



# MIRAMICHI POLICE FORCE CRIMINAL RECORDS CHECK

"With Honour We Serve"

This search is not intended for individuals seeking a volunteer and/or employment position with children or vulnerable person(s)

PRINT CLEARLY, THIS WILL BE USED TO MAIL YOUR FORM BACK TO YOU.

< First Name, Middle Name, Surname

< Street Address

< City, Province

< Postal Code

Date of request (yyyy/mm/dd):

Reason for Request:

Maiden Name:

Date of Birth (yyyy/mm/dd):

Place of Birth:

Home Telephone:

Sex:

Option to self-declare criminal convictions for name-based CR Checks which police services can verify on CPIC

I WOULD LIKE TO REQUEST A DETAILED DESCRIPTION OF MY CRIMINAL CONCICTIONS

I hereby certify that the information provided above is true and correct to the best of my knowledge and belief. I hereby authorize the Miramichi Police Force to conduct such searches as are deemed necessary to obtain the information required to complete this Criminal Records Check and disclose such information to me.

SIGNATURE OF APPLICANT: \_\_\_\_\_

Signed (by applicant) this date: \_\_\_\_\_

**A Police Criminal Records Search may provide the following information obtained from the Canadian Police Information Centre (C.P.I.C.)**

- Outstanding entries (i.e. charged & wanted persons)
- Records of criminal convictions, as the records exist on the date of search
- Findings of guilt where a pardon has not been granted

**VOID without Miramichi Police seal**

## THIS SECTION FOR POLICE USE ONLY

This is to confirm that no criminal convictions or outstanding charges have been found in the Canadian National Repository of Criminal Records as a result of a search based on the above name and date of birth. The search has not been confirmed by fingerprints.

Date Completed (By Police):

(yyyy/mm/dd) \_\_\_\_\_

This is to notify that there may be criminal convictions associated to the above name and date of birth, the existence of which can only be confirmed by the RCMP based on fingerprints.

Signed: \_\_\_\_\_

This is to notify that there may be outstanding charges associated to the above name and date of birth.

Police Authorizing Signature

## SCREENING INSTRUCTIONS: CRIMINAL RECORDS CHECK

The search includes national and local police databases with cooperating police services. The possible existence of criminal convictions and outstanding charges will be considered for release.

**Information is collected and disclosed according to section 29(1) and 32 of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* and the *Police Services Act, RSO 1990,c.P.15*.**

This search does not cover the following areas: summary convictions, discharges, information contained in local police databases. The information contained on this certificate is accurate on the date issued.

### PROCEDURE

1. The *Police Records* Form **must not be altered**.
2. The applicant **must** produce two pieces of **valid/current** identification that confirm his/her **name, date of birth and address**. One piece of identification presented must also include a **photo**. Please see the following list for acceptable forms of identification

**Photo Identification** providing photo, full name and date of birth:

- Driver's Licence
- Government Employment Card
- Service NB ID Card
- Military Employment Card
- Age of Majority Card
- Canadian Citizenship Card (current)
- Indian Status Card
- International Student Card
- Passport
- Permanent Resident Card
- Possession and Acquisition Licence (PAL)
- Canadian national Institute for Blind (CNIB)

**Non-Photo Identification** providing full name and date of birth:

- Birth Certificate
- Baptismal Certificate
- Hunting Licence
- Fishing Licence
- Outdoors Card
- Hospital Card
- Immigration Papers
- Medicare Card

3. Please allow up to five business days for processing.