

**MEMO**

TO: Department Heads  
Stacey Dunfield, Assistant City Clerk

FROM: Peggy Doyle, Executive Assistant

DATE: January 30, 2012

SUBJECT: **Copies of Minutes**

Copies of minutes of the following committees are available on the portal and the City's web site:

- Public Presentation, January 9, 2012
- Special Finance & Administration Committee, January 9, 2012
- Community Development & Tourism Committee, January 9, 2012
- General Committee, January 16, 2012
- Public Presentation, January 16, 2012
- Special Finance & Administration Committee, January 16, 2012
- Special Finance & Administration Committee, January 19, 2012
- Special Council Meeting, January 19, 2012
- Regular Council Meeting, January 26, 2012

**Kindly review the package for directives that may require action by your department. No further memos will be sent concerning directives in the minutes.**

**Public Presentation  
January 9, 2012**

**ACTION**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairman, Councillor Bill Treadwell; Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Brian King, Derek Burchill, Michael McCoombs, Jason Harris, Michael Malley, Rupert Bernard, Joan Cripps.

Staff: Manager David Dick, Acting Clerk Rhonda Haining, Treasurer Darlene O'Shea, Police Chief Paul Fiander, Fire Chief Ian Gavet, Directors: Suzanne Watters, Jeff MacTavish, Jay Shanahan, Heather Coughlan, Csaba Kazamer, Peter Murphy and Executive Assistant Peggy Doyle, and Colleen Bawn, Planner, Miramichi Planning District Commission

Press: Kris McDavid, Miramichi Leader

1. Call Meeting to Order- Chairman, Councillor Treadwell called the meeting to order at 7:00 p.m. A quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Welcome & Introductions – The Chairman welcomed Colleen Bawn, Miramichi District Planning Commission to the meeting
4. Purpose of Public Presentation

The purpose of the proposed amendment to the Miramichi Development Plan is to permit a change in land use designation of the property with PID 40102550 (702 Newcastle Boulevard) from Residential to Commercial, applicant James Cowie dba Cowie's Equipment Ltd.

5. Introduction of Proposed Amendments – Miramichi Planning District Commission

Colleen Bawn, Miramichi Planning District Commission gave a detailed description of the proposed amendment to the Municipal Development Plan and City of Miramichi Zoning By-Law No. 62. Chairman Bill Treadwell thanked Colleen Bawn for the presentation.

Chairman, Councillor Treadwell asked both Mr. Cowie and Nancy Waye if they wished to speak and both declined.

6. Next step in Process – Chairman, Councillor Treadwell advised the next steps in the process are as follows:

\* There is now a 30-day period to receive written objections for the amendment. After the 30 days has passed there will be a public hearing. There will also be 1<sup>st</sup> reading of by-laws by title, 2<sup>nd</sup> reading by title of the by-laws, reading in its entirety, 3<sup>rd</sup> reading by title and enactment of by-laws (if approved).

7. Adjournment

**It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting adjourn, the time being 7:25 p.m. CARRIED.**

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**Councillor Bill Treadwell  
Chairman**

\_\_\_\_\_  
**Rhonda Haining  
Acting Clerk**

**Clerk**

**Special Finance & Administration Committee Meeting  
January 9, 2012**

**7:45 p.m.**

**Council Chamber  
Miramichi Place**

**Present:** Chairperson - Councillor Derek Burchill; Mayor Gerry Cormier; Deputy Mayor Nancy Lordon; Councillors: Jason Harris, Mike McCoombs, Joan Cripps, Bill Treadwell, Brian King, (left the meeting @ 8:05 p.m.) Rupert Bernard, Michael Malley

**Staff:** Manager David Dick, Treasurer Darlene O'Shea, Acting Clerk Rhonda Haining, Fire Chief Ian Gavet, Police Chief Paul Fiander, Directors: Jay Shanahan, Peter Murphy, Jeff MacTavish, Csaba Kazamer, Suzanne Watters, Heather Coughlan and Executive Assistant Peggy Doyle

**Press:** Kris McDavid, Miramichi Leader

1. Call Meeting to Order- The Chairman, Councillor Derek Burchill called the meeting to order at 7:45 p.m. There was a quorum present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Cripps and seconded by Deputy Mayor Lordon that the agenda be approved as presented. CARRIED.**
4. Conflict of Interest

There was no declaration of conflict of interest

5. 2012 Budget

Treasurer Darlene O'Shea circulated discussion points for decisions for the 2012 budget. It was consensus of Council that the possible reduction/increase/expenditure changes be discussed on a line-by-line basis.

- a) One-rate (Revenue) – **It was moved by Councillor Malley and seconded by Councillor Treadwell that the City of Miramichi have one tax rate. CARRIED. Nay votes Mayor Cormier, Councillors Bernard and King.**

This is expected to increase revenue by \$37,000.

- b) Close outdoor Pools (Expenditure) – It was consensus that there would be no consideration given to closing outdoor pools at this time
- c) Close One (1) Library (Expenditure) – It was consensus that there would be no consideration given to closing one (1) Library at this time.
- d) Pay Loggieville Community Center as per agreement (Expenditure) – It was consensus of Council that there would be no consideration given to pay Loggieville Community Centre as per agreement at this time.

- e) Crosswalk Guard (Expenditure) – **It was moved by Deputy Mayor Lordon and seconded by Councillor McCoombs that the crosswalk guard position at Route 126 & Sutton Road be removed. CARRIED. Nay votes Councillors Malley, Cripps and McCoombs**

This is a savings of \$11,349

**ACTION**

**Treasurer**

**Treasurer  
Police**

**Special Finance & Administration Committee Meeting  
January 9, 2012  
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**ACTION**

f) Planning Commission same budget as 2011 (Expenditure) – **It was moved by Councillor McCoombs and seconded by Councillor Harris that the Planning Commission budget remain the same as 2011. CARRIED.**

**Treasurer**

This is a savings of \$12,916.

g) No increase Management Group (Expenditure) – It was moved by Councillor McCoombs and seconded by Councillor Cripps that there be no increase in the Management Group salary for 2012.

After much discussion, the following motion was brought forward.

It was moved by Deputy Mayor Lordon that \$30,000 be allocated to the City Manager for merit based increases for the Management Group. There was no seconder.

The mover and seconder of the original motion agreed to withdraw and the following motion was introduced.

**It was moved by Councillor Malley and seconded by Councillor Bernard that the Management Group be given a one percent (1%) increase for 2012. CARRIED. Nay votes Deputy Mayor Lordon and Councillor Burchill.**

**Treasurer**

This is an decrease of \$27,000.

h) No increase Council wages (Expenditure) – **It was moved by Councillor Bernard and seconded by Councillor Harris that there be no increase in Council wages for 2012. CARRIED.**

**Treasurer**

This is a decrease of \$14,480

i) Development Officer, Marketing and General Maintenance Miramichi Landing properties (Increase)

Discussion ensued regarding the funding request for Miramichi Landings. Prior to further consideration, the original motion of September would have to be rescinded.

**It was moved by Councillor Bernard and seconded by Councillor Cripps that the following motion of September 19<sup>th</sup>, 2011 be rescinded: *that no further funding be allocated to Miramichi Landings and that funding for other tourism and economic development projects and for the maintenance and upkeep of the City facilities and/or be used to help reduce the 2012 budgetary requirements.* DEFEATED. Yea votes, Councillors Bernard, Cripps and Malley. Nay votes, Mayor Gerry Cormier, Deputy Mayor Lordon, Councillors Harris, McCoombs and Treadwell.**

It was moved by Councillor Cripps and seconded by Councillor Malley that \$137,000 be used at the discretion of Council.

Councillor Harris suggested that Council consider blending the contingency amount of \$125,000 with the \$137,000 and reduce the amount to \$200,000

**It was moved by Councillor Harris and seconded by Councillor Cripps that the motion be amended to read that a contingency fund of \$200,000 be approved. CARRIED.**

**Special Finance & Administration Committee Meeting  
January 9, 2012  
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**ACTION**

The vote was then taken on the original motion as amended.

**It was moved by Councillor Malley and seconded by Councillor Cripps that a contingency fund of \$200,000 be approved and that the money be used at the discretion of Council. CARRIED.**

**Treasurer**

On the question, Councillors Cripps and McCoombs advised that it is the intent to utilize a portion of the money for Middle Island, Ritchie Wharf and French Fort Cove operations and upgrades.

j) New Capital Borrowing of \$2,000,000 (Increase) – **It was moved by Councillor Treadwell and seconded by Councillor Malley that the City budget \$130,000 for \$2,000,000 of new capital borrowing. CARRIED. Nay votes Councillors McCoombs and Bernard.**

**Treasurer**

k) Heavy Equipment Mechanic (Increase) – **It was moved by Councillor Bernard and seconded by Councillor Harris that \$40,000 be budgeted to hire a heavy equipment mechanic. CARRIED.**

**Treasurer  
Human Resources  
Public Works**

On the question, Councillor Harris asked the Treasurer why there was only \$40,000 budgeted. The Treasurer explained that the position would be filled part way through the budget year, therefore the full wage was not required this year.

l) By-Law Enforcement Officer – There is no consideration being given to this item at this time

m) Curling Club – There is no consideration being given to this item at this time.

n) Accessible Transit (Increase) – **It was moved by Councillor Malley and seconded by Councillor Cripps that \$40,000 be given to Accessible Transit. CARRIED. Nay vote Councillor McCoombs.**

**Treasurer**

o) Approval of 5-Year Capital Plan – **It was moved by Councillor Bernard and seconded by Councillor Harris that the 5-Year Capital Plan be approved as presented, for purposed of attachment to the Municipal Plan. CARRIED.**

**Engineering**

p) Approval Grants to Organizations – It was moved by Deputy Mayor Lordon and seconded by Councillor Treadwell that the 2012 grants to organizations be approved as presented with the exception of \$9,000 to Miramichi Physically Disabled and Handicapped Association.

**It was moved by Councillor Cripps and seconded by Councillor Bernard that the motion be amended to read that the Natural History Museum get an additional \$1,500. DEFEATED. Nay votes Mayor Cormier, Deputy Mayor Lordon, Councillors Malley, McCoombs, Treadwell, Harris.**

The vote was then taken on the original motion.

**It was moved by Deputy Mayor Lordon and seconded by Councillor Treadwell that the 2012 grants to organizations be approved as presented with the exception of \$9,000 to Miramichi Physically Disabled and Handicapped Association. CARRIED.**

**Treasurer**

**Special Finance & Administration Committee Meeting  
January 9, 2012  
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**ACTION**

6. Adjournment - **It was moved by Councillor Harris and seconded by Councillor Cripps that the meeting adjourn, the time being 9:40 p.m. CARRIED.**

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Councillor Derek Burchill  
Chairman

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Darlene O'Shea  
Treasurer

**Community Development & Tourism Committee  
January 9, 2012**

**ACTION**

**7:25 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairman Councillor Cripps; Mayor Gerry Cormier; Deputy Mayor Nancy Lordon; Councillors: Jason Harris, Derek Burchill, Brian King, Mike McCoombs, Bill Treadwell, Michael Malley, Rupert Bernard

Staff: Manager David Dick, Director of Community Development & Tourism Peter Murphy, Treasurer Darlene O'Shea, Acting Clerk Rhonda Haining, Fire Chief Ian Gavet, Police Chief Paul Fiander, Directors: Jay Shanahan, Jeff MacTavish, Heather Coughlan, Suzanne Watters, Csaba Kazamer, and Executive Assistant Peggy Doyle

Press: Kris McDavid, Miramichi Leader

1. Call Meeting to Order- Chairman Councillor Cripps called the meeting to order at 7:25p.m.. A quorum was present.
2. Recording of Attendance – The Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor King and seconded by Councillor Harris that the agenda be approved as circulated. CARRIED.**
4. Declaration of Conflict of Interest

There was no conflict of interest declared.

5. Miramichi Landings – Presentation

Chairman Councillor Cripps welcomed Mr. Jim Gertridge, spokesman For Miramichi Landings Board of Directors. Mr. Gertridge gave an overview of Miramichi Landings going forward and asked that the budget request of \$38,000 be considered.

Councillor Cripps thanked Mr. Gertridge for his presentation and advised that the request would be considered during the budget deliberations.

6. Department Updates

**It was moved by Councillor McCoombs and seconded by Deputy Mayor Lordon that the Departmental Updates for the month of December be accepted as circulated. CARRIED.**

7. Adjournment

**It was moved by Councillor Bernard and seconded by Councillor McCoombs that the meeting adjourn, the time being 7:42 p.m. CARRIED.**

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Councillor Joan Cripps  
Chairman

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Peter Murphy  
Director

**Public Presentation  
January 16, 2012**

**ACTION**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairman, Councillor Bill Treadwell; Mayor Gerry Cormier; Councillors: Brian King, Derek Burchill, Michael McCoombs, Jason Harris, Michael Malley

Staff: Manager David Dick, Acting Clerk Rhonda Haining, Treasurer Darlene O'Shea, Police Chief Paul Fiander, Fire Chief Ian Gavet, Directors: Suzanne Watters, Jay Shanahan, Csaba Kazamer, Peter Murphy, and Wilson Bell and Colleen Bawn, Miramichi Planning District Commission

Members of the Public

Press: Kris McDavid, Miramichi Leader

1. Call Meeting to Order- Chairman, Councillor Treadwell called the meeting to order at 7:00 p.m. A quorum was present.
2. Recording of Attendance – Acting Clerk Rhonda Haining recorded the attendance
3. Welcome & Introductions – The Chairman welcomed Colleen Bawn, Miramichi District Planning Commission to the meeting
4. Purpose of Public Presentation

The purpose of the proposed Municipal Development Plan is to set out the City Council's long-term policies and proposals to guide future land use and development within the Municipality. The Plan is intended to be used by Council, City staff, the Miramichi Planning District Commission, developers and residents to guide day-to-day decisions affecting development. The Municipal plan will also guide major policy decisions with respect to capital expenditures and will form the basis of the Zoning By-Law which is adopted to implement the Plan.

5. Introduction of Proposed Amendments – Miramichi Planning District Commission

Colleen Bawn reviewed the Power Point Presentation with Council and fielded questions.

6. Next step in Process – Chairman, Councillor Treadwell advised the next steps in the process are as follows:
  - \* 30-day objection period
  - \* Council gives first readings of proposed by-laws
  - \* Public Hearing
  - \* Council gives further readings and makes any changes to and enacts proposed and enacts proposed by-laws
7. Adjournment

**Clerk**

**It was moved by Councillor Burchill and seconded by Councillor Harris that the meeting adjourn, the time being 7:54 p.m. CARRIED.**

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**Councillor Bill Treadwell  
Chairman**

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**Rhonda Haining  
Acting Clerk**

**General Committee of Council  
January 16, 2012**

**ACTION**

**8:31 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairperson Councillor Michael Malley; Mayor Gerry Cormier; Jason Harris, Brian King, Bill Treadwell, Michael McCoombs, Derek Burchill

Staff: Manager David Dick, Acting Clerk Rhonda Haining, Solicitor Michael Noel, Treasurer Darlene O'Shea, Police Chief Paul Fiander, Fire Chief Ian Gavet, Directors Jay Shanahan, Suzanne Watters

Press: Kris McDavid, Miramichi Leader

1. Call Meeting to Order- Chairman Councillor Malley called the meeting to order at 8:31 p.m. A quorum was present.
2. Recording of Attendance – Acting City Clerk Rhonda Haining recorded the attendance
3. Approval of Agenda – **It was moved by Councillor Treadwell and seconded by Councillor Burchill that the agenda be approved as presented. CARRIED.**
4. Conflict of Interest – There were no conflicts of interest declared.
5. Twining – Chairman Malley

**It was moved by Councillor Harris and seconded by Councillor Burchill that a Management Report be prepared showing the benefits and financial impact of twinning with other Canadian Municipalities. CARRIED.**

**Clerk  
Manager**

6. Maintaining Private Roads (City's obligation) – Chairman Malley

Chairman Councillor Malley asked for clarification on what we are doing on this item.

Councillor Malley was assured that there would be no changes in 2012.

7. Adjournment

**It was moved by Councillor Harris and seconded by Councillor McCoombs that the meeting adjourn, the time being 8:39 p.m. CARRIED.**

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**Councillor Michael Malley  
Chairman**

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**Rhonda Haining  
Assistant Clerk**

**Special Finance & Administration Committee Meeting  
January 16, 2012**

**5:30 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairperson - Councillor Derek Burchill; Mayor Gerry Cormier; Councillors: Jason Harris, Mike McCoombs, Bill Treadwell, Brian King, Rupert Bernard (left @ 6:15 p.m.), Michael Malley

Staff: Manager David Dick, Treasurer Darlene O'Shea, Acting Clerk Rhonda Haining, Jay Shanahan, Solicitor Michael Noel, Fire Chief Ian Gavet, Police Chief Paul Fiander, Directors: Jay Shanahan, Peter Murphy, Suzanne Watters, Csaba Kazamer, Heather Coughlan and Executive Assistant Peggy Doyle

Press: Kris McDavid, Miramichi Leader

1. Call Meeting to Order- The Chairman, Councillor Derek Burchill called the meeting to order at 5:30 p.m. There was a quorum present.

**ACTION**

2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.

3. Approval of Agenda – **It was moved by Councillor McCoombs and seconded by Councillor Bernard that the agenda be approved as presented. CARRIED.**

4. Conflict of Interest

There was no declaration of conflict of interest

5. Labour & Employment Matter – Manager recommends Committee of the Whole as per Section 10.2(4)(j) of the *Municipalities Act*.

**It was moved by Councillor Malley and seconded by Councillor McCoombs that the meeting go to Committee of the Whole. CARRIED. Nay vote Councillor Bernard**

**It was moved by Councillor McCoombs and seconded by Councillor Treadwell that the meeting revert back to Regular Session and rise without report. CARRIED.**

6. General Operating Budget 2012

Treasurer Darlene O'Shea reviewed a Power Point presentation with Council, explaining what the budget number is currently and to get further clarification on some of the items previously discussed.

The following were items discussed with no resolutions as of yet:

- \* roll back Public Works and Fire budgets to 2011 numbers
- \* Reduce contingency fund from \$200,000 to \$100,000 or \$150,000
- \* Reduce capital from \$2,000,000 to \$1,000,000
- \* reduction in number of outdoor pools and libraries
- \* extending police boundaries
- \* charging for fire inspections

Chairman Burchill asked for more background information, public input and management report regarding implications of reducing outdoor pools and libraries.

It was moved by Councillor Treadwell and seconded by Councillor McCoombs that the meeting adjourn at 6:57 p.m. Motion withdrawn

**Special Finance & Administration Committee Meeting  
January 16, 2012  
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**ACTION**

**It was moved by Councillor Treadwell and seconded by Councillor Harris that the Special Finance & Administration Meeting recess at 6:59 p.m. CARRIED.**

**It was moved by Councillor Malley and seconded by Councillor Treadwell that the meeting re-convene, the time being 8:00 p.m. CARRIED.**

The Directors were offered the opportunity to speak about the implications further reductions in their budgets. Chief Fiander and Gavet, Directors Jay Shanahan and Suzanne Watters explained and recent increases in their budgets and how further reductions could affect the level of service.

**It was moved by Councillor McCoombs and seconded by Councillor Harris that the severance budget be reduced by \$150,000. CARRIED. Nay votes Councillor King**

**Treasurer**

**It was moved by Councillor Harris and seconded by Councillor Treadwell that the City Manager meet with Union Executives to discuss concessions. CARRIED.**

**Manager/Human Resources**

Mayor Cormier suggested savings would be realized if the new positions in Fire (Deputy Chief, Police (Deputy Chief) and Public Works (Superintendent) have a start date after April 1, 2012.

After much discussion, it was consensus that the Special Council Meeting previously planned for Thursday January 19<sup>th</sup> be cancelled and that a Special Finance & Administration be held on January 19<sup>th</sup> at 7:00 p.m. to further discuss Budget.

7. Adjournment

**It was moved by Councillor Harris and seconded by Councillor McCoombs that the meeting adjourn, the time being 8:30 p.m. CARRIED.**

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Councillor Derek Burchill  
Chairman

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Darlene O'Shea  
Treasurer

**Special Finance & Administration Committee Meeting  
January 19, 2012**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairperson - Councillor Derek Burchill; Mayor Gerry Cormier; Councillors: Jason Harris, Mike McCoombs, Bill Treadwell, Brian King, Rupert Bernard, Michael Malley, Joan Cripps

Staff: Manager David Dick, Treasurer Darlene O'Shea, Acting Clerk Rhonda Haining, Solicitor Michael Noel, Fire Chief Ian Gavet, Police Chief Paul Fiander, Directors: Jay Shanahan, Suzanne Watters, Peter Murphy, Csaba Kazamer, and Executive Assistant Peggy Doyle

Press: Kris McDavid, Miramichi Leader

1. Call Meeting to Order- the Chairman, Councillor Derek Burchill called the meeting to order at 7:00 p.m. There was a quorum present.

**ACTION**

2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.

3. Approval of Agenda – **It was moved by Deputy Mayor Lordon and seconded by Councillor Harris that the agenda be approved as presented. CARRIED.**

4. Conflict of Interest

There was no declaration of conflict of interest

5. 2012 General Operating Budget

Treasurer Darlene O'Shea circulated options for budget reductions for consideration and discussion.

**It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that \$240,000 be transferred from the General Operating Budget to the Utility Operating Budget. CARRIED.**

**Treasurer**

**It was moved by Councillor Treadwell and seconded by Deputy Mayor Lordon that the hiring of the Deputy Police Chief be postponed until April 1, 2012 for a savings of \$26,511. CARRIED.**

**Police Chief  
Human Resources**

**It was moved by Councillor King and seconded by Councillor Treadwell that the hiring of a Superintendent for the Public Works Department be postponed until April 1, 2012 for a savings of \$21,578. CARRIED.**

**Dir. of Public  
Works  
Human Resources**

**It was moved by Councillor Bernard and seconded by Councillor Cripps that funding for French Fort Cove in the amount of \$49,050 be removed from the Recreation budget. CARRIED.**

**Treasurer  
Dir. of Recreation**

**It was moved by Councillor McCoombs and seconded by Deputy Mayor Lordon that the cross walk guard position at Regent St./King George Highway be removed for a savings of \$11,343. DEFEATED.**

**It was moved by Councillor King and seconded by Councillor Malley that the cross walks guard position at Nelson Street/Sutton Road remains. CARRIED. Nay votes Councillors Treadwell and Bernard**

**Treasurer  
Police Chief**

Special Finance & Administration Committee Meeting  
January 19, 2012  
- 2 -

**ACTION**

**It was moved by Deputy Mayor Lordon and seconded by Councillor McCoombs that funding for accessible transit be reduced from \$40,000 to \$ 20,000. DEFEATED.**

**It was moved by Councillor Cripps and seconded by Councillor Malley that \$40,000 be given to Accessible Transit and that Council work in conjunction with Accessible Transit to seek other funding avenues with the Federal and Provincial Governments. CARRIED.**

**Treasurer  
Manager**

**It was moved by Councillor Harris and seconded by Councillor Bernard that the meeting recess for a Special Council Meeting, the time being 8:00 p.m. CARRIED.**

**It was moved by Deputy Mayor Lordon and seconded by Councillor Harris that the meeting re-convene, the time being 8:03 p.m. CARRIED.**

**It was moved by Councillor Bernard and seconded by Councillor Cripps that the Capital budget be reduced by \$2 million. DEFEATED. Yea votes Councillors Bernard and Cripps. Nay votes Mayor Cormier, Deputy Mayor Lordon, Councillors King, Treadwell, McCoombs, Malley and Harris. CARRIED.**

**It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the Capital Budget be reduced by \$1 million. CARRIED. Nay votes Councillors Bernard and Cripps.**

**Treasurer**

**It was moved by Councillor Bernard and seconded by Councillor McCoombs that the contingency fund of \$200,000 be eliminated. DEFEATED.**

**It was moved by Councillor Bernard and seconded by Councillor King that the contingency fund be reduced from \$200,000 to \$100,000. DEFEATED.**

6. 2012 Utility Operating Budget

By previous motion of Council, \$240,000 has been added to the Utility Operating Budget, from General Operating Budget

7. Adjournment

**It was moved by Deputy Mayor Lordon and seconded by Councillor McCoombs that the meeting adjourns, the time being 8:15 p.m. CARRIED.**

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Councillor Derek Burchill  
Chairman

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Darlene O'Shea  
Treasurer

**Special Council Meeting  
January 19, 2012**

**8:00 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairperson – Mayor Gerry Cormier, Deputy Mayor Nancy Lordon; Councillors: Derek Burchill, Mike McCoombs, Jason Harris, Brian King, Bill Treadwell, Joan Cripps, Rupert Bernard and Michael Malley.

Staff: Manager David Dick, Treasurer Darlene O'Shea, Acting Clerk Rhonda Haining, Police Chief Paul Fiander, Fire Chief Ian Gavet; Directors Jay Shanahan, Peter Murphy, Csaba Kazamer, Suzanne Watters and Executive Assistant Peggy Doyle

Press: Kris McDavid, Miramichi Leader

**ACTION**

1. Call Meeting to Order – Mayor Gerry Cormier called the meeting to order at 8:00 p.m., a quorum was present.

2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance

3. Approval of Agenda – **It was moved by Councillor King and seconded by Councillor Burchill that the agenda be approved as presented. CARRIED.**

4. Disclosure of Conflict of Interest – There was no conflict declared.

**It was moved by Deputy Mayor Lordon and seconded by Councillor Burchill that the meeting recess, the time being 8:02 p.m. CARRIED.**

**It was moved by Deputy Mayor Lordon and seconded by Councillor Harris that the meeting re-convene, the time being 8:16 p.m. CARRIED.**

**It was moved by Deputy Mayor Lordon and seconded by Councillor Malley that items 8 & 9 be dealt with prior to item 5. CARRIED.**

8. Labour & Employment Matter (Fire Chief recommends Committee of the Whole, as per Section 10.2(4)(j) of the *Municipalities Act*.

9. Property Matters (Manager recommends Committee of the Whole, as per Section 10.2(4)(d) of the *Municipalities Act*

**It was moved by Councillor Cripps and seconded by Councillor Burchill that the meeting go to Committee of the Whole. CARRIED.**

**It was moved by Councillor Harris and seconded by Councillor Cripps that the meeting revert back to regular session. CARRIED.**

8. Labour & Employment Matter (Fire Chief recommends Committee of the Whole, as per Section 10.2(4)(j) of the *Municipalities Act*.

**It was moved by Councillor Treadwell and seconded by Councillor Burchill that City Council appoint Mr. Wilson Murphy the Deputy Fire Chief of Training and Operations effective April 2, 2012, with a 6-month probationary period. CARRIED. Nay vote Councillor Bernard & Malley**

**Human Resources  
Fire Chief**

**Special Council Meeting  
January 19<sup>th</sup>, 2012  
- 2 -**

**ACTION**

On the question, Councillor Malley noted that he agreed with the hiring of a Deputy Chief but that the 6-month probationary period should be one year.

9. Property Matters (Manager recommends Committee of the Whole, as per Section 10.2(4)(d) of the Municipalities Act

**It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that City Council authorize the Mayor and Acting City Clerk to execute an agreement of purchase and sale, a transfer and a service agreement for land identified by PID # 40489528 as presented by the City Solicitor. CARRIED. Nay vote Councillor Malley**

5. Committee Reports

a) Special Finance & Administration Committee, January 9, 2012

**It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the minutes of the Special Finance & Administration Committee Meeting held on January 9<sup>th</sup>, 2012 be adopted as circulated. CARRIED. Nay vote Councillor Bernard**

Councillor Burchill reviewed the minutes. Councillor Burchill set item 5 e) and Councillor King asked that item 5 g) be set aside for further discussion.

**It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the recommendations and directions contained in the minutes of the Special Finance & Administration Committee Meeting of January 9<sup>th</sup>, 2012 be adopted as circulated with the exception of items 5 e) and 5 g). CARRIED. Nay vote Councillor Bernard**

**Treasurer  
Police  
Human Resources  
Clerk  
Public Works**

It was moved by Councillor King that the Management Group get a zero increase. There was no seconder.

**It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the Management Group be given a 1% increase. CARRIED. Nay vote Councillor King.**

**Treasurer  
Human Resources**

b) Special Finance & Administration Committee Meeting – January 16<sup>th</sup>, 2012

**It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the minutes of the Special Finance & Administration Committee Meeting held on January 16<sup>th</sup>, 2012 be adopted as circulated. CARRIED.**

Councillor Burchill reviewed the minutes.

**It was moved by Councillor Burchill and seconded by Councillor Harris that the recommendations and directions contained in the minutes of the Special Finance & Administration Committee Meeting of January 16<sup>th</sup> be approved. CARRIED.**

**Manager  
Treasurer  
Human Resources**

**Special Council Meeting  
January 19<sup>th</sup>, 2012  
- 3 -**

**ACTION**

c) Motions from Special Finance & Administration Committee Meeting – January 19<sup>th</sup>, 2012

**It was moved by Councillor Bernard and seconded by Councillor Cripps that the motions from the Special Finance & Administration Committee meeting of January 19<sup>th</sup>, 2012 be approved. CARRIED.**

**Treasurer**

6. Approval of the 2012 Utility Operating Budget

**It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the following resolution be adopted: Therefore be it resolved that the sum of \$25,988,354 be the total budget of the Municipality, that the sum of \$21,482,989 be the Warrant of the Municipality and that the tax rates for the Municipality be \$1.7299. The Council orders and directs the levying by the Minister of Local Government of said amount on real property liable to taxation under the *Assessment Act* within the Municipality of Miramichi. CARRIED.**

**Treasurer**

7. Approval of the 2012 General Operating Budget

**It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the following resolution be approved: Be it resolved that pursuant to paragraph 189(41) of the *Municipalities Act*, the total budget for the 2012 Water and Sewerage Utility for ensuing year would consist of total revenues of \$5,581,388 and total expenditures of \$5,581,388. CARRIED. Nay vote Councillor Bernard**

**Treasurer**

10. Adjournment

**It was moved by Councillor Bernard and seconded by Councillor Harris that the meeting adjourn, the time being 9:40 p.m. CARRIED.**

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**Mayor Gerry Cormier  
Chairman**

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**Rhonda Haining  
Acting Clerk**

**Regular Council Meeting  
January 26, 2012**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

Present: Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Jason Harris, Brian King, Michael Malley, Mike McCoombs and Derek Burchill

Staff: Acting City Clerk – Rhonda Haining, Treasurer Darlene O’Shea, Fire Chief – Ian Gavet, City Solicitor – Michael Noel, Police Chief – Paul Fiander, Director of Economic Development – Jeff MacTavish, Recreation Director – Suzanne Watters, Director of Community Development & Tourism – Peter Murphy, Director of Human Resources Heather Coughlan, Director of Engineering Csaba Kazamer, Executive Assistant – Peggy Doyle

Members of the Press, Stacey Sarchfield and Kris McDavid and Larry Lynch

Prayerful Reflection – Deputy Mayor Lordon requested that all those present stand for a moment of prayerful reflection.

1. Call Meeting to Order – Deputy Mayor Lordon called the meeting to order at 7:00 p.m. A quorum was present.

**ACTION**

2. Recording of Attendance – The Executive Assistant recorded the attendance.

3. Approval of Agenda – **It was moved by Councillor McCoombs and seconded by Councillor Bernard that the agenda be approved as presented. CARRIED.**

4. Disclosure of Conflict of Interest – There were no declarations of Conflict of interest.

5. Delegations

a) Pierrette Robichaud, Mayor and Marc Pitre, Fire Chief, Village of Rogersville

The Mayor of Rogersville, Pierrette Robichaud thanked the Fire Chief, Miramichi Fire Department and Mayor & Council for their assistance during the tragic fire in Rogersville, and for providing a fire truck so they could continue to protect the residents of the Village. As well, Fire Chief Marc Pitre thanked Chief Gavet and the Miramichi Fire Department for the assistance and moral support.

6. Adoption of Minutes

a) Regular Council Meeting, December 15, 2011 - **It was moved by Councillor King and seconded by Councillor McCoombs that the minutes of the Regular Council Meeting held December 15, 2011 be adopted as circulated. CARRIED.**

b) Special Council Meeting, January 19, 2012

**It was moved by Councillor McCoombs and seconded by Councillor Bernard that the minutes of the Special Council Meeting held on January 19, 2012 be adopted as circulated. CARRIED.**

On the question, Councillor King asked that his nay vote be registered for item 8 (hiring of Deputy Fire Chief).

**Regular Council Meeting  
January 26, 2011  
- 2 -**

**ACTION**

7. Correspondence

- a) Letter from Union of the Municipalities of New Brunswick

**It was moved by Councillor Bernard and seconded by Councillor King that a Management Report be prepared for the next Finance and Administration Committee Meeting in response to the request for membership with the Union of Municipalities of New Brunswick. CARRIED.**

**Manager  
Treasurer**

- b) Letter from Pension Trustee Committee

**It was moved by Councillor Bernard and seconded by Councillor King that a letter be sent to Honourable Marie-Claude Blais, Minister of Justice and Consumer Affairs asking for an update on the request of February 4, 2011 to have the amortization period for funding going-concern deficit increased from 15 years to 25 years. CARRIED. Nay vote Councillor Burchill.**

**Manager**

8. Committee Reports

- a) Community Development & Tourism Committee, January 9, 2012 - **It was moved by Councillor Bernard and seconded by Councillor Malley that the minutes of the Community Development & Tourism Committee Meeting held January 9, 2012 be adopted as circulated. CARRIED.**

Councillor Bernard reviewed the minutes.

**It was moved by Councillor Bernard and seconded by Councillor Malley that the recommendations and directions contained in the Community Development and Tourism Committee Meeting of January 9, 2012 be approved. CARRIED.**

- b) General Committee, January 16, 2012 - **It was moved by Councillor Malley and seconded by Councillor King that the minutes of the General Committee Meeting held on January 16, 2012 be adopted as circulated. CARRIED.**

Councillor Malley reviewed the minutes.

**It was moved by Councillor Malley and seconded by Councillor Burchill that the recommendations and directions contained in the minutes of the General Committee Meeting held on January 16, 2012 be approved. CARRIED.**

**Manager  
Clerk**

- c) Special Finance & Administration Committee, January 19, 2012  
**It was moved by Councillor Burchill and seconded by Councillor King that the minutes of the Special Finance and Administration Committee Meeting held on January 19, 2012 be adopted as circulated. CARRIED.**

**Manager  
Treasurer  
Police Chief  
Dir. PW  
Rec. Director  
Human Res.**

Councillor Burchill reviewed the minutes.

The recommendations and directions contained in the minutes of the Special Finance & Administration meeting held on January 19, 2012 were approved at the Special Council Meeting held on January 19, 2012

**Regular Council Meeting  
January 26, 2011  
- 3 -**

**ACTION**

9. Department Reports - There were no department reports.

10. Other Reports

a) Public Presentation (702 Newcastle Boulevard, January 9, 2012)  
**It was moved by Councillor Harris and seconded by Councillor King that the minutes of the Public Presentation (702 Newcastle Boulevard) held on January 9, 2012 be approved. CARRIED.**

**Clerk**

Councillor Harris reviewed the minutes

b) Public Presentation (Proposed By-Law No. 90 – City of Miramichi Municipal Development Plan), January 16, 2012 - **It was moved by Councillor Harris and seconded by Councillor Burchill that the minutes from the Public Presentation (Proposed By-Law No. 90 – City of Miramichi Municipal Development Plan), held on January 16, 2012 be approved. CARRIED.**

**Clerk**

Councillor Harris reviewed the minutes

11. By-Laws – There were no by-laws to review

12. Other – New Business

a) Mayor's Updates – Deputy Mayor Lordon provided the following updates:

- Miramichi was host to approximately 46 teams from across New Brunswick, Nova Scotia and Prince Edward Island during the 33<sup>rd</sup> Annual Miramichi Salmon Tournament. This was a very well attended event and thank you to the organizing committee for all their hard work in making this another successful tournament.
- Congratulations to the Miramichi Police Force for once again being recognized nationally as Canada's "Best Dressed" police vehicle in 2011.
- I would encourage everyone to come out and enjoy the 8<sup>th</sup> Annual Rotary Pond Hockey tournament being held on February 3<sup>rd</sup> @ 6:30 p.m.
- The month of February is Heart Month in New Brunswick. It is during this month that the Heart & Stroke Foundation will be going door to door canvassing in Miramichi.

13. Adjournment – **It was moved by Councillor Bernard and seconded by Councillor Harris that the meeting be adjourned at 7:30 p.m. CARRIED.**

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Nancy Lordon,  
Deputy Mayor

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Rhonda Haining,  
Acting City Clerk