay Shanahan, Directors: Jeff MacTavish, Heather Coughlan, Csaba Kazamer, and Executive Assistant Peggy Doyle

Press: Daniel Martins, Miramichi Leader; Larry Lynch

1. Call Meeting to Order- Vice-Chairman Councillor Bernard called the meeting to order at 7:46 p.m.. A quorum was present.
2. Recording of Attendance – The Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Bernard and seconded by Councillor Harris that the agenda be approved as circulated. CARRIED.**
4. Declaration of Conflict of Interest

There was no conflict of interest declared.

5. Middle Island Report - Councillor Cripps

Councillor Cripps gave a verbal report on a meeting recently held with regards to Middle Island. The concerns raised were whether or not Middle Island could continue to operate next year and if funding would be available. Councillor Cripps further advised that she met with the Solicitor and he is currently drawing up guidelines for the commissions so they will all be treated the same, and she will be holding a meeting with the President of Middle Island Commission Marven McCarthy, Manager and Peter Murphy to discuss the future of the Island.

Solicitor

6. Chatham Historical Properties Update – City Solicitor

Solicitor Mike Noel advised that as a result of the Regular Council meeting held September 22nd, and in response to Councillor Bernard, Chatham Historical Properties Solicitor Ellen Cook was contacted regarding the information Council was seeking. Ms. Cook requested that Mr. Noel send a letter outlining what the City wanted and the legal basis for our entitlement. The letter was prepared and sent to Ms. Cook, a copy of which has been circulated to Council. Mr. Noel asked Ms. Cook if she could give him a date as to when Council can expect a response; Ms. Cook advised that she would be taking the letter to the next board meeting of Chatham Historical Properties. Mr. Noel asked when that might be because of the irregularities of meetings and he further advised Council that he has not received a date as of yet. Updates will be forthcoming to Council, and Mr. Noel will be in a better position to determine what Council's next step will be, based on information received regarding Letters Patent, By-laws etc.

Solicitor

Community Development & Tourism Committee

October 3, 2011

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ACTION

7. Department Updates

It was moved by Deputy Mayor Lordon and seconded by Councillor King that the Department Updates be approved as circulate. CARRIED.

8. Adjournment

It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the meeting adjourn, the time being 8:14 p.m. CARRIED.

Councillor Joan Cripps
Chairman

Peter Murphy
Director

**Special Protective Services Committee
October 3, 2011**

ACTION

8:16 p.m.

**Council Chamber
Miramichi Place**

Present: Chairman Councillor Bill Treadwell; Deputy Mayor Nancy Lordon; Councillors: Jason Harris, Michael Malley, Joan Cripps, Rupert Bernard, Michael McCombs, Brian King

Staff: Manager David Dick Deputy Police Chief Paul Fiander, Fire Chief Ian Gavet, Solicitor Mike Noel, Acting Clerk Rhonda Haining, Treasurer Darlene O'Shea, Acting Director of Public Works Jay Shanahan, Directors: Heather Coughlan, Suzanne Watters, Csaba Kazamer, Peter Murphy, Jeff MacTavish and Executive Assistant Peggy Doyle.

Press: Daniel Martins, Miramichi Leader; Larry Lynch, Miramichi On-Line

1. Call Meeting to Order- Chairman Councillor Bill Treadwell called the meeting to order at 8:16 p.m. A quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Harris and seconded by Councillor Cripps that the agenda be approved with the following amendment, item 7 Labour & Employment Matter be moved to item 5. CARRIED.**
4. Conflict of Interest – There was no conflict of interest declared
5. Labour and Employment Matter (Director of Human Resources recommends Committee of the Whole, as per section 10.2(4) (j) of the *Municipalities Act*.)

It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting go to Committee of the Whole. CARRIED.

It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting revert back to regular session and rise without report. CARRIED.

6. Update Eel Ground Fire Protection – Councillor Treadwell

Councillor Treadwell advised that negotiations with Eel Ground First Nations is on-going.

7. Fire Protection – Eel Ground First Nation (This motion was tabled at May 26, 2011 Regular Council Meeting:

That the City discontinue the provision of fire protection services to the Eel Ground First Nation if an agreement regarding payment for services provided from January 1995 to present and the terms of future payments is not reached by October 2, 2011.

The following motion was introduced:

Special Protective Services Committee

October 3, 2011

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ACTION

It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the motion to discontinue the provision of fire protection services to the Eel Ground First Nation if an agreement regarding payment for services provided from January 1995 to present and the terms of future payments is not reached be tabled until such time as a Management Report is prepared and brought back to Council. CARRIED.

Fire Chief

8. Adjournment

It was moved by Councillor Cripps and seconded by Councillor King that the meeting adjourn, the time being 9:17 p.m. CARRIED.

Councillor Bill Treadwell
Chairman

Earl Campbell
Police Chief

Ian Gavet
Fire Chief

**Special Council Meeting
October 11, 2011**

7:00 p.m.

**Council Chamber
Miramichi Place**

Present: Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Derek Burchill, Joan Cripps, Jason Harris, Michael McCoombs and Bill Treadwell.

Staff: Acting City Clerk – Rhonda Haining, City Manager – David Dick, City Solicitor – Michael Noel, City Treasurer – Darlene O’Shea, Director of Economic Development – Jeff MacTavish, Acting Director of Public Works – Jay Shanahan, Director of Engineering – Csaba Kazamer, Recreation Director – Suzanne Watters, and Legislative Assistant – Mary Cameron.

Member of the Press – Daniel Martins, Miramichi Leader/Weekend

1. Call Meeting to Order – Mayor Cormier called the meeting to order at 7:01 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda - **It was moved by Deputy Mayor Lordon and seconded by Councillor Harris that the agenda be approved as amended – Item 6. a) Maple Grove Trailer Park be moved to Committee of the Whole as per section 10.2 (4) (e) of the *Municipalities Act* and add item 6 b) Property Matter (Director of Economic Development recommends Committee of the Whole as per Section 10.2 (4) (d) of the *Municipalities Act*). CARRIED.**
4. Disclosure of Conflict of Interest – There were no disclosures of conflict of interest.
5. Adoption of Minutes – Infrastructure & Capital Works Committee, October 3, 2011 - **It was moved by Deputy Mayor Lordon and seconded by Councillor Burchill that the minutes of the Infrastructure & Capital Works Committee Meeting held October 3, 2011 be adopted as circulated. CARRIED.**

ACTION

Deputy Mayor Lordon reviewed the minutes.

It was moved by Deputy Mayor Lordon and seconded by Councillor Harris that the recommendations and directions contained in the minutes of the Infrastructure & Capital Works Committee Meeting held October 3, 2011 be approved. CARRIED.

Dir. of Eng.

It was moved by Councillor Harris and seconded by Councillor Treadwell to move to Committee of the Whole to discuss items 6 a) and 6 b). CARRIED.

It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps to call the meeting back to order. CARRIED.

6. a) Management Report, Maple Grove Trailer Park - Mayor Cormier noted that Maple Grove Trailer Park is a privately owned park with private streets, private sewage and plastic water lines. The water leaking problem at Maple Grove Trailer Park has reached the point where many thousands of gallons of water are running to waste. Over the 3 day period from October 1st to October 3rd, water loss is 353 cu m (77,649 gal), an average of 25,883 gallons per day, which is loss revenue of \$100.00 per day.

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The sewage system in the park consists of 45 gallon drums punctured with many holes to allow drainage into the surrounding soil which creates the possibility of contaminants entering the water system within the park.

Mayor Cormier stated that the City is waiting for formal commitments from the Minister of Social Development and the Minister of Public Safety.

6. b) Property Matter (Solicitor recommends Committee of the Whole, as per Section 10.2(4)(d) of the Municipalities Act - **It was moved by Councillor McCoombs and seconded by Councillor Harris to rise without report. CARRIED.**

7. Adjournment – **It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting be adjourned at 7:45 p.m. CARRIED.**

Gerry Cormier
Mayor

Rhonda Haining
Acting City Clerk

City Manager

**Special Council Meeting
October 17th, 2011**

7:00 p.m.

**Council Chamber
Miramichi Place**

Present: Mayor Gerry Cormier, Deputy Mayor Nancy Lordon; Councillors: Derek Burchill, Joan Cripps, Jason Harris, Brian King, Michael Malley, Michael McCoombs and Bill Treadwell

Staff: Manager David Dick, Acting City Clerk Rhonda Haining, Solicitor Michael Noel, Treasurer Darlene O'Shea, Police Chief Earl Campbell, Deputy Chief Paul Fiander, Fire Chief Ian Gavet Directors: Heather Coughlan, Suzanne Watters, Jeff MacTavish and Peter Murphy

Press: Daniel Martins, Miramichi Leader; Larry Lynch, Miramichi Online

ACTION

1. Call Meeting to Order – Mayor Gerry Cormier called the meeting to order at 7:00 p.m., a quorum was present.

2. Recording of Attendance – Acting City Clerk Rhonda Haining recorded the attendance.

3. Approval of Agenda – **It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the agenda be approved with the following addition, Item 5 - Policy 82 – Halloween Curfew. CARRIED. (All other agenda numbers changed accordingly.)**

4. Disclosure of Conflict of Interest – There was no conflict declared.

5. Policy 82 – Halloween

It was moved by Councillor Harris and seconded by Councillor King that Policy # 82 – Halloween Curfew be adopted. CARRIED.

Clerk

It was moved by Councillor Burchill and seconded by Councillor Harris to move to Committee of the Whole to discuss the following items at 7:07 p.m.:

6. Labour & Employment Matters (Director of Human Resources recommends Committee of the Whole, as per Section 10.2 (4) (j) of the *Municipalities Act*)

7. Property Matter (Director of Economic Development recommends Committee of the Whole, as per Section 10.2 (4) (d) of the *Municipalities Act*)

8. Contractual Matter (Manager recommends Committee of the Whole, as per Section 10.2 (4) (c) of the *Municipalities Act*). CARRIED.

It was moved by Councillor Malley and seconded by Councillor Burchill that the meeting return to regular session at 8:23 p.m. CARRIED

6. Labour & Employment Matters (Director of Human Resources recommends Committee of the Whole, as per Section 10.2 (4) (j) of the *Municipalities Act*)

It was moved by Councillor Burchill and seconded by Councillor Treadwell to rise without report. CARRIED.

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ACTION

7. Property Matter (Director of Economic Development recommends Committee of the Whole, as per Section 10.2 (4) (d) of the *Municipalities Act*)

It was moved by Councillor Burchill and seconded by Councillor McCoomb to rise without report. CARRIED.

8. Contractual Matter (Manager recommends Committee of the Whole, as per Section 10.2 (4) (c) of the *Municipalities Act*)

It was moved by Deputy Mayor Lordon and seconded by Councillor Burchill to rise without report. CARRIED.

9. Adjournment

It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting adjourn, the time being 8:25 p.m. CARRIED.

Gerry Cormier
Mayor

Rhonda Haining
Acting City Clerk

Finance & Administration Committee
October 24 , 2011

ACTION

7:00 p.m.

Council Chamber
Miramichi Place

Present: Vice-Chairman Deputy Mayor Nancy Lordon; Mayor Gerry Cormier; Councillors: Bill Treadwell, Michael McCoombs, Rupert Bernard, Brian King, Joan Cripps

Staff: Manager David Dick, Treasurer Darlene O'Shea, Solicitor Michael Noel, Acting Clerk Rhonda Haining, Deputy Police Chief Paul Fiander, Fire Chief Ian Gavet, Directors, Csaba Kazamer, Suzanne Watters, Jeff MacTavish, Heather Coughlan, Peter Murphy, Acting Director Jay Shanahan and Executive Assistant Peggy Doyle.

Press Daniel Martins, Miramichi Leader

1. Call Meeting to Order- Vice-Chairman Deputy Mayor Nancy Lordon called the meeting to order at 7:00 p.m. A quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Bernard and seconded by Councillor McCoombs that the agenda be approved as presented. CARRIED.**
4. Conflict of Interest – There was no conflict of interest declared.
5. Budget Variance Report/Operational Function Report/Overtime Report/Water Operating Fund Report

It was moved by Councillor McCoombs and seconded by Councillor Bernard that the Budget Variance Report/Operational Function Report/Overtime Report/Water Operating Fund Report be accepted as presented. CARRIED.

6. Management Reports
 - a) Transfer from General Operation Reserve

It was moved by Councillor McCoombs and seconded by Councillor Bernard that Council approve the transfer of \$50,000 from the General Operating Reserve to General Operating Fund revenue to be recognized as revenue as established in the 2011 budget. CARRIED.

- b) Transfer from Utility Operating Fund to Utility Capital Reserve Fund

It was moved by Councillor Cripps and seconded by Councillor King that the City of Miramichi transfer \$15,000 to the Utility Capital Reserve Fund from the Utility Operating Fund as established in the 2011 budget. CARRIED.

- c) Dangerous/Unsightly Premises located at 1966 Water Street

It was moved by Councillor Cripps and seconded by Councillor Bernard that the Acting City Clerk be authorized to proceed with the removal of derelict vehicles, equipment or machinery or the body(s) or any part(s) of a vehicle, equipment or machinery on property located at 1966 Water Street (PID 40201386) owned by Derek Murphy and that he be given a further extension of thirty (30) days to remove items listed above. DEFEATED. Yea votes Councillors Cripps, Bernard,

Treasurer

Treasurer

McCoombs. Nay votes Mayor Cormier, Councillors Treadwell and King. Vice Chairman Deputy Mayor London broke the tie and voted Nay.

It was moved by Councillor McCoombs and seconded by Councillor King that the Acting City Clerk be authorized to proceed with the immediate removal of derelict vehicles, equipment or the body(s) or any part(s) of a vehicle, equipment or machinery on property located at 1966 Water Street (PID 40201386) owned by Derek Murphy CARRIED. Nay vote Councillor Cripps

Clerk

It was moved by Councillor McCoombs and seconded by Councillor Treadwell that the Acting City Clerk be authorized to initiate collection efforts with the property owner to reimburse the City of Miramichi for costs associated with said clean up. In the event that the collection efforts fail, the Acting City Clerk is authorized to proceed with the request for reimbursement of remedial costs incurred by the City of Miramichi with the Province of New Brunswick. CARRIED. Nay vote Councillor Cripps.

Clerk

d) Recommendation to hire seven (7) volunteer firefighters

It was moved by Councillor Treadwell and seconded by Councillor King that the following individuals be hired as volunteer firefighters in the City of Miramichi: Mr. William Leman, Mr. Mathieu Garner, Mr. Dustin Allison, Mr. Curtis Bryenton, Mr. Ryan Goguen, Mr. Ricky Thibodeau and Mr. Chris Kidney. CARRIED.

Human Resources
Fire Chief

e) Recommendation to hire full-time firefighter and a part-time firefighter

It was moved by Councillor Treadwell and seconded by Councillor King that City Council authorize the Fire Chief to immediately start the process to hire a full-time fighter from the part-time firefighter pool effective January 2012. CARRIED.

Human Resources
Fire Chief

It was moved by Councillor Treadwell and seconded by Councillor McCoombs that City Council authorizes the Fire Chief to immediately start the process to hold an open competition to find a replacement part-time firefighter to fill the position left by the part-time firefighter who becomes full-time in January 2012. CARRIED.

Human Resources
Fire Chief

f) Recommendation to award Tender 11-0360 Shoreline Protection – Forrest Corner

It was moved by Councillor Bernard and seconded by Councillor Cripps that Contract 11-030 Shoreline Protection – Forrest Corner be awarded to Hitchman Construction in the amount of \$75,597 (including HST). CARRIED.

Dir. of
Engineering
Clerk

Finance & Administration Committee
October 24, 2011
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ACTION

8. Adjournment

It was moved by Councillor Bernard and seconded by Councillor McCoombs that the meeting adjourn, the time being 7:17 p.m. CARRIED.

**Deputy Mayor Nancy Lordon
Chairman**

**Darlene O'Shea
Treasurer**

**Regular Council Meeting
October 27, 2011**

7:00 p.m.

**Council Chamber
Miramichi Place**

Present: Mayor Gerry Cormier, Councillors: Rupert Bernard, Joan Cripps, Jason Harris, Brian King, Michael McCoombs and Bill Treadwell

Staff: Acting City Clerk – Rhonda Haining, City Manager – David Dick, City Solicitor – Michael Noel, Acting Director of Public Works – Jay Shanahan, City Treasurer – Darlene O’Shea, Deputy Police Chief – Paul Fiander, Fire Chief – Ian Gavet, Director of Economic Development – Jeff MacTavish, Director of Community Development & Tourism – Peter Murphy (joined the meeting at 7:20 p.m.), Recreation Director – Suzanne Watters, Director of Human Resources – Heather Coughlan and Legislative Assistant – Mary Cameron.

Members of the Press – Larry Lynch, Miramichi On Line, Daniel Martins and Charlene MacKenzie, Miramichi Leader/Weekend, and Stacey Sarchfield from Rogers TV

Prayerful Reflection – Mayor Gerry Cormier requested that all those present stand for a moment of prayerful reflection.

1. Call Meeting to Order – Mayor Gerry Cormier called the meeting to order at 7:02 p.m. A quorum was present.

ACTION

2. Recording of Attendance – The Legislative Assistant recorded the attendance.

3. Approval of Agenda – Mayor Cormier requested that the following items be added to the agenda: item 12. b) iii) Winter Road Salt and item 13. Property Matter (Director of Economic Development recommends Committee of the Whole, as per Section 10.2 (4) (d) of the *Municipalities Act*), and Adjournment will become item 14. **It was moved by Councillor King and seconded by Councillor Treadwell the agenda be approved with the changes noted above. CARRIED.**

4. Disclosure of Conflict of Interest – There were no declarations of conflict of interest.

5. Delegations - There were no delegations present.

6. Adoption of Minutes

a) Regular Council Meeting, September 22, 2011 - **It was moved by Councillor Harris and seconded by Councillor King that the minutes of the Regular Council Meeting held on September 22, 2011 be adopted as circulated. CARRIED.**

On the question, information was requested regarding Chatham Historical Properties and it was noted that the motion was just for the accuracy of the minutes.

b) Special Council Meeting, October 11, 2011 - **It was moved by Councillor Harris and seconded by Councillor Cripps that the minutes of the Special Council Meeting held October 11, 2011 be adopted as circulated. CARRIED.**

c) Special Council Meeting, October 17, 2011 - **It was moved by Councillor Harris and seconded by Councillor Cripps that the minutes of the Special Council Meeting held October 17, 2011 be adopted as circulated. CARRIED.**

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7. Correspondence - Correspondence has been dealt with in the following committee meetings.

8. Committee Reports

a) Community Wellness & Recreation Committee, October 3, 2011 - **It was moved by Councillor Harris and seconded by Councillor King that the minutes of the Community Wellness & Recreation Committee Meeting held October 3, 2011 be adopted as circulated. CARRIED.**

Councillor Harris reviewed the minutes.

It was moved by Councillor Harris and seconded by Councillor McCoombs that the recommendations and directions contained in the minutes of the Community Wellness & Recreation Committee Meeting held October 3, 2011 be approved. CARRIED.

Recreation
Director

b) Community Development & Tourism Committee, October 3, 2011 - **It was moved by Councillor Cripps and seconded by Councillor King that the minutes of the Community Development & Tourism Committee Meeting held October 3, 2011 be adopted as circulated. CARRIED.**

Councillor Cripps reviewed the minutes and it was noted that no supplementary motion was required.

c) Special Protective Services Committee, October 3, 2011 - **It was moved by Councillor Treadwell and seconded by Councillor King that the minutes of the Special Protective Services Committee Meeting held October 3, 2011 be adopted as circulated. CARRIED.**

Councillor Treadwell reviewed the minutes.

It was moved by Councillor Treadwell and seconded by Councillor Harris that the recommendations and directions contained in the minutes of the Special Protective Services Committee Meeting held October 3, 2011 be approved. CARRIED.

Fire Chief

d) Finance & Administration Committee, October 24, 2011 - **It was moved by Councillor Harris and seconded by Councillor King that the minutes of the Finance & Administration Committee Meeting held October 24, 2011 be adopted as circulated. CARRIED.**

Councillor Harris reviewed the minutes.

It was moved by Councillor Harris and seconded by Councillor King that the recommendations and directions contained in the minutes of the Finance & Administration Committee Meeting held October 24, 2011 be approved. CARRIED.

Dir. of HR
Treasurer
City Clerk
Fire Chief
Dir. of Eng.

9. Department Reports - There were no department reports.

10. Other Reports - There were no other reports.

11. By-Laws - There were no by-laws for presentation.

**Regular Council Meeting
October 27, 2011
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12. Other – New Business

a) Approval of December Calendar - **It was moved by Councillor Cripps and seconded by Councillor King that the December calendar be approved as circulated. CARRIED.**

City Clerk

b) Management Reports

i) Declaration of Surplus Property - **It was moved by Councillor McCoombs and seconded by Councillor Harris that the City owned property located on Water Street identified as PID 40465387 be declared surplus property. CARRIED.**

City Clerk

On the question, the Acting City Clerk was asked where the property is located and she advised that it is a small piece of property next to the lot formerly occupied by the Ambassador Tavern.

ii) South Willow Development - **It was moved by Councillor Cripps and seconded by Councillor McCoombs that the Mayor and Acting City Clerk be authorized to execute a development agreement with South Willow Developments, satisfactory to city management, for the construction of an office complex upon land identified by PID 40476087. CARRIED.**

**Mayor
City Clerk**

On the question, the City Solicitor fielded questions. One question was if Council would see the agreement before it is signed. The Solicitor responded that it can be circulated to Council before it is signed.

d) Mayor's Updates

Mayor Cormier provided the following updates:

- Let us begin this evening by saying thank you to the 3 heroes who recently risked their lives to save a woman from drowning. Thank you to Miramichi Police Officers Const. Andrew Vickers, Sgt. Les Saunders and volunteer firefighter Stephen Gammon.
- Mayor Cormier also honoured another hero, Zachery Deon, a grade 3 student at Harkins Elementary who was instrumental in saving the lives of residents living in an apartment building on Sweeney Lane. Zachery was recently presented with certificates of thanks during Fire Prevention Week.
- Attended a Hector Fournier Day Parade, held during Fire Prevention Week.
- The Wellness Movement for the Province was recently launched at Miramichi Valley High School
- Congratulations to the 2011 recipient of the Miramichi Chamber of Commerce Business Award of Excellence, Tim Horton's franchisee, Wade Humphreys. Also, congratulations to Ken Giberson who received the President's Award and Sherry Sturgeon who received the Miramichi Woman Entrepreneur Award.
- The Portraits of Honour Day will be held on Sunday, November 6th beginning with a Parade through downtown Newcastle beginning at 1:00 p.m. The Portraits of Honour, sponsored by

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the Kinsmen Club of Miramichi, in conjunction with Royal Canadian Legion Branches 3, 10 & 90, Miramichi Folksong Festival and Canadian Peacekeeping Veterans Association, is a 10 foot by 50 foot hand painted mural, depicting the faces of all 157 of Canada's fallen in Afghanistan. This stop of the tour will be honouring our local fallen soldier, Master Corporal Allen Stewart. 157 Canadian flags, each one representing one of the fallen soldiers can be purchased at the Kin Centre on the day of the event, at a cost of \$100 each. The funds raised will support the Military Families Fund who assist the thousand of military personnel who return home with physical or emotional injuries. Donations will also be accepted by the Kinsmen Club of Miramichi, and for further information please contact Pat King at 773-1186.

- As many of you are aware, the City of Miramichi placed first in the Eastern Provinces for Canada's Ultimate Fishing Town contest for the second year in a row. The contest was hosted by the World Fishing Network and the Community won a \$2,500 prize donated by Rogers Televisoin and World Fishing Network. The City is donating this prize money to two outstanding stewards of the Miramichi river: The Miramichi Salmon Association will receive \$1,250 in support of their riverstock program and the Atlantic Salmon Museum will receive \$1,250 to make necessary repairs to their aquarium. Thank you to Roger's Television and the World Fishing Network for this generous prize and congratulations Miramichi for being recognized again as Eastern Canada's premier fishing destination.
- Mayor Cormier noted that Remembrance Day is November 11 and reminded citizens to attend functions being held around the city to remember our veterans.
- Mayor Cormier noted that Daniel Martins, the reporter who covers City Council meetings, is leaving to go to Ontario and asked him to come forward and presented him with a Miramichi hockey jersey.

It was moved by Councillor Harris and seconded by Councillor McCoombs to move to Committee of the Whole to discuss item 13. Property Matter (Director of Economic Development recommends Committee of the Whole, as per Section 10.2 (4) (d) of the *Municipalities Act*) at 7:28 p.m. CARRIED.

It was moved by Councillor Harris and seconded by Councillor Cripps to call the regular meeting back to order at 7:56 p.m. CARRIED.

It was moved by Councillor Cripps and seconded by Councillor Harris to rise without report. CARRIED.

14. Adjournment – **It was moved by Councillor Bernard and seconded by Councillor Harris that the meeting be adjourned at 7:57 p.m. CARRIED.**

**Gerry Cormier
Mayor**

**Rhonda Haining,
Acting City Clerk**