

## MEMO

TO: Department Heads  
Brenda Lyons, Assistant City Clerk  
Peggy Doyle, Executive Assistant

FROM: Mary Cameron, Legislative Assistant

DATE: September 9, 2011

SUBJECT: **Copies of Minutes**

Copies of minutes of the following committees are available on the portal and the City's web site:

- Public Hearing, August 8, 2011 (1710 King George Highway)
- Public Hearing, August 8, 2011 (Estey Properties)
- Special Council Meeting, August 8, 2011
- Special Council Meeting, August 15, 2011
- General Committee, August 15, 2011
- Community Development & Tourism Committee, August 15, 2011
- Finance & Administration Committee, August 22, 2011
- Special Council Meeting, August 29, 2011
- Regular Council Meeting, August 29, 2011

**Kindly review the package for directives that may require action by your department. No further memos will be sent concerning directives in the minutes.**

**Public Hearing  
August 8, 2011**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

**Present:** Chairman - Councillor Bill Treadwell, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon; Councillors: Joan Cripps, Rupert Bernard, Brian King, Michael Malley, Jason Harris, Michael McCoombs and Derek Burchill

**Staff:** Acting City Clerk – Rhonda Haining, City Solicitor - Michael Noel, City Treasurer – Darlene O’Shea, Director of Economic Development – Jeff MacTavish, Recreation Director – Suzanne Watters, Director of Community Development & Tourism – Peter Murphy, Director of Engineering – Csaba Kazamer (joined the meeting at 7:07 p.m.). Colleen Bawn, Senior Planner, Miramichi Planning District Commission was also in attendance.

Daniel Martins, Miramichi Leader and Darcy McLaughlin, Miramichi On Line and interested citizens

**ACTION**

1. Call Meeting to Order – The Chairman, Councillor Bill Treadwell, called the meeting to order at 7:00 p.m. A quorum was present.

2. Recording of Attendance – The Legislative Assistant recorded the attendance.

3. Welcome and Introductions – Councillor Treadwell welcomed those present to the meeting and introduced Colleen Bawn, Senior Planner, with the Miramichi Planning District Commission.

4. Purpose of Public Hearing – The City of Miramichi intends to consider to consider the following: Pursuant to Section 66(1)(b) of the *Community Planning Act*, it is the view of the Miramichi Planning District Commission that the City of Miramichi, subject to Subsection 74(1)(a) and Section 39 of the *Community Planning Act*:

That Schedule “1” of Zoning Amendment By-Law No. 62-21 pertaining to the property described as PID 40496838 (the “Subject Property”) located at 1710 King George Highway, be amended to allow a revised development proposal consisting of a 2-level commercial building and revised site, servicing and building plans.

5. Introduction of Proposed Amendments, Miramichi Planning District Commission - Colleen Bawn, Senior Planner with the Miramichi Planning District Commission gave a power point presentation on the proposed amendment, a copy of which is on file in the Clerk’s Department.

6. Report(s) from staff Re: Current Status of fulfilment of CPA S. 39 terms and conditions - Ms. Bawn noted that she wasn’t sure if the performance bond of \$2,500. in a form acceptable by the City had be received and the Acting City Clerk advised that it has been received.

7. No objections have been received to date.

8. Input from the Applicant - The applicant was not present.

9. Input from the Public - No requests to speak had been received.

10. Next Step in Process - The Chairman noted that the next step is to have second reading by title, reading in its entirety, third

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reading by title and enactment to be carried out at the August 15, 2011 Special Council Meeting.

11. Adjournment – **It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps that the meeting be adjourned at 7:08 p.m. CARRIED.**

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**Councillor Bill Treadwell  
Chairman**

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**Rhonda Haining  
Acting City Clerk**

**Public Hearing  
August 8, 2011**

**7:15 p.m.**

**Council Chamber  
Miramichi Place**

**Present:** Chairman - Councillor Bill Treadwell, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon; Councillors: Joan Cripps, Rupert Bernard, Brian King, Michael Malley, Jason Harris, Michael McCoombs and Derek Burchill

**Staff:** Acting City Clerk – Rhonda Haining, City Manager – David Dick (joined the meeting at 7:26 p.m.), City Solicitor - Michael Noel (joined the meeting at 7:16 p.m.), City Treasurer – Darlene O’Shea, Director of Economic Development – Jeff MacTavish, Recreation Director – Suzanne Watters, Director of Community Development & Tourism – Peter Murphy, Director of Engineering – Csaba Kazamer (joined the meeting at 7:16 p.m.). Colleen Bawn, Senior Planner, Miramichi Planning District Commission was also in attendance.

Daniel Martins, Miramichi Leader and Darcy McLaughlin, Miramichi On Line and interested citizens

**ACTION**

1. Call Meeting to Order – The Chairman, Councillor Bill Treadwell, called the meeting to order at 7:12 p.m. A quorum was present.

2. Recording of Attendance – The Legislative Assistant recorded the attendance.

3. Welcome and Introductions – Councillor Treadwell welcomed those present to the meeting and introduced Colleen Bawn, Senior Planner, with the Miramichi Planning District Commission.

4. Purpose of Public Hearing – The City of Miramichi intends to consider to consider the following: Pursuant to Section 66(1)(b) of the *Community Planning Act*, it is the view of the Miramichi Planning District Commission that the City of Miramichi, subject to Subsection 74(1)(a) and 39 of the Community Planning Act:

a) That Schedule “A” of Zoning Map of the City of Miramichi Zoning By-Law No. 62 to change the zoning of the Subject Land comprised of:

- A southerly portion of PID 40334807 (2368 King George Highway), from Residential/Medium Density A (R-3);
- PID 40392839 (35 Renaud Street), from Residential/Medium Density B (R-4); and
- A south-easterly portion of PID 40364843 (34 Renaud Street), from Residential/Medium Density B (R-4),

to Residential/High Density A (R-5), to allow the development of a new twenty-four (24) unit apartment building.

4. Introduction of Proposed Amendments, Miramichi Planning District Commission - Colleen Bawn, Senior Planner with the Miramichi Planning District Commission gave a power point presentation on the proposed amendment, a copy of which is on file in the Clerk’s Department.

The Chairman recessed the meeting at 7:29 p.m.

The Chairman called the meeting back to order at 7:32 p.m.

6. Report(s) from staff Re: Current Status of fulfilment of CPA S. 39 terms and conditions - Ms. Bawn noted that she has been advised that the performance bond of \$22,500. in a form acceptable

**Public Hearing  
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by the City has been received and that the applicant has been provided with a draft development agreement.

7. No objections have been received to date.
8. Input from the Applicant - Mr. Ray Desveaux of Estey Properties Inc. advised that Ms. Bawn had covered everything in the presentation.
9. Input from the Public - No requests to speak had been received.
10. Next Step in Process - The Chairman noted that the next step is to have second reading by title, reading in its entirety, third reading by title and enactment to be carried out at the August 15, 2011 Special Council Meeting.
11. Adjournment – **It was moved by Councillor Cripps and seconded by Councillor Burchill that the meeting be adjourned at 7:37 p.m. CARRIED.**

**City Clerk**

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**Councillor Bill Treadwell  
Chairman**

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**Rhonda Haining  
Acting City Clerk**

**Special Council Meeting  
August 8, 2011**

**7:30 p.m.**

**Council Chamber  
Miramichi Place**

**Present:** Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Joan Cripps, Rupert Bernard, Brian King, Michael Malley, Jason Harris, Michael McCoombs and Derek Burchill

**Staff:** Acting City Clerk – Rhonda Haining, City Manager - David Dick, Director of Engineering – Csaba Kazamer, City Solicitor – Michael Noel, Recreation Director – Suzanne Watters, City Treasurer – Darlene O’Shea, Director of Economic Development – Jeff MacTavish, Director of Community Development and Tourism – Peter Murphy and Legislative Assistant – Mary Cameron.

Daniel Martins, Miramichi Leader/Weekend and Darcy McLaughlin, Miramichi On Line

**ACTION**

1. Call Meeting to Order – Mayor Gerry Cormier called the meeting to order at 7:30 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor King and seconded by Councillor Treadwell that the agenda be approved as presented. CARRIED.**

**It was moved by Councillor Harris and seconded by Deputy Mayor Lordon to recess the meeting at 7:31 until the agenda is complete for the Public Hearing. CARRIED.**

Mayor Cormier called the meeting back to order at 7:38 p.m.

4. Disclosure of Conflict of Interest – There was no declarations of conflict of interest.
5. Information Regarding Tendering – Solicitor - The City Manager advised that he had brought this item back as there seemed to be some confusion regarding the tender process. The City Manager, Solicitor and Acting City Clerk spoke on the issue to provide clarification further to comments made at the July Regular Council Meeting with respect to calling a tender for the demolition of the old training tower at Morrison Cove.

6. Management Reports

- a) RFP 10-047 – Awarding of Benefits Provider - **It was moved by Councillor McCoombs and seconded by Deputy Mayor Lordon that Council award all benefits coverage with the exception of Accidental Death & Dismemberment (AD & D) to Manulife at a total cost of \$856,980 and to award the AD & D coverage to Industrial Alliance Pacific at a cost of \$2,858 for a total cost to the City of Miramichi for a twelve month period of \$859,838. CARRIED.**

**Dir. of HR  
City Manager**

Mayor Cormier noted that items 7. Economic Development Opportunity, 8. Property Matters, 9. Property Development, 10. Labour Matter, 11. Personal Matter Committee of the Whole as per the Municipalities Act.

**It was moved by Deputy Mayor Lordon and seconded by Councillor McCoombs to call the meeting back to order and to rise without report. CARRIED.**

**Special Council Meeting  
August 8, 2011  
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12. Adjournment - It was moved by Councillor Burchill and seconded by Councillor Bernard that the meeting be adjourned at 9:22 p.m. **CARRIED.**

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**Gerry Cormier  
Mayor**

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**Rhonda Haining  
Acting City Clerk**

**Special Council Meeting  
August 15, 2011**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

Present: Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Derek Burchill, Joan Cripps, Jason Harris, Brian King, Michael Malley, and Bill Treadwell.

Staff: Acting City Clerk – Rhonda Haining, City Manager – David Dick, City Solicitor – Michael Noel, Platoon Chief – Les Lewis, City Treasurer – Darlene O’Shea, Director of Engineering – Csaba Kazamer, Recreation Director – Suzanne Watters, Director of Economic Development – Jeff MacTavish, Director of Community Development & Tourism – Peter Murphy (joined the meeting at 7:03 p.m.) and Legislative Assistant – Mary Cameron

Members of the Press – Darcy McLaughlin, Miramichi On Line and Charlene MacKenzie, Miramichi Leader/Weekend

1. Call Meeting to Order – Mayor Cormier called the meeting to order at 7:01 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda - **It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the agenda be approved as amended – add 6. Date of Next Regular Council Meeting and renumber Adjournment as number 7. CARRIED.**
4. Disclosure of Conflict of Interest – There were no disclosures of conflict of interest.
5. Management Reports
  - a) By-Law No. 62-25, A By-Law to Amend By-Law No. 62-21, A By-Law to Amend By-Law 62, City of Miramichi Zoning by-Law (Jason Driscoll, doing business as 627890 NB Ltd.)
    - i) **It was moved by Councillor Malley and seconded by Deputy Mayor Lordon that the views and recommendations from the Miramichi Planning District Commission as outlined in the Miramichi Planning District Commission Planning Staff Report dated June 21, 2011 be accepted by Council. CARRIED.**
    - ii) **It was moved by Councillor Malley and seconded by Deputy Mayor Lordon that By-Law No. 62-25, A By-Law To Amend By-Law No. 62-21, A By-Law to Amend By-Law No. 62, The City Of Miramichi Zoning By-Law, be now read a second time by title in both official languages. CARRIED.**

The by-law was read by title in both official languages.
    - iii) **It was moved by Councillor Malley and seconded by Councillor Burchill that By-Law No. 62-25, A By-Law To Amend By-Law No. 62-21, A By-Law to Amend By-Law No. 62, The City Of Miramichi Zoning By-Law, be now read in its entirety in both official languages. CARRIED.**

The by-law was read in its entirety in both official languages.
    - iv) **It was moved by Councillor Malley and seconded by Councillor Harris that By-Law No. 62-25, A By-Law To Amend By-Law No. 62-21, A By-Law to Amend By-Law No. 62, The**

**ACTION**

**Special Council Meeting  
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***City Of Miramichi Zoning By-Law, be now read a third time by title in both official languages and enacted. CARRIED.***

City Clerk

The by-Law was read by title in both official languages.

b) By-Law No. 62-26, A By-Law to Amend By-Law No. 62, City of Miramichi Zoning by-Law (Estey Properties Inc., Ray Desveaux)

i) **It was moved by Councillor Malley and seconded by Councillor Treadwell that the views and recommendations from the Miramichi Planning District Commission as outlined in the Miramichi Planning District Commission Planning Staff Report dated June 21, 2011 be accepted by Council. CARRIED.**

ii) **It was moved by Councillor Malley and seconded by Councillor King that By-Law No. 62-26, A By-Law to Amend By-Law No. 62, the City of Miramichi Zoning By-Law, be now read a second time by title in both official languages. CARRIED.**

The by-law was read by title in both official languages.

iii) **It was moved by Councillor Malley and seconded by Councillor Burchill that By-Law No. 62-26, A By-Law to Amend By-Law No. 62, the City of Miramichi Zoning By-Law, be now read in its entirety in both official languages. CARRIED.**

The by-law was read in its entirety in both official languages.

iv) **It was moved by Councillor Malley and seconded by Deputy Mayor Lordon that By-Law No. 62-26, A By-Law to Amend By-Law No. 62, the City of Miramichi Zoning By-Law, be now read a third time by title in both official languages and enacted. CARRIED.**

City Clerk

The by-law was read by title in both official languages.

c) By-Law No. 86, A By-Law of the Municipality of Miramichi Respecting Dangerous or Unsightly Premises

i) **It was moved by Councillor Malley and seconded by Councillor King that By-Law No. 86, A By-Law of the Municipality of Miramichi Respecting Dangerous or Unsightly Premises, be now read for a second time by title in both official languages. CARRIED.**

The by-law was read for the second time in both official languages.

ii) **It was moved by Councillor Malley and seconded by Councillor Burchill that By-Law No. 86, A By-Law of the Municipality of Miramichi Respecting Dangerous or Unsightly Premises, be now read in its entirety in both official languages. CARRIED.**

City Clerk

The by-law was read in its entirety in both official languages.

iii) **It was moved by Councillor Malley and seconded by Councillor King that By-Law No. 86, A By-Law of the Municipality of Miramichi Respecting Dangerous or Unsightly Premises, be now read for a third time by title in both official languages and enacted. CARRIED.**

**Special Council Meeting  
August 15, 2011  
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The by-law was read in its entirety in both official languages.

d) By-Law 87, A By-Law of the City of Miramichi to Stop Up and Close a Portion of Pleasant Street - **It was moved by Councillor Malley and seconded by Councillor Harris that first reading by title of By-Law No. 87, A By-Law of the City of Miramichi to Stop Up and Close a Portion of Pleasant Street, now take place. CARRIED.**

**City Clerk**

The by-law was reading by title in both official languages.

e) Development Agreement – Estey Properties Inc. - **It was moved by Councillor Malley and seconded by Councillor Cripps that the Mayor and Acting City Clerk be authorized to execute a development agreement with Estey Properties Inc. CARRIED.**

**Mayor  
City Clerk**

f) Recommendation to Hire a Part-Time Firefighter Candidate - **It was moved by Councillor Treadwell and seconded by Councillor Harris that Mr. Corey Shaddick is appointed to the position of part-time firefighter for the City of Miramichi. CARRIED.**

**Fire Chief  
Dir. of HR**

g) Award of Tender – Project 11-021, Crosby Crescent Sanitary Sewer Realignment - **It was moved by Councillor Bernard and seconded by Councillor King that Project 11-021 Crosby Crescent Sanitary Sewer Realignment be awarded to Goodfellow's Trucking Ltd. in the amount of \$109,943.35 (HST included). (\$100,631.59 net of HST). CARRIED.**

**City Clerk  
Dir. of Eng.**

6. Date of Next Regular Council Meeting - **It was moved by Councillor Harris that the August Regular Council Meeting be changed to Monday, August 29, 2011. CARRIED.**

**City Clerk**

7. Adjournment – **It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that the meeting be adjourned at 7:21 p.m. CARRIED.**

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Gerry Cormier  
Mayor

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Rhonda Haining  
Acting City Clerk

**General Committee  
August 15, 2011**

**7:23 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairman – Councillor Michael Malley, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Derek Burchill, Joan Cripps, Jason Harris, Brian King, and Bill Treadwell

Staff: Acting City Clerk – Rhonda Haining, City Manager - David Dick, City Solicitor – Michael Noel, Director of Engineering – Csaba Kazamer, Director of Community Development & Tourism – Jeff MacTavish, City Treasurer – Darlene O’Shea, Recreation Director – Suzanne Watters, Director of Community Development & Tourism – Peter Murphy and Legislative Assistant – Mary Cameron.

Press: Charlene MacKenzie – Miramichi Leader/Weekend and Darcy McLaughlin - Miramichi On Line

1. Call the Meeting to Order – Councillor Malley called the meeting to order at 7:23 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Cripps and seconded by Councillor Burchill that the agenda be approved as presented. CARRIED.**
4. Conflict of Interest – There were no declarations of conflict of interest.
5. Proposed changes to Council/Committee Meeting structure and the By-Law Relating to the Proceedings of The Council of the City of Miramichi - Deputy Mayor Lordon - Deputy Mayor Lordon advised that she had requested that this item that had been tabled in June be brought back.

**ACTION**

It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps that the City of Miramichi hold Committee Meetings two nights per month and Regular Council Meetings two nights per month (i.e. Committee meetings first and third Monday and the Regular Council meetings the second and fourth Monday). Under this option, there would not be specific designated committees per meeting. This would assist all Department in allowing them to bring items before council as the need arises rather than the current system where each Department has to wait until their one designated night per month. This option would have two Regular Council meetings per month which would ratify all decisions of Council that took place at the previous Committee night meetings. With this option it is also being suggested that committee chairs would alternate the responsibility of chairing the Committee meetings nights.

On the question, Councillors Treadwell, King, Bernard, Cripps and Malley provided comments as to why they would not be supporting the proposed changes. Discussion took place regarding the proposed changes and their origin. The City Manager provided comments regarding the issue and noted that the suggested improvements came from himself, the City Clerk and some members of Council.

Councillor Malley provided comments regarding his continuing as chairman of the General Committee.

**General Committee**

**August 15, 2011**

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**It was moved by Councillor Burchill and seconded by Councillor Bernard to table the motion for three months from now. CARRIED. Nay – Councillors: Treadwell, King and Malley.**

City Clerk

On the question, Councillor Burchill suggested scheduling meetings to discuss the proposed changes to the meeting structure and the procedures by-law.

6. Cat By-Law – Councillor Treadwell - Councillor Treadwell addressed the committee regarding cats. He advised that he has received complaints from citizens regarding cats. He read an e-mail he received from a citizen. Councillor Treadwell noted that Quispamsis, Tide Head and New Maryland have by-laws which apply to cats. Discussion took place.

**It was moved by Councillor Treadwell and seconded by Councillor King that Council receive a management report on a new animal control by-law that would include cats. CARRIED.**

City Clerk

On the question, Councillor Harris suggest that when the report is being written the Manager talk to the SPCA, Fire Chief, Police Chief and that it would be a good idea to have a by-law enforcement officer doing this. Councillor Cripps was happy that Councillor Treadwell brought this issue forward and that the City should look into the SPCA looking after animal control.

7. Route 117, Wellington Street, St. Andrews Street, Dan Cripps Street Storm Sewer and Road Reconstruction – Re: England's Hollow Drainage Ditch – Councillor Bernard and Councillor Malley - Councillor Bernard noted that the City had hosted an open house regarding this issue about a year ago. The Director did a masterful job of laying this project out. Councillor Bernard advised that he has been approached by residents asking what the drainage ditch will look like when it's completed. He would like to follow up by holding a public open house so it can be explained to residents what the completed project will look like.

**It was moved by Councillor Bernard and seconded by Councillor Burchill that the City host a public open house within the next couple of weeks to explain to residents what the completed project will look like for the England's Hollow drainage ditch. CARRIED.**

Dir. of Eng.

On the question, the Chairman requested that the Director of Engineering speak regarding the issue. The Director provided comments regarding scheduling and timing concerns if any changes have to be brought back to Council and the project is wrapping up. He noted two options, installation of guard rail (approx. cost \$20,000) and another alternative would be piping (approx. cost \$90,000). He suggested that the most feasible alternative is guard rail.

Discussion took place regarding the timing of the proposed meeting.

8. Adjournment – **It was moved by Councillor King and seconded by Councillor Bernard that the meeting be adjourned at 8:21 p.m. CARRIED.**

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Councillor Michael Malley,  
Chairman

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Rhonda Haining,  
Acting City Clerk

**Community Development & Tourism Committee  
August 15, 2011**

**8:22 p.m.**

**Council Chamber  
Miramichi Place**

Present: Vice-Chairperson – Councillor Rupert Bernard, Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillor Derek Burchill, Councillor Joan Cripps, Councillor Jason Harris, Councillor Brian King, Councillor Michael Malley, and Councillor Bill Treadwell.

Staff: Director of Community Development & Tourism – Peter Murphy, City Manager – David Dick, Acting City Clerk – Rhonda Haining, City Solicitor – Michael Noel, City Treasurer – Darlene O’Shea, Director of Economic Development - Jeff MacTavish, Recreation Director – Suzanne Watters and Legislative Assistant – Mary Cameron.

Press: Charlene MacKenzie, Miramichi Leader/Weekend and Darcy McLaughlin, Miramichi On Line

1. Call the Meeting to Order – The Vice-Chairperson, Councillor Bernard called the meeting to order at 8:22 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor King and seconded by Deputy Mayor Lordon that the agenda be approved as circulated. CARRIED.**
4. Declaration of Conflict of Interest – There were no declarations of conflict of interest.
5. Middle Island - Councillor Cripps provided background information regarding Middle Island. She noted that the Island is owned by the Province and leased to the City of Miramichi. Councillor Cripps suggested that funding for Middle Island be put either under Recreation or Tourism and increase the budget to provide additional funding. She has met with the City Manager and provided him with information prepared by Marven McCarthy, a board member from the Middle Island Commission. Councillor Cripps also noted that clean up after the storm was carried out by the board and requested that funding from the proceeds of the insurance claim go toward funding Middle Island. She compared funding provided to Ritchie Wharf with funding provided to Middle Island. There is a \$25,000. deficit if Middle Island is kept open until October, if not it will be closed at the end of August. Discussion took place and it was suggested that staff prepare a management report on the issue.

**It was moved by Councillor Cripps and seconded by Councillor King that a management report be prepared relative to the Middle Island situation within a week. CARRIED.**

6. Miramichi Natural History Museum - Councillor Cripps provided background information regarding the Miramichi Natural History Museum. She noted that detailed reports from many consultants as to repairs required to bring the building up to safety standards were addressed in August 1005. Not maintenance or action has been taken by the City. She noted that the City had purchased a piece of property at Duke and Henderson at a cost of \$76,000 for a new building for the museum. Nothing materialized from that purchase and the city continues to pay taxes on the land of approximately \$900/year.

**ACTION**

**Dir. of CD & T**

**Community Development & Tourism Committee**

**August 15, 2011**

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i) **It was moved by Councillor Cripps and seconded by Councillor Burchill that a management report be prepared for the City for Monday night to put the land up for sale that was purchased as a site for a new Miramichi Natural History Museum and that it be offered for purchase to the Federal Government to be used for parking for gun registry employees and that funds received from the sale be set aside for future use by the museum for the purchase of an appropriate building. CARRIED.**

**City Manager**

ii) **It was moved by Councillor Cripps and seconded by Deputy Mayor Lordon that the City of Miramichi make every effort to find storage space for the artifacts in the former Town of Chatham and that the City honour and support the efforts put forth by the Board of Directors to find a new location for the Miramichi Natural History Museum. CARRIED.**

**Dir. of CD & T**

On the question, discussion took place and the Director of Community Development & Tourism advised that space to store the artifacts has been offered at Miratech and a vehicle provided to move the artifacts from the building. They were also informed that the City did not have the funding to hire a moving company.

Councillor Cripps also noted that the electricity will be turned off at the Miramichi Natural History Museum in September because of safety concerns.

iii) **It was moved by Councillor Cripps and seconded by Deputy Mayor Lordon that demolition of the Miramichi Natural History Museum take place on the recommendation of the study carried out in 2005, after all the artifacts have been removed from the building to the satisfaction of the Board of Directors and provided funds be budgeted for it. CARRIED.**

**City Clerk**

7. Update on Loggie Cultural Centre & Beaverbrook House - The Director noted that the first two windows were installed at the Loggie House this week and he was assured by Mr. Spense that the windows would be completed by the fall. The tenders for siding and painting at the Beaverbrook House will be called by the end of the week.

8. Department Updates - **It was moved by Councillor Burchill and seconded by Deputy Mayor Lordon that the department updates for the Community Development and Tourism Department be accepted as presented. CARRIED.**

On the question, Councillor Cripps asked when the when the booklet regarding places of historical significance would be published. The Director noted that they are waiting for translation.

9. Adjournment - **It was moved by Deputy Mayor Lordon and seconded by Councillor King that the meeting be adjourned at 9:01 p.m. CARRIED.**

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Councillor Rupert Bernard,  
Vice-Chairperson

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Peter Murphy,  
Director of Community  
Development & Tourism

**Finance & Administration Committee  
August 22, 2011**

**ACTION**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

Present: Chairman Councillor Burchill; Mayor Gerry Cormier; Deputy Mayor Nancy Lordon, Councillors: Jason Harris, Bill Treadwell, Michael McCoombs, Joan Cripps, Michael Malley, Rupert Bernard.

Staff: Manager David Dick, Treasurer Darlene O'Shea, Solicitor Michael Noel, Acting Clerk Rhonda Haining, Deputy Police Chief Paul Fiander, Director Suzanne Watters, Project Engineer Darren Row and Executive Assistant Peggy Doyle.

Press Daniel Martins, Miramichi Leader; Darcey McLaughlin, Miramichi On-Line

1. Call Meeting to Order- Chairman Councillor Derek Burchill called the meeting to order at 7:00 p.m. A quorum was present.
2. Recording of Attendance – Executive Assistant Peggy Doyle recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Bernard and seconded by Councillor Cripps that the agenda be approved with the following changes: remove items 6c – RFP – Online Interactive Communities Asset Map and 6e – Miramichi Natural History Museum and add item 7 – Horizon Health Network; item 8 will be Property Matter. CARRIED.**
4. Conflict of Interest – There was no conflict of interest declared.
5. Monthly Financial Reports/Overtime Report

**It was moved by Councillor McCoombs and seconded by Deputy Mayor Lordon that the Monthly Financial Reports and Overtime Report for the month of July 2011 be accepted as presented. CARRIED.**

6. Management Reports

- a) Invited Bid 11-27 Sale of Advertising at the Lord Beaverbrook Arena 2011 - 2014

**It was moved by Councillor Harris and seconded by Councillor Cripps that City Council accept the bid from the Miramichi Ringette Association in the amount of \$12,000 plus HST to be paid in three equal installments in January 2012, 2013 and 2014 for the Sale of the Advertising at the Lord Beaverbrook Arena 2011-2014. CARRIED.**

- b) 2012 User Fees and Subsidized Ice Rates

**It was moved by Councillor McCoombs and seconded by Councillor Cripps that the recommended user fee rates (see attached) be accepted for implementation in January 2012. CARRIED.**

- d) King Street Phase III – Storm Sewer Installation

**It was moved by Councillor Bernard and seconded by Deputy Mayor Lordon that the existing corrugated steel storm sewer on the west side of King Street be replaced to accommodate new storm piping on the south end of the King Street Phase III project. CARRIED.**

Recreation Dir.  
Clerk  
Treasurer

Recreation Dir.  
Clerk  
Treasurer

Engineering

**Finance & Administration Committee**

**August 22, 2011**

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**ACTION**

7. Horizon Health Network

Mayor Cormier read from correspondence recently sent to the Executive Director and Director of Medical Services requesting that they appear before Council on August 29<sup>th</sup> @ 7:00 p.m. to explain the potential changes being proposed for the Regional Health Authority. He further advised that Council will make a decision on the next course of action, based on information received at the presentation.

8. Property Matter (Solicitor recommends Committee of the Whole, as per section 10.2(4)(d) of the *Municipalities Act*).

**It was moved by Councillor Cripps and seconded by Councillor Treadwell that the meeting go to Committee of the Whole. CARRIED.**

**It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting revert back to Regular Session and rise without report. CARRIED.**

8. Adjournment

**It was moved by Councillor Bernard and seconded by Councillor McCoombs that the meeting adjourn, the time being 8:11 p.m. CARRIED.**

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**Councillor Burchill  
Chairman**

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**Darlene O'Shea  
Treasurer**

**Special Council Meeting  
August 29, 2011**

**5:20 p.m.**

**Council Chamber  
Miramichi Place**

Present: Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Derek Burchill, Joan Cripps, Jason Harris, Michael McCombs and Bill Treadwell.

Staff: Acting City Clerk – Rhonda Haining, City Manager – David Dick, City Solicitor – Michael Noel, Police Chief – Earl Campbell, City Treasurer – Darlene O’Shea, Director of Economic Development – Jeff MacTavish, Director of Public Works – Frank Duffy and Legislative Assistant – Mary Cameron

Member of the Press –Daniel Martins, Miramichi Leader/Weekend

Wilson Bell and Colleen from the Miramichi Planning District Commission

1. Call Meeting to Order – Mayor Cormier called the meeting to order at 5:20 p.m. A quorum was present.
  2. Recording of Attendance – The Legislative Assistant recorded the attendance.
  3. Approval of Agenda - **It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps that the agenda be approved as circulated. CARRIED.**
  4. Disclosure of Conflict of Interest – There were no disclosures of conflict of interest.
  5. Property Matter (Solicitor recommends Committee of the Whole, as per Section 10.2(4)(d) of the Municipalities Act - **It was moved by Councillor McCombs and seconded by Councillor Harris to move to Committee of the Whole. CARRIED.**
- It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps to call the meeting back to order and to rise without report. CARRIED.**
6. Adjournment – **It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the meeting be adjourned at 6:00 p.m. CARRIED.**

\_\_\_\_\_  
Gerry Cormier  
Mayor

\_\_\_\_\_  
Rhonda Haining  
Acting City Clerk

**Regular Council Meeting  
August 29, 2011**

**7:00 p.m.**

**Council Chamber  
Miramichi Place**

Present: Mayor Gerry Cormier, Deputy Mayor Nancy Lordon, Councillors: Rupert Bernard, Derek Burchill, Joan Cripps, Jason Harris, Brian King (joined the meeting at 7:15 p.m.), Michael McCoombs and Bill Treadwell

Staff: Acting City Clerk – Rhonda Haining, City Manager – David Dick, City Solicitor – Michael Noel, Director of Public Works – Frank Duffy, City Treasurer – Darlene O’Shea, Police Chief – Earl Campbell, Director of Economic Development – Jeff MacTavish, Director of Community Development & Tourism – Peter Murphy and Legislative Assistant – Mary Cameron.

Members of the Press – Darcy McLaughlin, Miramichi On Line and Daniel Martins, Miramichi Leader/Weekend, Stacey Sarchfield from Rogers TV and a large group of interested citizens

Prayerful Reflection – Mayor Gerry Cormier requested that all those present stand for a moment of silence in honour of the late Jack Layton.

1. Call Meeting to Order – Mayor Gerry Cormier called the meeting to order at 7:00 p.m. A quorum was present.
2. Recording of Attendance – The Legislative Assistant recorded the attendance.
3. Approval of Agenda – **It was moved by Councillor Treadwell and seconded by Councillor Harris that the agenda be approved as amended – remove item 13 (a) (v) Firefighter Personal Protective Equipment. CARRIED.**
4. Disclosure of Conflict of Interest – There were no declarations of conflict of interest.
5. Presentations
  - a) Presentations to: Miramichi S.P.C.A., Miramichi Youth House and Miramichi Emergency Shelter for Women - Mayor Cormier advised that the proceeds from the Mayor’s Golf Tournament, cheques in the amount of \$1,500. each, were being presented to:

Miramichi S.P.C.A. – accepted by Don Saunders  
Miramichi Youth House – accepted by Don Russell  
Miramichi Emergency Shelter for Women – accepted by Nicki Breau

Mayor Cormier advised that \$1000 was also given to the Paul Hayes Memorial Scholarship Fund.

6. Delegations
  - a) Kinsmen Club of the Miramichi, Portraits of Honour - Pat King of the Miramichi Kinsmen Club made a presentation to City Council regarding an amazing national tour that will be coming to the City of Miramichi on November 6<sup>th</sup>, “The Portraits of Honour”. The goal of the Tour is to provide Canadians from coast to coast with an opportunity to honour and celebrate our Canadian troops, pay respect to those who have made the ultimate sacrifice and to recognize the challenges that face those who will return home with lasting physical or emotional injuries. The event is being organized by the Miramichi Kinsmen, Royal Canadian Legion, Branches 3, 10 and 90, the Canadian Peacekeeping Veterans Association and the Miramichi Folksong Festival. Mr. King

**ACTION**

**Regular Council Meeting**  
**August 29, 2011**  
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provided details for this event. He requested that Council declare November 6<sup>th</sup> as "Portraits of Honour Day" and to participate in the parade and opening ceremony.

The Portraits of Honour National Tour is centered on 10' x 35' oil painted mural featuring the hand painted portraits of the 157 Canadian soldiers, sailors and aircrew who have lost their lives while serving in Afghanistan. The mural has taken Kinsmen and volunteer artist Dave Sopha over 6,500 hours so far to paint, but admits that his work won't be complete until our combat mission in Afghanistan comes to a close.

Mayor Cormier thanked Mr. King for the presentation and stated that Council will be taking part.

b) Horizon Health Network - Mr. Don Peters, CEO of Horizon Health Network, was in attendance. The City had requested that the Executive Director and Director of Medical Services appear before Council to explain the potential changes being proposed for the Regional Health Authority. Mayor Cormier had a list of questions which Mr. Peters responded to. Mayor Cormier thanked Mr. Peters for attending and responding to the questions.

Mayor Cormier then noted that Dr. Gerard Losier was in attendance and asked him to provide an explanation regarding levels of service. Dr. Losier provided explanations regarding levels of service and boundaries and commented on how this would affect Miramichi.

Mayor Cormier thanked Dr. Losier.

7. Adoption of Minutes

a) Regular Council Meeting, July 28, 2011 - **It was moved by Councillor Bernard and seconded by Councillor Burchill that the minutes of the Regular Council Meeting held on July 28, 2011 be adopted as circulated. CARRIED.**

b) Special Council Meeting, August 8, 2011 - **It was moved by Councillor Harris and seconded by Deputy Mayor Lordon that the minutes of the Special Council Meeting held August 8, 2011 be adopted as circulated. CARRIED.**

c) Special Council Meeting, August 15, 2011 - **It was moved by Councillor Cripps and seconded by Councillor McCoombs that the minutes of the Special Council Meeting held August 15, 2011 be adopted as circulated. CARRIED.**

d) Special Council Meeting, August 29, 2011 - **It was moved by Councillor Burchill and seconded by Councillor Bernard that the minutes of the Special Council Meeting held August 29, 2011 be adopted as circulated. CARRIED.**

8. Correspondence - Correspondence has been dealt with in the following committee meetings.

9. Committee Reports

a) General Committee, August 15, 2011 - **It was moved by Deputy Mayor Lordon and seconded by Councillor Harris that the minutes of the General Committee Meeting held August 15, 2011 be adopted as circulated. CARRIED.**

**Regular Council Meeting  
August 29, 2011  
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Deputy Mayor Lordon reviewed the minutes.

**It was moved by Deputy Mayor Lordon and seconded by Councillor Bernard that the recommendations and directions contained in the minutes of the General Committee Meeting held August 15, 2011 be approved. CARRIED.**

**City Clerk  
Dir. of Eng.**

b) Community Development & Tourism Committee, August 15, 2011 - **It was moved by Councillor Cripps and seconded by Councillor Treadwell that the minutes of the Community Development & Tourism Committee Meeting held August 15, 2011 be adopted as circulated. CARRIED.**

Councillor Cripps reviewed the minutes.

**It was moved by Councillor Cripps and seconded by Deputy Mayor Lordon that the recommendations and directions contained in the minutes of the Community Development & Tourism Committee Meeting held August 15, 2011 be approved. CARRIED.**

**Dir. of CD&T  
Manager  
City Clerk**

On the question, Councillor Treadwell questioned whether the funds to demolish the Miramichi Natural History Museum would be taken out of 2011 or 2012 budgets. Councillor Cripps advised that the funds will have to be budgeted for.

c) Finance & Administration Committee, August 22, 2011 - **It was moved by Councillor Burchill and seconded by Councillor King that the minutes of the Finance & Administration Committee Meeting held August 22, 2011 be adopted as circulated. CARRIED.**

Councillor Burchill reviewed the minutes.

**It was moved by Councillor Burchill and seconded by King that the recommendations and directions contained in the minutes of the Finance & Administration Committee Meeting held August 22, 2011 be approved. CARRIED.**

**Dir. of Eng.  
Rec. Dir.  
City Clerk  
Treasurer**

10. Department Reports

a) City of Miramichi Projections 2011 - The City Treasurer reviewed the presentation regarding City of Miramichi Projections 2011 and fielded questions posed by members of Council. A copy is on file in the Clerk's Department.

11. Other Reports

a) Public Hearing (1710 King George Highway), August 8, 2011 - **It was moved by Councillor Treadwell and seconded by Councillor King that the minutes of the Public Hearing held August 8, 2011 be adopted as circulated. CARRIED.**

b) Public Hearing (Estey Properties Inc.), August 8, 2011 - **It was moved by Councillor Treadwell and seconded by Deputy Mayor Lordon that the minutes of the Public Hearing held August 8, 2011 be adopted as circulated. CARRIED.**

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August 29, 2011

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12. By-Laws

a) By-Law No. 87 – A By-Law of the City of Miramichi to Stop Up and Close a Portion of Pleasant Street - It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps that **By-Law No. 87, A By-Law of the City of Miramichi to Stop Up and Close a Portion of Pleasant Street**, be now read for a second time by title in both official languages. **CARRIED.**

The by-law was read by title in both official languages.

It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps that **By-Law 87, A By-Law of the City of Miramichi to Stop Up and Close a Portion of Pleasant Street**, be now read in its entirety in both official languages. **CARRIED.**

The by-law was read in its entirety in both official languages.

It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps That **By-Law 87, A By-Law of the City of Miramichi to Stop Up and Close a Portion of Pleasant Street**, be now read for a third time by title in both official languages and enacted. **CARRIED.**

City Clerk

The by-law was read by title in both official languages.

b) By-Law No. 85, A By-Law of the City of Miramichi to Stop Up and Close Fredericton Street, Creighton Street, Charlottetown Street and St. John's Street - It was moved by Deputy Mayor Lordon and seconded by Councillor Cripps that first reading by title of **By-Law No. 85, A By-Law of the City of Miramichi to Stop Up and Close Fredericton Street, Creighton Street, Charlottetown Street and St. John's Street**, now take place. **CARRIED.**

The by-law was read by title in both official languages.

13. Other – New Business

a) Management Reports

i) Estey Properties Subdivision - It was moved by Councillor McCoombs and seconded by Councillor Treadwell that assent of Council be given to the amending subdivision plan of Estey Properties Inc., Plan 11-067, dated July 27, 2011. **CARRIED.**

City Clerk

ii) Starfighter Developments Ltd. - It was moved by Councillor McCoombs and seconded by Councillor Burchill that assent of Council be given to Pleasant Street Subdivision, Plan 11-1 dated August 24, 2011. **CARRIED.**

City Clerk

iii) RFP 11-012 – Online Interactive Communities Asset Map - It was moved by Councillor Burchill and seconded by Councillor Harris that the City of Miramichi award RFP 11-023 Online Interactive Communities Asset Map to L5 Media in the amount of \$88,140.00 (\$78,000.00 + HST). **CARRIED.**  
Councillor Treadwell was out of the room for voting on this motion.

City Clerk

iv) Tender 11-020, Purchase of One (1) 2011 Chassis Cab 41,000 lb. GVWR - It was moved by Councillor Bernard and seconded by Councillor King that Tender 11-020, Tender for Purchase of

City Clerk

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**One (1) 2011 Chassis Cab 41,000 lb GVWR, be awarded to Richwil Truck Centre Ltd. in the amount of \$94,807.00 (Ninety-four thousand eight hundred seven dollars and zero cents), HST included, as per our tender specifications. CARRIED. Nay votes – Deputy Mayor Lordon, Councillor Cripps and Councillor McCoombs.**

On the question, discussion took place and the City Manager and the Director of Public Works answered questions from members of Council.

v) Removed under Approval of Agenda.

vi) Miramichi Natural History Museum - **It was moved by Councillor Cripps and seconded by Deputy Mayor Lordon that City Council schedule a planning session prior to commencement of the 2012 budget process to strategically decide how and where scarce city resources will be applied and that the Engineering Department draft a management report on the potential cost and the need to demolish the Miramichi Natural History Museum. CARRIED.**

**Manager  
Treasurer  
Dir. of Eng.**

vii) Timberwolves New Agreement 2011-2014 - **It was moved by Councillor Harris and seconded by Councillor Cripps that City Council sign a 3-year agreement with the Miramichi Timberwolves Jr. A Hockey Club with the Club responsible to pay a fee of \$1/ticket sold per home game. It is expected that this amount will cover the cost of ice based on the subsidized ice rate for prime time usage as well as providing additional funds to begin repaying the long outstanding liability between the Hockey Club and the City. CARRIED.**

**Mayor  
City Clerk**

viii) 2011 Capital List/Application for Authorization to Borrow - Discussion took place regarding the proposed list. **It was moved by Councillor McCoombs and seconded by Councillor Harris that this item be tabled. CARRIED. Nay – Councillor Burchill**

b) Mayor's Updates

Mayor Cormier provided the following updates:

- New Brunswick Day Merit Awards were presented on August 1<sup>st</sup> at Middle Island and Mayor Cormier extended congratulations to this year's recipients in the Community Service Award for Volunteers category: Louis Campbell, Tommy Murphy, Sister Kathleen Chisholm, Line Thibodeau – Carrefour Beausoleil, and Sunny Corner Volunteer Fire Department.

- Congratulations to the Newcastle Cardinals, winners of the 2011 Miramichi Valley Baseball League Oldtimers Tournament, and thanks to the organizing committee for their hard work and dedications for making this event such a huge success for 35 years.

- Congratulations to Susan Butler and her committee for another successful Miramichi Folksong Festival with sell-out crowds for all events. This is the 54<sup>th</sup> year for this event and it continues to draw huge crowds.

## Regular Council Meeting

August 29, 2011

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- The 1<sup>st</sup> Annual Mayor & Council Charity Golf Tournament was held on August 4<sup>th</sup> at the Miramichi Golf & Country Club and was a great success and as you have seen earlier this evening, we were able to give \$1,500 each to the following charities: Miramichi Youth House, SPCA and Miramichi Emergency Shelter for Women, as well as a contribution to the Paul Hayes Memorial Scholarship Fund.

- Peacekeepers Day was held on August 9<sup>th</sup> at Queen Elizabeth Park.

- Acadian Day festivities were held on August 15<sup>th</sup> at Waterford Green and was very well attended.

- The Promenade of Premiers was held on August 14<sup>th</sup> at Waterford Green and the Mayor extended thanks to the New Brunswick Provincial Capital Commission for presenting the panels of former Premiers Lemuel Tweedie and Frank McKenna, which are now permanently on display at Waterford Green.

- Congratulations to the Rotary Club of Chatham for hosting the 1<sup>st</sup> Annual Dragon Boat Festival which was a huge success. Thousands of people came out to be part of the festivities. The City thanks the Rotary Club of Chatham for adding another weekend to our very successful festivals we already enjoy. Thank you also to this years' "City" dragon boat participants, myself and Deputy Mayor Nancy Lordon, Councillors: Derek Burchill, Joan Cripps and Bill Treadwell, Manager David Dick, Peggy Doyle, Rhonda Haining, Dean Gallant, Paul Fiander, Derek Carnahan, Andy McFarlane, Greg Savoie, Tim Mercier, Darren & Gillian Row, Tony & Ann Walsh, Ton and Sandi Black, Chris Corcoran and Marshall Gaston.

- Congratulations to Marven McCarthy and the organizing committee for the Senior Baseball Nationals which were held this past weekend. There was a sellout crowd for most games, with the finals being postponed until this evening due to inclement weather. Thanks you also to Greg Morris and Daryl Matthews for their many years of dedicated service to senior baseball in Miramichi.

- The Scottish Festival was held this weekend at the Rodd Hotel and Waterford Green and was very well attended. Thank you to the organizing committee.

- With the start of another school year upon us, we ask everyone to be especially careful and observant of all children walking to school and also please be mindful of flashing lights on school buses.

- Mayor Cormier thanked, along with the citizens of Miramichi for the recent funding announcement for the Miramichi Airport Commission. Many thanks to the Province and the members of the Commission for all their hard work.

14. Adjournment – **It was moved by Councillor Bernard and seconded by Councillor Burchill that the meeting be adjourned at 8:35 p.m. CARRIED.**

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**Gerry Cormier**  
Mayor

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**Rhonda Haining,**  
Acting City Clerk