

WITH NATURAL BEAUTY ALL AROUND US, A STRONG SENSE OF COMMUNITY, A LOW COST OF LIVING, AND THE LOCAL ECONOMY RENEWING MORE AND MORE EACH YEAR, MIRAMICHI HAS RE-EMERGED AS A VIBRANT PLACE TO LIVE, WORK, AND RAISE A FAMILY.

MAYOR, ADAM LORDAN

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This annual report is prepared pursuant to section 105 of the Local Governance Act, and Regulation 2018-54

This Report contains general information about Miramichi such as its population; tax base; tax rate and user charges, as well as more detailed information regarding city council, the provision of grants, and the types and cost of the services provided. The 2018 Audited Financial Statements are appended as Appendix II

### **MAYOR MESSAGE**

On behalf of City Council I am pleased to share with you the 2019 Annual Report for the City of Miramichi.

With natural beauty all around us, a strong sense of community, a low cost of living, and the local economy renewing more and more each year, Miramichi has re-emerged as a vibrant place to live, work, and raise a family.

And as the community renews and grows, city council and staff have been working hard on ensuring principles of strong financial management, long term strategic planning, asset management, continuous improvement, and inclusion guide our decision making.





Through these lens' over the past year the municipality has been planning for the future with the ongoing development of an Asset Management Plan, a Downtowns Redevelopment Plan, a Climate Change Adaptation Plan, and an updated Municipal Development Plan. We've also continued with our operational reviews of each city department, and with our beautification and renewal of the city's parks and public spaces.

Throughout this report you can learn about the many initiatives and accomplishments of the last year, and look ahead with excitement to the plans and vision council and staff have been building to harness and amplify Miramichi's growth and development in the years to come.

The "Very Best" to you,

Mayor Adam Lordon

## MIRAMICHI CITY COUNCIL

The Miramichi council has a mayor and eight councillors elected every four years. The current council was elected in May 2016.

Mayor Adam Lordon

Deputy Mayor Brian King

Councillor Chad Duplessie

Councillor Billy Fleiger

Councillor Ryan Somers

Councillor Tom King

Councillor Tara Ross-Robinson

Councillor Tony Walsh

Councillor Shelly Williams

#### **COMMITTEES OF COUNCIL:**

#### **Corporate Services Committee**

Corporate Services Committee co-chairs

- Councillor Shelly Williams (General)
- Councillor Tom King (Finance)



#### **COMPOSITION AND MANDATE**

- The Corporate Services Committee (herein after referred to as "the Committee") shall consist of the City Clerk, Treasurer, Director of Human Resources, City Manager and two co-chairs appointed by the Mayor from members of Council
- The Committee shall meet at least once per month
- No votes shall be taken
- The Mayor, or any member of Council, can attend Committee meetings
- The Committee shall review and discuss operational matters relating to municipal finance, human resources and the Clerk's department as well as initiatives being developed by those departments
- The Committee shall review all initiatives proposed by the subject departments prior to these initiatives forming part of a briefing session for Council
- It shall be a goal of the Committee to ensure that all its members obtain and maintain a knowledge of the operational aspects of the subject departments

#### PROTECTIVE SERVICES COMMITTEE

#### **Protective Services co-chair**

- Councillor Tony Walsh (Fire)
- Councillor Ryan Somers (Police)

#### **COMPOSITION AND MANDATE**

- The Protective Services Committee (herein after referred to as "the Committee") shall consist of the Chief of Police, Fire Chief, City Manager and a chair appointed by the Mayor from members of Council
- The Committee shall meet at least once per month
- No votes shall be taken
- The Mayor, or any member of Council, can attend Committee meetings
- The Committee shall review and discuss operational matters relating to the police department and the fire department as well as initiatives being developed by those departments. It is acknowledged that some aspects of the police department operations are governed by the New Brunswick Police Act and that the Chief of Police may not be legally permitted to review said aspects at this Committee level.
- The Committee shall review all initiatives proposed by the subject departments prior to these initiatives forming part of a briefing session for Council
- It shall be a goal of the Committee to ensure that all its members obtain and maintain a knowledge of the operational aspects of the subject departments

#### **ENGINEERING & PUBLIC WORKS COMMITTEE**

#### **Engineering & Public Works Committee co-chairs**

- Deputy Mayor King; and (Public Works)
- Councillor Billy Fleiger (Engineering)



#### **COMPOSITION AND MANDATE**

- The Engineering & Public Works Committee (herein after referred to as "the Committee") shall consist of the Director of Engineering, Director of Public Works, City Manager and two co-chairs appointed by the Mayor from members of Council
- The Committee shall meet at least once per month
- No votes shall be taken
- The Mayor, or any member of Council, can attend Committee meetings
- The Committee shall review and discuss operational matters relating to municipal engineering and public works, as well as initiatives being developed by those departments
- The Committee shall review all initiatives proposed by the subject departments prior to these initiatives forming part of a briefing session for Council
- It shall be a goal of the Committee to ensure that all its members obtain and maintain a knowledge of the operational aspects of the Department of Engineering and Department of Public Works

#### **COMMITTEE OF COUNCIL**

#### **Composition and Mandate**

- The committee of Council shall consist of the Mayor and all members of City Council
- Meetings of the Committee shall be called by the Mayor or three members of Council
- The Mayor shall preside over meetings of the Committee
- The mandate of the Committee will be to review and discuss matters in a "closed session" in accordance with the provisions of Section 10 of the Municipalities Act, R.S.N.B., and amendments thereto

# ECONOMIC DEVELOPMENT, TOURISM & COMMUNITY WELLNESS COMMITTEE

**Economic Development, Tourism & Community Wellness Committee co-chairs**Councillor Tara Ross-Robinson (Economic Development)
Councillor Chad Duplessie (Recreation)

## **BOARDS AND COMMISSIONS 2018 COUNCIL APPOINTMENTS**

Minemishi Aiment Committee	Courseillen Tene IV
Miramichi Airport Commission	Councillor Tom King
Miramichi Region Multicultural Association (and Syrian Refugee Committee Liaison)	Councillor Chad Duplessie
Greater Miramichi Chamber of Commerce	Mayor Adam Lordon
Retirement Miramichi Inc.	Councillor Shelly Williams
Beaverbrook House	Councillor Shelly Williams
Miramichi Physically Disabled & Handicapped Association	Councillor Brian King
EMO Committee	Councillor Ryan Somers Councillor Shelly Williams Mayor Adam Lordon
Miramichi Natural History Museum	Councillor Billy Fleiger
Loggieville Centennial Park Commission	Councillor Brian King
Miramichi Advisory Committee on Youth	Councillor Shelly Williams Councillor Billy Fleiger
Pension Committee	Councillor Tara Ross-Robinson Councillor Shelly Williams
Community Business Development Corporation (CBDC Northumberland)	Councillor Tara Ross-Robinson
Chatham Public Library	Councillor Billy Fleiger
Newcastle Public Library	Councillor Tony Walsh
DownTowns Miramichi - Historic Water Street	Councillor Chad Duplessie Ex-officio Mayor Adam Lordon
DownTowns Miramichi - Newcastle Business District	Councillor Tony Walsh Ex-officio Mayor Adam Lordon
Union of Municipalities of New Brunswick	Councillor Billy Fleiger Deputy Mayor Brian King - alternate
AFNB (Association Francophone du Nouveau Brunswick)	Councillor Tara Ross-Robinson Mayor Adam Lordon
Cities of New Brunswick - Board of Directors	Mayor Adam Lordon
Miramichi Transit Commission	Mayor Adam Lordon
Greater Miramichi Regional Service Commission	Mayor Adam Lordon Deputy Mayor Brian King - alternate
Audit Committee	Mayor Adam Lordon Corporate Services Co-Chairs (Ryan Somers, Shelly Williams)
Station Wharf Marina	Councillor Tom King Councillor Shelly Williams
Miramichi Municipal Development Plan Advisory Committee	Mayor Adam Lordon Deputy Mayor Brian King Councillor Chad Duplessie
French Fort Cove Eco Center Inc.	Mayor Adam Lordon Deputy Mayor Brian King Councillor Chad Duplessie Councillor Billy Fleiger Councillor Tom King Councillor Tara Ross-Robinson Councillor Ryan Somers Councillor Tony Walsh Councillor Shelly Williams

#### REMUNERATION OF COUNCIL

Section 49 of the Local Governance Act states that local governments can provide a salary and allowance to mayors and councillors. Salaries and expenses for travelling on local government business outside of Miramichi is authorized in By-Law 101. Payments in 2018 totaled \$181,177 and are detailed in Table 1 below.

**Table 1 - Council Honorarium and Expenses** 

2018			
	HONORARIUM	PER DIEM	TRAVEL EXPENSES
ADAM LORDON	31,516.94	2,733.77	6,836.86
TONY WALSH	12,611.82	2,420.80	5,463.03
SHELLY WILLIAMS	12,611.82	911.07	942.20
BILLY FLEIGER	12,611.82	937.08	3,223.00
BRIAN KING	17,994.86	1,262.46	3,894.38
CHAD DUPLESSIE	12,611.82	1,477.48	3,552.96
TOM KING	12,611.82	169.20	272.52
TARA ROSS-ROBINSON	12,611.82	2,587.41	2,835.96
RYAN SOMERS	12,611.82	1,314.52	2,547.95
<b>Total Council</b>	137,794.54	13,813.79	29,568.86

#### **COUNCIL MEETINGS**

All council meetings are held in Council Chambers in the city hall located at 141 Henry Street. All regular and special meetings of council and all meetings of committees of council are open to the public and are normally held on Tuesday evenings. The regular meetings are held on the fourth Thursday of each month.

Refer to Appendix I for the types and dates of meetings, member attendance and means of participation.



#### **COMMUNITY PROFILE**

Situated along the world-famous salmon fishing river, Miramichi offers scenic waterfront parks, historic sites and cultural experiences.

Join in the celebrations at one of the numerous summer festivals. Splendid fall foliage, well-groomed snowmobile trails and lighted cross-country ski trails help to make Miramichi a four-season destination.

Miramichi, a city with pride, progress and potential has a 17,537, is a service center for the Miramichi River Valley and surrounding Northumberland County. Our Vision - beacon for economic prosperity, heritage and diversity.

#### **CIVIC RELATIONS**

One of the purposes of a local government as stated in the Local Governance Act is to foster the economic, social and environmental well-being of its community. The work of community organizations assists the City in achieving this purpose. Through Community Grants, Festival and Events Grants, Neighborhood Matching Grants, Operational Grants and sponsorships organizations are able to provide activities the city would otherwise not be able to offer. In this report, grants of \$500 or greater are reported. If more detailed information is required, please contact city hall. In 2018, Miramichi provided grants to:

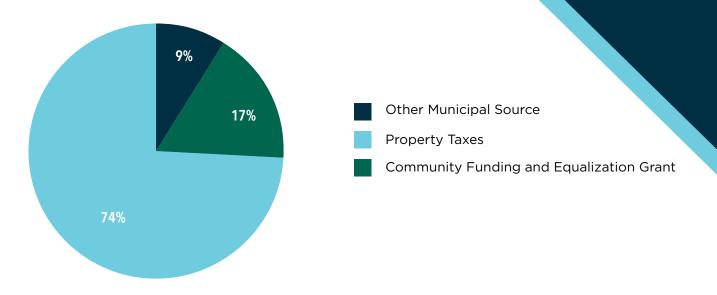
MUNICIPAL GRANTS 2018	AMOUNT
IRISH FESTIVAL	2,500.00
MIRAMICHI FOLKSONG FESTIVAL	2,500.00
MIRAMICHI SCOTTISH FESTIVAL	2,500.00
CONSEIL COMMUNITAIRE BEAUSOLEIL INC- MIRAMICHI CCB	5,000.00
ROCK N ROLL FESTIVAL INC	2,500.00
DANCE FESTIVAL DE DANSE - MIRAMICHI	1,000.00
ROTARY CLUB OF NEWCASTLE	2,500.00
ROTARY CLUB OF CHATHAM	2,500.00
FIRE & KNIGHTS INC	5,000.00
MIRAMICHI HERITAGE INC	3,000.00
DOWNTOWN MIRAMICHI BUSINESS NETWORK Newcastle	2,500.00
DOWNTOWN MIRAMICHI BUSINESS NETWORK HWSBD	2,500.00
MIRAMICHI HISTORY MUSEUM	1,500.00
MIRAMICHI SENIOR SAWDUST MAKERS INC	2,500.00
AUTISM RESOURCES MIRAMICHI INC	3,500.00
MIRAMICHI VALLEY SNOWMOBILE CLUB	3,000.00
VOLUNTEER MIRAMICHI INC	2,000.00
DOUGLASTOWN FRIENDSHIP CLUB	2,000.00
SCHIZOPHRENIA SOCIETY OF NB MIRAMICHI CHAPTER	2,000.00
MIRAMICHI EMERGENCY CENTER FOR WOMEN INC	2,000.00
MIRAMICHI YOUTH HOUSE	6,500.00
MIRAMICHI GROUND SEARCH AND RESCUE	1,500.00
ST PATRICKS BOY SCOUT ALUMNI INC	3,000.00
HOSPICE MIRAMICHI	7,500.00
MIRAMICHI CROSS COUNTRY SKI CLUB	50,000.00
MIRAMICHI SPECIAL OLYMPICS	2,500.00
MIRAMICHI SPORTS WALL OF FAME	3,000.00
MIRAMICHI FOOTBALL ASSOCIATION INC	5,000.00
MIRAMICHI BRANCH SPCA	2,000.00
FRENCH FORT COVE ECO CENTER	50,000.00
MIRAMICHI TIMBERWOLVES	5,000.00
NEWCASTLE KINSMEN	6,000.00
MIRAMICHI REGIONAL MULTICULTURAL ASSOCIATION	2,850.00

MUNICIPAL GRANTS 2018	AMOUNT
ELLIS PARK COMMUNITY GARDEN	1,619.40
MIRAMICHI PUBLIC TRANSIT	270,000.00
MIRAMICHI ACCESSIBLE TRANSIT	30,000.00
SISTEMA	20,000.00
JEUX L'ACADIE	70,813.90
MYPIE	1,500.00
MIDDLE ISLAND	65,000.00
FRIENDS OF BEAUBEAR ISLAND	30,000.00
MIRAMICHI CHAMBER OF COMMERCE (3 EVENTS)	1,500.00
DOWNTOWNS BUSINESS NETWORK	800.00
TRAVELLERS CUP MIRAMICHI CURLING CLUB	6,250.00
CHATHAM PUBLIC LIBRARY	75,566.00
MIRAMICHI GOLF CLUB	1,500.00
MIRAMICHI VOLUNTEER FIRE FIGHTERS ASSOCIATION	11,500.00
NEW BRUNSWICK YOUTH ORCHESTRA	5,000.00
JOINT ECONCOMIC DEVERLOPMENT INITIATIVE SPONSORSHIP	1,025.00
IRISH FESTIVAL	2,000.00
TOTAL	791,424.30

City of Miramichi is legislated to contribute a proportionate share of operating costs to the Greater Miramichi Regional Service Commission cooperative and regional planning in the amount of \$469,067 and Corporate Services for \$33,700.



#### **GENERAL OPERATING FUND/REVENUE**



TAX BASE \$1,469,3743,556

2018 Results:

**Property Taxes: \$25,656,693** 

Community Funding and Equalization Grant: \$5,908,193\*

Other Municipal Sources: \$2,899,243

Total Revenue: \$34,373,129

\*Includes special payment of 129,411 received re: LNG taxes Saint John



Residential Tax Rate 1.7399 per \$100 of Assessment.

A homeowner with a property assessed at \$150,000 was charged \$2,609.85 in municipal property taxes in 2018.



#### **DROP IN FEES & PASSES (COVERS ALL FACILITIES)**

**Daily Facility Drop In Fee:** \$3/person for each drop in activity

**Frequent User Pass:** \$50/pass covers 20 visits for any \$3 program admission **Youth/Senior Seasonal Pass:** \$75 runs from opening September to closing May/June

Covers any senior/youth program in any facility

\*Increased to \$75 as of September 2016

**Family Rate:** \$10.00/ family of 4 **Parent/Tot Swim** \$3 for parent and tot

**Zipline** \$20/adult; \$15/youth and senior

French Fort Cove Boats \$3/person per half hour

#### **SWIMMING POOLS:**

Swim Passes	(Jan 1-Dec 31 all pools)	Resident	Non-Resident
Individual		\$100.00	\$150.00
Family		\$175.00	\$225.00

Passes cover all Aquatic program drop in fees excluding instructional swim.

#### **Instructional Swim Fees - Includes Summer**

½ hour class	\$ 35.00	\$ 60.00
Swimmer 1-6	50.00	75.00
Swimmer 7-9	60.00	85.00
Adult Swimmer Class	60.00	85.00
Bronze Star	60.00	85.00
Bronze Medallion	125.00	150.00 Includes Books
Bronze Cross	100.00	125.00
Fitness Swimmer	60.00	85.00
NLS	200.00	225.00
Synchro	60.00	85.00

#### **HOURLY RENTALS**

Pool Rentals	\$90/rental (includes 1 hour in pool/ 1 hour in classroom)
Golden Hawk Gym Rentals	\$90/rental (includes 1 hour in the gym/1 hour in teen room)
Golden Hawk Teen Room	\$90/two hour rental (foosball, pool table, ping pong, air hockey,
	TV/DVD, Wii and games, microwave, couch, card tables and chairs)
Ice Rentals	In Season \$135/hour plus HST = \$155.25 (Oct. 1 to March 31)
	Off Season \$155/hour plus HST = \$178.25 (April 1 to September 30)

#### SUMMER PROGRAMS

Field User Fee \$150/team

Tournament Fee \$150/tournament for groups not paying the field fee; \$200 if using lights

Skate Board Park Fee eliminated as no longer supervised

Summer Day Camp \$125/child plus out of pocket expenses (increase of \$25 as of Jan. 1/19)

\$150/child non-resident (increase of \$25 as of Jan. 1/19)

Roller Hockey \$25/participant

Ritchie Wharf overnight fee

\$15/fee per night (11:00 pm enforcement)

Picnic Table rental Covered under In Kind Services Policy Stage Renta Covered under In Kind Services Policy

#### NON RESIDENT USER CARDS

Minor Hockey, Ringette, Figure Skating \$60/child; \$30 for 2nd child; max of \$165/family

Minor Ball, Gymnastics \$50/child; \$25 for 2nd child; max of \$135/family

#### SUBSIDIZED PROGRAMS:

#### **Subsidized Ice**

Ice Time: \$70/hour plus HST; increased as of September 1, 2016

**Subsidized Gym** 

Gymnastics: \$35/hour plus HST increased as of September 1, 2016

**Subsidized Pool** 

Swim Team: \$1500/year

#### **NO SHOW FINES:**

Ice - \$135/hour fine levied if 72 hours office notice of cancellation is not given Gym - \$50/hour fine levied if 72 hours office notice of cancellation is not given

#### **BUILDING RENTALS:**

#### Miramichi Civic Center & Lord Beaverbrook Arena

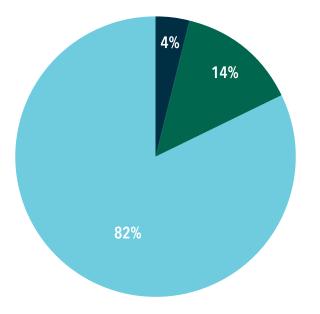
Profit \$1000/day plus HST = \$1130.00 25% non-refundable down payment on booking

(Full rate when there are liquor sales)

Non-Profit \$500/day plus HST = \$ 565.00 (based on Building Rental Policy)

#### **UTILITY OPERATING FUND REVENUES**

Additionally, the city provides water and wastewater disposal services on a user fee basis. The average residential user fee in 2018 was \$773. Water Services \$390.00 and Sewer Services \$383.00. The cost per cubic meter for water was \$1.22. Bylaw 52-13 provided the rate schedule.



Sales of Services

Transfers

Other Municipal Sources

**2018 RESULTS:** 

Sale if Services: \$5,016,806

**Transfers: \$841,500** 

Other Municipal Sources: \$224,654

**Total Revenue: \$6,082,960** 

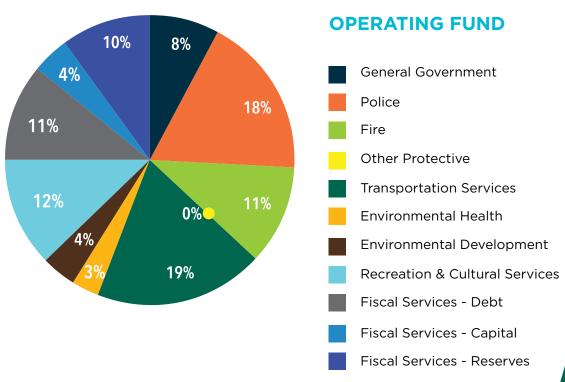


#### **MUNICIPAL SERVICES**

Each year the City of Miramichi is required to establish a balanced budget for both the General and Utility funds and submits it to the Province of New Brunswick for approval. Local government budgets and services are established in accordance with a standardized classification system.

There are 149 full-time employees and 55 part-time employees with 30 volunteer fire fighters.

GENERAL FUND - EXPENSES	
Operating Budget Result 2018	
General Government	\$2,862,061
Police	\$6,197,086
Fire	\$3,703,824
Other Protective	\$38,801
Transportation Services	\$6,487,977
Environmental Health	\$1,180,776
Environmental Development	\$1,276,938
Recreation and Cultural Services	\$3,963,008
Fiscal Services - Debt	\$3,716,624
Fiscal Services - Capital	\$1,434,505
Fiscal Services - Reserves	\$3,491,817
Total	\$34,353,417



Operating Budget: \$34,000,022 Actual Expenditures: \$34,353,417 Revenue over actual: \$373,107

Surplus 2018: \$19,712

#### **GENERAL OPERATING FUND SERVICES**

Total expenditures: \$34,353,418

General	Government Services	S
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Total Expenditures: \$2,862,061

This category includes expenditures relating to the administration of the City of Miramichi: mayor and councillor salaries and expenses, City Manager's office, Finance, Human Resources, City Clerk, System Administration-IT Support, and City Hall operations and maintenance. It also includes legal and auditing fees, procurement, records management, liability insurance premiums, which are broken out across all budgets, cost of assessment for properties within the town and grants to organizations. Also, the city is developing an Asset Management Plan to which it is directing 15,230\$ of its funds from the Canada – New Brunswick Agreement on the Transfer of Federal Gas Tax Revenues (Gas Tax Fund).

#### **Protective Services**

Total Expenditures: \$9,939,711

These services include expenditures for policing services, fire protection and rescue

-911 operations and animal control. Policing Services is provided by a municipal force including the Chief of Police, Deputy Police Chief, Superintendent of Police, 32 officers, 911 - 8 Dispatchers and 4 civilian staff.

There is one main station located at 1820 Water Street with a Detention Center located on the King George Highway, Newcastle.

Fire and rescue services are provided by City of Miramichi Fire a composite department made up of full time and volunteer fire fighters. It has 3 stations – 1 each located in Newcastle, Chatham and Loggieville. Newcastle and Chatham stations are manned by 24 hour shifts by full-time fire fighters. Miramichi provides fire prevention, suppression, investigation and non-fire related rescue service to the city, as well as to twelve (whole or portions of) local service districts, through the services of a fire chief, deputy fire chief, 2 fire prevention officers and 16 full-time fire fighters, 4 part-time fire-fighters and 36 volunteer fire fighters.

Emergency measures training and activity is provided to council and staff by the New Brunswick Emergency Measures Organization on occasion.

The control of animals within the city is contracted out.

#### **Transportation Services**

Total expenditures: \$6,487,978

This category includes expenditures related to public works administration, engineering, equipment and buildings, Summer maintenance of roads and streets, Snow Removal, traffic services, and street lighting. Also included parking lots, street marking, traffic signals and a grant to Miramichi Public Transit Commission. Engineering oversees the majority of capital work that occurs within the City of Miramichi.

There are 324.73 kms of streets in the city, consisting of provincial, regional and municipal roads. The city receives yearly funding for summer and winter maintenance from the province for their designated roads.

Environmental Health Services Total expenditures: \$1,180,776	Environmental Health Services includes expenditures related to solid waste collection and disposal. The city has a five-year contract that ends in 2020 with Fero Waste & Recycling Inc. to collect solid waste generated by city residents and dispose of it at the Red Pine Solid Waste Management Site located in Allardville. The Greater Miramichi Service Commission oversees the billing of Tipping Fees. The tipping fee (cost per tonne) for disposal of residential waste is 83.40\$.
Environmental Development Services Total expenditures: \$1,276,938	Environmental Development Services consists of land use planning services provided through the Greater Miramichi Regional Service Commission, Department Administration, the operation of the City of Miramichi Visitor Information Centre located at the French Fort Cove Eco Centre, Tourism Promotion and Economic Development.
Recreation and Cultural Services Total expenditures: \$3,963,008	This category includes expenses for the administration of the community wellness and recreation program and services, maintenance of the arenas, the community pools, community centers, playing fields and parks. It oversees summer programs, special events and the two libraries' budgets.
Fiscal Services Total expenditures: \$8,642,947	This category includes interest on short and long-term loans, principal repayment of long-term debt, special pension payments, fiscal studies, funding post-retirement benefits, transfers to reserve funds for future expenditures and transfers for the purchase of capital assets.  In 2018, the city had principal repayments of 1,469,000\$ and interest payments of 417,299\$, capital expenditures of 1,434,505\$, pension costs 1,2857,301\$, postretirement benefit funding 170,448\$ and transfers to reserve funds for future expenditures of 3,491,817\$. See Table 2 for additional information.

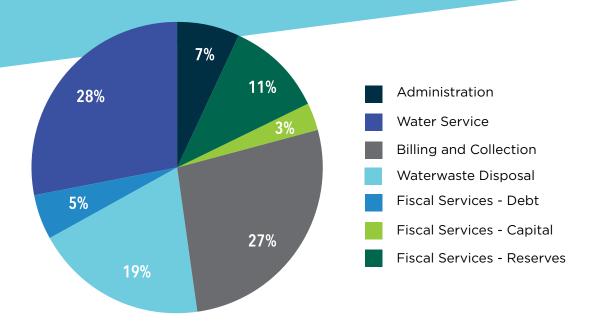
In 2018 the City of Miramichi issued Debentures in the amount of \$2,570,000 in the General Fund.

Table 2
General Fund Debt

Purpose	Year	Amount Borrowed	Term
Remediation Jane Street Fire Hall	2015	64,000\$	10 years
Shoreline Protection	2015	36,000\$	10 years
Street Resurfacing, Shoreline Protection	2016	157,000\$	10 years
Rte. 117 Wellington Street	2016	20,000\$	10 years
Zip Line	2017	165,000\$	10 years
Shoreline Protection	2017	53,000\$	10 years
Street Resurfacing, Sidewalk King Street	2017	\$2,075,000	10 years

#### WATER AND WASTEWATER OPERATING UTILITY

#### **EXPENSES**



Administration	\$425,885
Water Service	\$1,712,712
Billing and Collection	\$280,807
Wastewater Disposal	\$1,138,666
Fiscal Services - Debt	\$1,636,708
Fiscal Services - Capital	\$178,397
Fiscal Services - Reserves	\$680,000
	\$6,053,175

Operating Budget: \$6,119,104 Actual Expenditure: \$6,053,175 Revenue shortfall: (\$36,144)

**Surplus: \$ 29,785** 

Total expenditures: \$6,053,175

The city provides water and wastewater services to over 6000 accounts.



Administration	Salaries, benefits, training costs and transfer
Water Service	Salaries, benefits, outsourcing meter maintenance Neptune Technology, water
	purification, power and pumping and transmission and distribution. There are three
	separate water systems within the city - Newcastle, Douglastown and Chatham.
	The water system contains 155 km of distribution lines. The water is tested in
	accordance with the Guidelines for Canadian Drinking Water Quality.
Billing and Collections	Salaries, Benefits, Solicitor Fees, Fees for outsourcing of billing services to Neptune
	Technology Group
Wastewater Disposal	Salaries, Benefits, sewer collection system operation and maaintenance, lift stations,
	treatment and disposal. The system consists of 31 lift stations, 2 lagoons and 209
	km of piping. The outflow is tested to ensure it is operating in accordance with
	applicable provincial and federal standards.
Fiscal Services	This includes interest on short and long-term loans, principal repayment of long-
	term debt, expensing debt allowance, Fiscal Studies, Capital from Revenue for
	current projects and transfers to reserve funds for future expenditures in 2018, the
	town had principal repayments of \$1,166,000 and interest payments of \$351,345.
	Transfers to the capital reserve fund in the amount of \$680,000. See Table 3 for
	additional information.

In 2018 the City of Miramichi issued Debentures in the amount of \$972,000 in the Utility Fund.

Table 3
Water and Wastewater Fund Debt

Purpose	Year	Amount Borrowed	Term
Well Development Chatham	2013	\$14,000	20 years
Water System Upgrade CWWF	2015	\$259,000	20 years
Water System Upgrade CWWF	2016	\$187,000	20 years
Warren Avenue CWWF Projects	2017	\$512,000	20 years

#### **CAPITAL**

In 2018 Council approved \$22,339,000 in General Capital work, \$15,000,000 of which was borrowing towards a new Multi-plex facility which has not yet received funding from the other two levels of government.

	2018 GENERAL FUND CAPITAL LIST								
DEPARTMENT	DESCRIPTION	GENERAL							
Community	Community services	\$30,000.00							
Wellness & Recreation	Miramichi Civic Center	\$37,000.00							
Recreation	Chatham Outdoor Pool	\$11,000.00							
	Kinsmen Outdoor Pool	\$8,000.00							
	Fields	\$324,000.00							
	Parks	\$172,000.00							
	Trails	\$75,000.00							
	New Facility	\$15,000,000.00							
	French Fort Cove	\$150,000.00							
	Middle Island	\$15,000.00							
	Subtotal	\$15,822,000.00							
EDT	Signage	\$250,000.00							
		\$250,000.00							
Libraries	Newcastle Library	\$30,000.00							
	Chatham Library	\$81,000.00							
	Subtotal	\$111,000.00							
Engineering	Street Resurfacing Program	\$2,000,000.00							
	Shoreline Protection	\$150,000.00							
	Allowance for Bridge Closure	\$300,000.00							
	DH Route Newcastle Intersection Upgrade	\$750,000.00							
	French Fort Cove Intersection Removal	\$150,000.00							
	George Street Design	\$50,000.00							
	25% Funding Streams	\$100,000.00							
	Downtown Newcastle Islands	\$50,000.00							
	Partner Climate Protection	\$50,000.00							
	Subtotal	\$3,600,000.00							
Finance/IT	Cabling Upgrade City Hall/Miratech/Relocate Server Room	\$50,000.00							
	City Hall Upgrades	\$110,000.00							
	Land Acquisitions	\$400,000.00							
	Subtotal	\$560,000.00							
Fire	Bunker Gear	\$30,000.00							
	Hose	\$30,000.00							
	Extraction Equipment (Reserve)	\$30,000.00							
	Radios (Reserve)	\$50,000.00							
	Breathing Apparatus (reserve)	\$15,000.00							
	Doors - Station 2	\$15,000.00							
	Subtotal	\$170,000.00							

	2018 GENERAL FUND CAPITAL LIST	
DEPARTMENT	DESCRIPTION	GENERAL
Police	Radio System (Reserve)	\$50,000.00
	K-9 Replacement (reserve)	\$10,000.00
	Ballistic Body Armour and Helmets (ERT)	\$23,000.00
	Mini Split Connell House	\$5,000.00
	Back Step Replacement HQ	\$12,000.00
	Crash Data Retrieval Tool Kit	\$25,000.00
	Defibulators	\$15,000.00
	Subtotal	\$140,000.00
Public Works	Building Communication and equipment efficiencies	75,000.00\$
	EMO Services	250,000.00\$
	Building North Side	600,000.00\$
	Subtotal	925,000.00\$
Vehicles	Tanker (reserve)	\$125,000.00
	4x4 pickup	\$60,000.00
	car	\$30,000.00
	Patrol Car	\$39,000.00
	Patrol Car	\$39,000.00
	Four Wheel Drive 2/1 ton Truck	\$48,000.00
	1 ton chassis with utility box	\$70,000.00
	2/1 ton 4x4	\$40,000.00
	Loader	\$190,000.00
	40 hp tractor with front mounted blower	\$50,000.00
	2/1 ton crew cab	\$40,000.00
	Cargo Van	\$30,000.00
	Subtotal	\$761,000.00
	Totals	\$22,339,000.00

	2018 UTILITY FUND CAPITAL LIST							
DEPARTMENT	DESCRIPTION	UTILITY						
Engineering	Street Reconstruction Princess Street Phase 1	\$1,313,446.00						
	DH Route Newcastle Intersection Upgrade	\$250,000.00						
	%25 Funding Streams	\$200,000.00						
	water study for non-serviced areas	\$75,000.00						
	Condition Assessment	\$ 100,000.00						
	Lounsbury street PW/ENG joint Project	\$150,000.00						
	Subtotal	\$2,088,446.00						
<b>Public Works</b>	Motor pumps lagoons and lift stations replace	\$200,000.00						
	Chatham Well Building and Connection	\$850,000.00						
	EMO Services	\$50,000.00						
	Subtotal	\$1,100,000.00						
	Totals	\$3,188,446.00						

FRENCH FORT COVE INC. 2018							
Bank Balance January 1, 2018		\$131,706.77					
Revenues							
Rent							
Recoveries							
Grant							
		109,683.19					
Expenditures							
Bank Charges	\$14.40						
Other	\$14,014.50						
City of Miramichi (2017 Expenses)	\$93,537.23						
		\$107,566.21					
Bank Balance December 31, 2018		\$133,823.75					
Payable							
Due to the City of Miramichi							
Expenses Paid by the City							
Insurance	\$8.037.00						
Maintenance	\$16,544.30						
Electricity	\$77,998.59						
Water	\$772.56	¢117.700.77					
Property Tax	\$14,380.88	\$117,728.33					
Receivable Curling Club and City of Miramichi							
Receivable October to December Power Billing	31,432.27						
Rent OctMar. 2018-2019	5,000.00						
11011 Oct. 1 Idi. 2010 2013	3,000.00	\$36,432.27					
Potained Farings							
Retained Earings		\$52,527.69					

# 2018 HIGHLIGHTS

**JEUX L'ACADIE** 

**TRAVELLERS CUP** 

**STRIPER CUP** 

INTERNATIONAL FISHING SHOW

**OVER THE COVE ZIPLINE** 

**NEIGHBORHOOD MATCHING GRANT** 

FIREFIGHTERS CHALLENGE

**CITY OF FESTIVALS** 

**ECONOMIC DEVELOPMENT INCENTIVE GRANT** 

**CANNABIS DRIVE** 

**BEST TASTING WATER IN ATLANTIC CANADA** 









**X** ABSENT

#### 2018 COUNCIL MEETING DATES and ATTENDANCE

DATES	MEETINGS	MAYOR Adam Lordon	DEPUTY Mayor Brian King	CHAD DUPLESSIE	BILL FLEIGER	TOM KING	TARA Ross- Robinson	RYAN Somer	TONY Walsh	SHELLEY WILLISMS
January 9	Committee of Council (labour & employment matter, property matter, contractual matter)	V	V	V	V	V	V	Ø	V	V
January 16	Committee of Council (financial loss or gain matter, labour & employment matter, property matter)	V	V	$\overline{\mathbf{A}}$	V	V		V	V	V
January 25	Committee of Council (labour & employment matter)	×	V	×	$\overline{\mathbf{A}}$	V	V	$\overline{\mathbf{A}}$	×	$\overline{\mathbf{Q}}$
January 25	Regular Council	×	$\overline{\mathbf{A}}$	×	$\overline{\mathbf{A}}$		$\overline{\checkmark}$		×	$\overline{\checkmark}$
January 30	Committee of Council (financial loss or gain matter, property matter, contractual matter, legal opinion or advice matter, labour & employment matter)	Ø	Ø	V	×	Ø	Ø	×	×	Ø
February 6	Special Council (Kinsmen Outdoor Pool Deck, Award Tender 18-001)	V	$\overline{\mathbf{Q}}$	×	$\overline{\mathbf{A}}$	V	$\overline{\checkmark}$	$\overline{\mathbf{A}}$	V	$\overline{\mathbf{Q}}$
February 6	Committee of Council (contractual matter, financial loss or gain matter, legal opinion or advice matter, property matter)	V	V	Ø	Ø	$\overline{\mathbf{Q}}$	Ø	Ø	V	Ø
February 13	Committee of Council (financial loss or gain matter, labour & employment matter)	×	$\overline{\mathbf{A}}$	×	$\overline{\mathbf{A}}$	V	$\overline{\mathbf{A}}$		V	×
February 20	Committee of Council (financial loss or gain matter, property matter, contractual matter, labour & employment matter)	V	V	×	V	$\overline{\mathcal{A}}$	V	Ø	V	V
February 22	Regular Council	$\square$	$\overline{\mathbf{Q}}$	$\overline{\square}$	$\square$	V	$\overline{\mathbf{Q}}$	$\overline{\mathbf{A}}$	V	×
February 27	Committee of Council (Financial loss or gain matter, property matter, labour & employment matter)	Ø	V	Ø	Ø	$\overline{\mathbf{Q}}$	Ø	Ø	V	Ø
March 6	Special Council (Award purchase of Police Vehicles, Filling of PW Machine Operator, Multiplex Funding Application)	Ø		Ø	V	V	Ø	Ø	V	×
March 6	Committee of Council (financial loss or gain matter, property matters, labour & employment matter, contractual matter)	V	$\square$	V	V	$\overline{\mathbf{Q}}$	Ø	Ø	V	×
March 13	Special Council (Additional Funding - Station Wharf Project, Award Tender 17-052, Award Tender 17-053, Transfer Industrial Park Property PID 40196271)	V	Ø	V	Ø	V	V	Ø	V	×
March 20	Committee of Council (financial loss or gain matter, property matter, legal opinion or advice matter, labour & employment matter)	Ø	Ø	Ø	Ø	×	×	Ø	V	Ø
March 22	Regular Council	V	$\overline{\mathbf{Q}}$	V	×	×	×	V	V	$\overline{\mathbf{Q}}$
March 27	Committee of Council (Financial loss or gain matter, property matter, labour & employment matter)	V	$\square$	Ø	Ø	×		×	V	$\overline{\square}$
April 11	Special Council (By-Law NO 100, Friendly Neighbors Senior Citizens Club, Award Tender 18-012, Award Tender 18-013, Hiring Part-time Firefighters, By-Law 90-9 & 91- 17)	×		Ø	Ø	×	Ø	×	Ø	Ø

DATES	MEETINGS	MAYOR Adam Lordon	DEPUTY Mayor Brian King	CHAD Duplessie	BILL Fleiger	TOM KING	TARA Ross- Robinson	RYAN Somer	TONY WALSH	SHELLEY WILLISMS
April 11	Committee of Council (financial loss or gain matter, acquisition or disposal of land matter)	V	V	×	V	×	V	×	V	V
April 17	Committee of Council (financial loss or gain matter, acquisition or disposal of land matter, labour & employment matter)	V	V	×	V	V	V	V	V	×
April 24	Public Presentation		V	V	$\overline{\mathbf{A}}$		V	V	$\overline{\mathbf{A}}$	V
April 24	Committee of Council (financial loss or gain matter, legal opinion or advice matter)								V	V
April 26	Regular Council	V	V	V	V		V	V	V	V
May 1	Committee of Council (financial loss or gain matter, acquisition or disposal of land matter, labour & employment matter)	×	V	V	V				V	V
May 8	Special Council (Reserve Transfers 2018, Servicer Agreement with SNB, Travel Expense: Councillors Fleiger, Walsh, Duplessie, Somers, DM King, Mayor Lordon, Transfer Industrial Park Property PID 40304057 & 40304040, Award Tender 18-007, Award Tender 18-005, Adoption of Policy 105, Appointments to Board Station Wharf Marina, Contract for Zipline Operations, Hiring of Director of CW&R)	V	V	<b>V</b>	V	<b></b>	V	V		<b>4</b>
May 8	Committee of Council (labour & employment matters, acquisition or disposal of land matter, financial loss or gain matter, legal opinion or advice matter)	V	V	Ø	Ø	V	V	V	Ø	Ø
May 15	Committee of Council (labour & employment matters)	×	V	×	$\overline{\mathbf{A}}$		$\overline{\mathbf{Q}}$	V		$\overline{\mathbf{Q}}$
May 22	Committee of Council (financial loss or gain matter, labour & employment matters)	V	V	V	$\overline{\mathbf{A}}$		V	V	V	$\overline{\mathbf{V}}$
May 24	Regular Council	V	×	V	V	$\overline{\mathbf{A}}$	V	V	$\overline{\mathbf{A}}$	V
May 30	Committee of Council (labour & employment matters, financial loss or gain matter, property matter)	V	V	×	$\overline{\mathbf{A}}$	V	V	V	V	V
June 5	Public Hearing	×	V	$\overline{\mathbf{Q}}$	$\overline{\mathbf{A}}$		V	×	$\overline{\checkmark}$	$\overline{\mathbf{Q}}$
June 5	Public Hearing	×	V	$\overline{\mathbf{A}}$	$\overline{\mathbf{A}}$		V	×	V	V
June 12	Committee of Council (labour & employment matters, property matter, financial loss or gain matter)	Ø	V	×	$\overline{\mathbf{A}}$	Ø	V	Ø	Ø	V
June 26	Committee of Council (labour & employment matters, financial loss or gain matter, legal opinion or advice matter, acquisition or disposition of land matter)	V	V	Ø	V	Ø	V	V	Ø	Ø
June 28	Regular Council	×	V	V	V	V	V	V	V	$\overline{\mathcal{A}}$
July 10	Special Council (By-Law 1-100, Winter Street Maintenance Contracts)	V	V	×	<b>V</b>	V	V	×	V	V

DATES	MEETINGS	MAYOR Adam Lordon	DEPUTY Mayor Brian King	CHAD Duplessie	BILL Fleiger	TOM KING	TARA Ross- Robinson	RYAN Somer	TONY Walsh	SHELLEY WILLISMS
July 17	Committee of Council (financial loss or gain matter, legal opinion or advice matter, acquisition or disposition of land matter)	V	V	Ø	V	V	Ø	V	Ø	Ø
July 24	Public Hearing	V	V	$\overline{\checkmark}$	V	Ø	V	V	$\overline{\checkmark}$	V
July 26	Regular Council		V	V	$\overline{\checkmark}$		V	V	$\overline{\mathbf{A}}$	V
August 14	Committee of Council (labour & employment matters, financial loss or gain matters)	V	V	V	V	V	V	V	V	×
August 23	Regular Council	V		$\square$	V			V	$\overline{\mathbf{A}}$	$\overline{\checkmark}$
August 28	Committee of Council (Financial loss or gain matter)	$\overline{\mathbf{A}}$	V	×	V		$\overline{\mathbf{A}}$	×		V
September 11	Public Presentation	V	V	V	V	V	V	V	$\overline{\checkmark}$	×
September 11	Committee of Council (financial loss or gain matter, labour & employment matters, litigation or potential litigation matter)	V	V	V	V	V	Ø	V	Ø	×
September 18	Committee of Council (labour & employment matters, access to or security of buildings matter)	V		V	V	V	V	V	V	V
September 20	Committee of Council (labour and employment matters)	V	$\overline{\checkmark}$		$\overline{\checkmark}$	V	$\overline{\mathbf{A}}$	×	V	$\overline{\mathbf{Q}}$
September 25	Committee of Council (financial loss or gain matter)	V	$\overline{\checkmark}$	$\overline{\mathbf{V}}$	$\overline{\checkmark}$	V	V	V	$\overline{\mathbf{A}}$	$\overline{\mathbf{Q}}$
September 27	Regular Council	V	$\overline{\checkmark}$		$\overline{\checkmark}$		$\overline{\mathbf{Q}}$	V	$\overline{\mathbf{A}}$	$\overline{\checkmark}$
October 2	Committee of Council (labour and employment matter, financial loss or gain matter, litigation or potential litigation matter, legal opinion or advice matter, property matter)	V	$\overline{\checkmark}$	V	$\overline{\mathbf{A}}$	Ø	×	V	V	V
October 9	Committee of Council (financial loss or gain matter)	V	V	V	V	V	V	V	V	$\overline{\checkmark}$
October 16	Public Hearing	V	×	V	V	V	V	V	V	$\overline{\checkmark}$
October 16	Committee of Council (financial loss or gain matter, information of which the confidentiality is protected by law matter)	V	×	V	V	Ø	Ø	V	Ø	Ø
October 23	Committee of Council (financial loss or gain matter, legal opinion or advice matter)	V	V	×	$\overline{\mathbf{A}}$	V	Ø	V	V	V
October 25	Regular Council	V	V	V	V		V	$\overline{\mathbf{A}}$	$\overline{\mathbf{A}}$	V
October 30	Committee of Council (financial loss or gain matter, legal opinion or advice matter, acquisition or disposition of land matter)	Ø	×	Ø	V	Ø	Ø	Ø	Ø	Ø
November 6	Special Council (Adoption of Drug and Alcohol Policy, Award RFP -18 024)	V	V	×	V	V	V	V	Ø	V
November 13	Committee of Council (labour and employment matters, financial loss or gain matter)	V	V	×	×	Ø	V	V	Ø	×

DATES	MEETINGS	MAYOR Adam Lordon	DEPUTY Mayor Brian King	CHAD Duplessie	BILL Fleiger	TOM KING	TARA Ross- Robinson	RYAN Somer	TONY WALSH	SHELLEY WILLISMS
November 21	Committee of Council (financial loss or gain matter)	×	V	V	$\overline{\mathbf{A}}$	V	V			V
November 22	Regular Council	×	V	V	V	V	V		$\overline{\mathbf{Q}}$	V
November 29	Committee of Council - 2019 Budget presentations (closed session for labour and employment matters, financial loss or gain matter)	×	Ø	V	Ø	V	Ø	Ø	Ø	V
December 4	Committee of Council - 2019 Budget presentations			Ø	$\overline{\checkmark}$	V	×	$\overline{\mathbf{A}}$	V	×
December 11	Committee of Council (labour and employment matters, financial loss or gain matter, legal opinion or advice matter)	V	Ø	V	Ø	V	Ø	V	Ø	Ø
December 13	Special Council (Long Service Awards, Approval of Minutes, Monthly Variance Report/Operational Report, By-Law 101, By-Law 69-17, By-Law 70-17, By-Law 52-14, Award Tender 18-033, Agreement for Property Purchase PID 40413981, Amendment to Recipient Agreement No 1 for Public Transit Infrastructure Fund Project 9318, Lessor Consent PID 40459687, 2018 Jeux de L'Acadie Financial Obligation, Repairs to Golden Hawk Pool Floor, Miramichi Junior "A" Hockey Club Operational Agreement, Transfer	V	V	V	V	<b>V</b>	V	<b>V</b>		V
	of Industrial Park Property PID 40313694, 40207383, 40314072, 40196271, Community Grants 2019, General Operating and Utility Operating Budgets 2019, 2019 Capital Budgets, Change of Use OIC 17- 0032 MVHS Field, Application for Authorization to Borrow, Inter-Fund Transfers)	Ø	Ø	Ø	Ø	V	Ø	V	V	Ø
December 27	Regular Council	×	×	×	×	×	×	×	×	×

Number of Regular Meetings held: 12 Number of Special Meetings Held: 8 Number of Public Presentations (CPA): 2 Number of Public Hearings (CPA): 4

